

MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL

Monday, September 18, 2017 – 5:30 PM
Ankeny City Hall - City Council Chambers
410 West First Street, Ankeny, Iowa
Gary Lorenz, Mayor
Bobbi Bentz, Mayor Pro tem

Council Members: Mark Holm, Jim McKenna, Wade Steenhoek, Kerry Walter-Ashby

Mayor Pro tem Holm called the meeting to order at 5:30 p.m. All members were present. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Pro tem Holm led the Pledge of Allegiance.

CEREMONY: none

A. PUBLIC FORUM:

1. Open Forum: none

B. APPROVAL OF AGENDA:

1. Approval of the September 18, 2017 Agenda:

Action# B1-1. Walter-Ashby made the motion to approve and accept the September 18, 2017 agenda, with amendment, to move Consent Agenda Item CA-26 to Agenda Item "F", Supplemental and Removed Consent Agenda, seconded by Bentz.

ROLL CALL

2017-0918.B1-1 YES 5 NO 0

C. PUBLIC HEARING(S): none

D. REPORTS OF ADVISORY BOARDS AND COMMISSION:

1. Library Board Representative, Cami Brazelton, reported on the activities of the Library Board.

E. APPROVAL OF CONSENT AGENDA:

- **Minutes**

CA - 1 Approval of official council actions of the regular meeting of September 5, 2017, as published, subject to correction, as recommended by the City Clerk.

CA - 2 Receive and file minutes of the Plan and Zoning Commission meeting of August 22, 2017.

CA - 3 Receive and file minutes of the Zoning Board of Adjustment meeting of August 8, 2017.

CA - 4 Receive and file minutes of the Civil Service Commission meeting of August 9, 2017.

- **Licenses and Permits**

CA - 5 Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.

CA - 6 Consider motion to approve the issuance of a cigarette permit from October 1, 2017 – June 30, 2018.

- **Finance/Budget**

CA - 7 Consider motion to receive and file Financial Reports for August 2017.

CA - 8 Consider motion to receive and file Building Permits Report for August 2017.

CA - 9 Consider motion to receive and file Utility Billing Report for August 2017.

CA - 10 Consider motion to approve Change Order #3 increasing the contract amount by \$120.00 to Concrete Connections, LLC for construction services on the 2017 Pedestrian Ramp Improvements project.

CA - 11 Consider motion to approve Payment #3 in the amount of \$3,458.00 to Concrete Connections, LLC for construction services on the 2017 Pedestrian Ramp Improvements project.

CA - 12 Consider motion to approve Payment #7 in the amount of \$890,177.75 to Concrete Technologies, Inc., for construction services on the NE 36th Street Reconstruction - Phase 2 project.

CA - 13 Consider motion to approve Payment #4 in the amount of \$20,716.25 to HR Green, Inc., for engineering services on the NW Irvinedale Drive Reconstruction (Design) project.

CA - 14 Consider motion to approve Payment #12 in the amount of \$19,192.74 to HR Green, Inc., for engineering services on the 2016-Tradition Park Stormwater Detention Basin Remediation project.

CA - 15 Consider motion to approve Change Order #2 decreasing the contract amount by \$23,552.56 to Jensen Builders LTD., for construction services on The District Public Parking Lot - Phase 4 project.

CA - 16 Consider motion to approve Payment #4 in the amount of \$32,760.06 to Jensen Builders LTD., for construction services on The District Public Parking Lot - Phase 4 project.

CA - 17 Consider motion to approve Payment #1 in the amount of \$82,814.35 to the Public Restroom Company for construction services on the Ankeny Market & Pavilions Restroom project.

CA - 18 Consider motion to approve Payment #3 in the amount of \$296,510.83 to Quam Construction Company, Inc., for construction services on the SW District Drive & SW Merchant Street project.

CA - 19 Consider motion to approve Payment #3 in the amount of \$102,314.60 to RW Excavating Solutions, LC for construction services on the Tradition Park Stormwater Detention Basin Remediation project.

CA - 20 Consider motion to approve Change Order #2 increasing the contract amount by \$8,528.00 to Seamus Excavating, LLC for construction services on the SW Plaza Parkway and SW College Ave Detention Basins project.

CA - 21 Consider motion to approve Payment #2 in the amount of \$412,330.37 to Seamus Excavating, LLC for construction services on the SW Plaza Parkway and SW College Avenue Detention Basins project.

CA - 22 Consider motion to approve Payment #6 in the amount of \$5,232.42 to SVPA Architects, Inc., for design and construction administration services on the Ankeny Fire Station No. 3 project.

CA - 23 Consider motion to approve Payment #6 in the amount of \$382,838.60 to Vanderpool Construction, Inc., for construction services on the SW Prairie Trail Parkway - East Extension project.

CA - 24 Consider motion to approve Payment #3 in the amount of \$39,336.20 to Veenstra & Kimm, Inc., for engineering services on the Northwest Booster Station – Design Services project.

