

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** NW Irvinedale Drive Reconstruction (Design)  
**Contractor:** HR Green, Inc.  
**Address:** 5525 Merle Hay Road, Suite 200 Johnston, IA 50131  
**Finance Budget Code:** 960.3960.4210 **Finance Project #** 960.4210  
**Vendor Project or Invoice #:** 93052 **PO #**  
**Original Contract Date:** March 20, 2017 **Vendor #** 5531

**Date of Council Meeting:** September 5, 2017 **PAYMENT REQUEST #** 4  
**PAYMENT PERIOD:** From: July 22, 2017 Through: August 18, 2017

## Contract Summary

|   |    |            |           |
|---|----|------------|-----------|
| Original Contract Amount:               | \$ | 274,000.00 |           |
| Net change by Change Orders:            |    |            |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 274,000.00 |           |
| Total completed and stored to date:     | \$ | 73,912.13  |           |
| Retainage: 0 % of Completed Work:       | \$ | -          |           |
| Total Earned less Retainage:            | \$ | 73,912.13  |           |
| Less previous applications for payment: | \$ | 53,195.88  |           |
| SUBTOTAL                                | \$ |            | 20,716.25 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 20,716.25

Balance to finish, including retainage: \$ 200,087.87

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

HR Green, Inc.

Firm Name

Signature

Date

August 28, 2017

## City of Ankeny Staff Approval:

Signature

Date

8/29/17

Submit to: Sarah Okerlund, P.E. – Civil Engineer II – Public Works Department

E-mail: SOkerlund@AnkenyIowa.gov

Phone: (515) 963-3526

Fax: (515) 963-3535

Date Printed: 8/28/2017

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date            | Amount       |
|-----|-----------------|--------------|
| 1   | July 3, 2017    | \$ 5,717.00  |
| 2   | August 7, 2017  | \$ 33,341.38 |
| 3   | August 21, 2017 | \$ 14,137.50 |
| 4   |                 |              |
| 5   |                 |              |
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| 35  |                 |              |

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
| 38  |      |        |
| 39  |      |        |
| 40  |      |        |
| 41  |      |        |
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| 68  |      |        |
| 69  |      |        |
| 70  |      |        |

TOTAL \$ 53,195.88

## Record of Change Orders

| No. | Date | Amount |
|-----|------|--------|
| 1   |      |        |
| 2   |      |        |
| 3   |      |        |
| 4   |      |        |
| 5   |      |        |
| 6   |      |        |
| 7   |      |        |
| 8   |      |        |
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| 21  |      |        |
| 22  |      |        |
| 23  |      |        |
| 24  |      |        |
| 25  |      |        |

TOTAL \$ -

## Contract Time Remaining

Contract Period: Working Days  
 Original Contract Date: \_\_\_\_\_  
 Original Contract Time: \_\_\_\_\_  
 Added by Change Order: \_\_\_\_\_  
 Contract Time to Date: -  
 Time Used to Date: \_\_\_\_\_  
 Contract Time Remaining: -



August 28, 2017

Sarah Okerlund, P.E.  
Civil Engineer II – Public Works Department  
City of Ankeny  
220 W. 1<sup>st</sup> Street  
Ankeny, IA 50023-1751

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**Progress Report & Attached Invoice**  
**NW Irvinedale Dr. & NW 5<sup>th</sup> Street Intersection Improvements Project | Design and Letting Services**  
HRG Project No. 40150051  
Contract date: March 20, 2017

Dear Sarah:

Please find the attached invoice for our services on the above referenced project. A brief summary of the invoice and how it relates to project progress is provided below.

|  |                   |
|--|-------------------|
| Attached Invoice #                             | 113688            |
| Period covered by invoice                      | 7/22/17 – 8/18/17 |
| Amount this invoice                            | \$20,716.25       |
| Total billings to date, including this invoice | \$73,912.13       |
| Contract maximum fee, including amendments     | \$274,000.00      |
| % of Contract billed to date                   | 26.98%            |

Summary of services during this billing period:

Project management (including subconsultant coordination), surveying, base mapping, culvert analysis, preliminary design, third progress/design meeting.

