

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Thursday, April 20, 2017 6:30 pm

Location: Kirkendall Public Library

Present: Kent Patterson, Lory Johnson, Mike Wiser, Cami Brazelton, Bert Testa, Tamara Fujinaka, Sam Mitchel

Excused: Heather Lilienthal

Topic	Discussion
Call to Order	Cami Brazelton, president, called the meeting to order.
Approval of Minutes	Motion made by Fujinaka, seconded by Johnson to approve the March 16, 2017 meeting minutes. Motion passed unanimously.
Consent Agenda	Financials update provided by Mitchel.
Director's Report	Mitchel provided an update on staff anniversaries and facilities updates including fixing roof leaks in children's area. Reported on success of Friends' Trivia Night.
Department Reports	Department heads provided a handout covering recent progress and updates on: adult programs, young adult programs, children's programs and technology. Highlights included more than 250 people attending the Dr. Seuss birthday celebration.
Old Business	<ul style="list-style-type: none">A. Bond Referendum<ul style="list-style-type: none">1. Bond referendum will take place on May 2. Mitchel has participated in several community presentations to educate residents on the bond. Advocacy group also active in advance of the election.B. Bathroom Renovations<ul style="list-style-type: none">2. Minor bathroom renovations will take 3-4 days. Anticipating possibility of work taking place when Library is closed during Summerfest.
New Business	<ul style="list-style-type: none">A. Delinquent Accounts: Board discussed possible ways to handle delinquent accounts but did not take action.B. New Trustee Orientation: Board will discuss Trustee role expectations and responsibilities at future meetings. Covered advocacy and future planning roles.C. Library Director Evaluation Preparation: Mitchel is about to celebrate his third anniversary and the Board will need to determine the approach for his performance appraisal and self-review. The Board also discussed conducting a self-review to monitor ongoing progress of the strategic plan execution by the Board. More discussion to come at May meeting.
Adjournment	<p>There being no further business the meeting adjourned at 7:30 pm.</p> <p>Next scheduled meeting: May 18, 2017 at 6:30pm</p>

Respectfully submitted, Cami Brazelton, acting secretary

Approved 5/18/17