

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

**Thursday, May 18, 2017 6:30 p.m.**

**Location: Kirkendall Public Library**

**Present:** Heather Lilienthal, Lory Johnson, Mike Wiser, Cami Brazelton, Bert Testa, Kent Patterson  
Tamara Fujinaka, Sam Mitchel

Topic	Discussion
<b>Department report</b>	Evan Anderson, collection development librarian, discussed his work in acquisitions: how/why books are purchased, patron book requests, shelf displays and processing/selling donated books.
<b>Call to Order</b>	Cami Brazelton, president, called the meeting to order.
<b>Approval of Minutes</b>	Motion made by Testa, seconded by Johnson to approve the April 20, 2017 meeting minutes. Motion passed unanimously.
<b>Consent Agenda</b>	Financials update provided by Mitchel.
<b>Director's Report</b>	Mitchel provided a report about the successful referendum vote for the new library, nearly 2,000 food items were collected during the recent Food for Fines campaign; needs for repairing an AC compressor unit in the building.
<b>Department Reports</b>	Department heads provided a handout covering recent progress and updates on: adult programs, young adult programs, children's programs and technology. Highlights included the 5 <sup>th</sup> annual Ankeny Authors Fair on April 8 with 58 authors participating; two programs were offered during Smart Money Week; the May 12 Mother/Son Dance had an attendance of 432; and 110 children attended the HyVee story and snack time session.
<b>Old Business</b>	<p>A. The Bond Referendum passed! The board is interested in the precinct results. Next steps include meeting with OPN and the city to discuss the next round of drawings and the staff "wish list" items. The board discussed next steps for the board, Foundation and Friends, as well.</p> <p>B. Delinquent accounts were discussed, specifically the options to hold a patron's tax refund and connecting a parent to a juvenile's library account/record. Patterson moved to approve withholding a patron's tax refund if a fine is 45 days or more overdue and more than \$25. Second from Johnson. Motion passes, with Testa voting no.</p> <p>Parent names connected to juvenile account since 2015. Fujinaka motioned collect on juvenile accounts, second from Wiser. Motion passes.</p> <p>C. Board discussed Library Director Evaluation, which is to be completed and delivered to Mitchel by late July or early August. Board will complete director evaluations and submit to Brazelton.</p>
<b>Adjournment</b>	<p>There being no further business the meeting adjourned at 8:30 p.m.</p> <p>Next scheduled meeting: June 15, 2017 at 6:30pm</p>

Respectfully submitted, Heather Lilienthal, Secretary

Approved: 6/15/17