Comments:

At this juncture, we feel the level of effort is still tracking within budget. Preliminary plans were sent to the City on 8/25/17, one week after the end of this billing cycle. That generally indicates the 27% spent milestone is probably on track. We will continue to monitor and comment further at the next progress report.

Feel free to contact me if you have any questions about the attached invoice, or about the progress of the project.

Best regards,

**HR GREEN, INC.**

A handwritten signature in blue ink that reads 'Chad S. Mason'.

Chad S. Mason, P.E., Project Manager

HRGreen.com

Phone 515.278.2913 Fax 515.278.1846 Toll Free 800.728.7805  
5525 Merle Hay Road, Suite 200. Johnston, Iowa 50131



Please Remit To:  
 HR Green, Inc.  
 PO Box 8213  
 Des Moines, IA 50301-8213  
 1-800-728-7805

City of Ankeny, IA  
 220 West 1st Street  
 Ankeny, IA 50023

August 25, 2017  
 Project No: 40150051  
 Invoice No: 113688

Project 40150051 Ankeny, IA - NW Irvinedale Drive Reconstruction (Design)

**Professional Services Through August 18, 2017**

Phase 1000 Project Management

**Professional Personnel**

|                  | Hours | Amount   |            |
|------------------|-------|----------|------------|
| Professional     | 9.50  | 1,681.50 |            |
| Administrative   | .50   | 42.00    |            |
| Totals           | 10.00 | 1,723.50 |            |
| Total Labor      |       |          | 1,723.50   |
| Total this Phase |       |          | \$1,723.50 |

Phase 2000 Surveying and Mapping

**Professional Personnel**

|                  | Hours | Amount |          |
|------------------|-------|--------|----------|
| Technician       | 1.00  | 100.00 |          |
| Totals           | 1.00  | 100.00 |          |
| Total Labor      |       |        | 100.00   |
| Total this Phase |       |        | \$100.00 |

Phase 4000 Preliminary Design

**Professional Personnel**

|                     | Hours  | Amount    |             |
|---------------------|--------|-----------|-------------|
| Senior Professional | 3.00   | 585.00    |             |
| Professional        | 4.50   | 650.50    |             |
| Junior Professional | 109.00 | 12,707.25 |             |
| Senior Technician   | 1.00   | 130.00    |             |
| Technician          | 17.50  | 1,750.00  |             |
| Operators/Interns   | 6.00   | 480.00    |             |
| Totals              | 141.00 | 16,302.75 |             |
| Total Labor         |        |           | 16,302.75   |
| Total this Phase    |        |           | \$16,302.75 |

Phase 9000 Hydrologic and Hydraulic Investigation

**Professional Personnel**

|              | Hours | Amount |
|--------------|-------|--------|
| Professional | 5.00  | 775.00 |



|                       |                     |  |                           |                |                    |        |
|-----------------------|---------------------|--|---------------------------|----------------|--------------------|--------|
| Project               | 40150051            | Ankeny, IA - NW Irvinedale Drive Reconst |                           |                | Invoice            | 113688 |
|                       | Junior Professional | 16.50                                    |                           | 1,815.00       |                    |        |
|                       | Totals              | 21.50                                    |                           | 2,590.00       |                    |        |
|                       | <b>Total Labor</b>  |  |                           |                | <b>2,590.00</b>    |        |
|                       |                     |  | <b>Total this Phase</b>   |                | <b>\$2,590.00</b>  |        |
| <b>Billing Limits</b> |                     | <b>Current</b>                           | <b>Prior</b>              | <b>To-Date</b> |                    |        |
|                       | Total Billings      | 20,716.25                                | 53,195.88                 | 73,912.13      |                    |        |
|                       | Limit               |  |                           | 274,000.00     |                    |        |
|                       | Remaining           |  |                           | 200,087.87     |                    |        |
|                       |                     |  | <b>Total this Invoice</b> |                | <b>\$20,716.25</b> |        |