CA - 25 Consider motion to approve the September 18, 2017 Accounts Payable from the following funds: General \$167,623.61, Hotel/Motel \$2,500.00, Road Use Tax \$46,497.24, Police/Fire Pension \$1,679.00, Library Foundation \$600.00, Ankeny Foundation \$1,192.00, Solid Waste \$49,061.04, Water \$606,919.72, Sewer \$591,754.53, Stormwater \$3,367.46, Golf Course \$23,892.33, Enterprise Project \$176,511.24, Revolving \$17,727.77, Risk Mgmt \$3,089.00, Economic Development Revolving \$24,000.00, BAN/Bond Activity \$3,500.00, Capital Projects \$2,286,026.06, Payroll \$867,413.81, Less Srvs Trnsfrs/ACH Drafts (\$150,444.88), Less Agenda Pymts Apprvd Separately (\$2,327,337.52), Grand Total \$2,395,572.41 (Finance Committee: K. Walter-Ashby Chp, M. Holm, J. McKenna)

CA - 26 Moved to item "F", Supplemental and Removed Consent Agenda.

- **Personnel Items**

CA - 27 Consider motion to approve the Civil Service Commission list of applicants certified eligible for appointment to the positions of Planner I - Planning and Building Department and Equipment Operator - Public Works Department, subject to passing all other requirements; and to approve the Civil Service Commission list of employees certified eligible for promotion subject to passing all other requirements.

- **Community Development Items**

CA - 28 Consider motion to adopt RESOLUTION 2017-356 setting a public hearing on the proposal to vacate a 45-foot Sanitary Sewer Easement associated with the development of Bill Kimberley Plat 1 final plat. (date of hrg: 10/02/2017 @ 5:30 pm.)

CA - 29 Consider motion to adopt RESOLUTION 2017-357 accepting a Public Utility Easement associated with the development of Northgate East.

CA - 30 Consider motion to approve the Trestle Ridge Estates Preliminary Plat.

CA - 31 Consider motion to adopt RESOLUTION 2017-358 accepting final plat, platted easements, subdivision bond for public infrastructure and subdivision bond for seeding and erosion control for Park Sight Office Park at Prairie Trail Plat 3.

CA - 32 Consider motion to adopt RESOLUTION 2017-359 accepting final plat, final PUD site plan, deed to streets, performance and maintenance bonds for paving and underground improvements, letter of credit for erosion control, payment in lieu of parksite dedication, and platted easements and authorizing cost participation for sidewalk oversizing and water upsizing for Villas at Brinmore Estates Plat 1.

CA - 33 Consider motion to adopt RESOLUTION 2017-360 approving plans and specifications and performance and maintenance bonds for the construction of water main, sanitary sewer and storm sewer in Villas at Brinmore Estates Plat 1.

CA - 34 Consider motion to adopt RESOLUTION 2017-361 approving plans and specifications and accepting contracts and performance and maintenance bonds for the construction of street paving in Villas at Brinmore Estates Plat 1.

- **Engineering Items**

CA - 35 Consider motion to adopt RESOLUTION 2017-362 accepting public improvements in Deer Creek South Plat 1 for utilities.

CA - 36 Consider motion to adopt RESOLUTION 2017-363 accepting public improvements in Deer Creek South Plat 1 for paving.

CA - 37 Consider motion to adopt RESOLUTION 2017-364 accepting a proposal from Pine Grove Nursery in the amount of \$80,286.00 for the construction of the NE 36th Street Landscaping Improvements project.

- **Capital Improvement Projects**

CA - 38 2017 Northcreek Park Recreation Trail Improvements: Consider motion to approve: a) Change Order #2 decreasing the contract amount by \$6,000.00; b) Certificate of Completion; c) RESOLUTION 2017-365 accepting the public improvement with Absolute Concrete Construction, Inc., in the amount of \$127,835.00; and d) Final Payment #2 in the amount of \$14,250.00 and Retainage Payment in the amount of \$6,391.75.

CA - 39 2017 - NW 18th Street 12" Water Main Connection: Consider motion to approve: a) Certificate of Completion; b) RESOLUTION 2017-366 accepting the public improvements with Halbrook Excavating in the amount of \$106,080.00; and c) retainage payment in the amount of \$5,304.00.

CA - 40 Crestbruck Park Splashpad Improvements Project: Consider motion to approve: a) Change Order #5 decreasing the contract in the amount of \$285.00; b) Certificate of Completion; (c) RESOLUTION 2017-367 accepting public improvements with Minturn, Inc., in the amount of \$186,509.00; and d) Final Payment #4 in the amount of \$4,384.35 and Release of Retainage in the amount of \$9,325.35.

- **Administrative Items**
CA - 41 Consider motion to adopt a RESOLUTION 2017-368 naming the new library the Ankeny Kirkendall Public Library.

- **Approval of Consent Agenda Items**
 1. Consent Agenda Items CA-1 through CA-41:

Action# E1-1. Steenhoek made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-41, with the removal of CA-26 to Item "F", Supplemental and Removed Consent Agenda, seconded by Walter-Ashby.

ROLL CALL

2017-0918.E1-1 YES 5 NO 0

F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:

1. Supplemental and Removed Consent Agenda

CA-26 Consider motion to adopt RESOLUTION 2017-355 accepting the proposal of RingCentral, Inc., to install and provision a new VoIP phone system.

City Manager Jones reviewed the Request for Proposal (RFP) process.

Council discussion was held related to the RFP process.

Action# F1-1. McKenna made the motion to table RESOLUTION 2017-355 accepting the proposal of RingCentral, Inc., to install and provision a new VoIP phone system until the next regular council meeting.

Motion failed for lack of a second.

Action# F1-2. Steenhoek made the motion to adopt RESOLUTION 2017-355 accepting the proposal of RingCentral, Inc., to install and provision a new VoIP phone system, seconded by Bentz.

ROLL CALL

2017-0918.F1-2 YES 4 NO 1 (McKenna)

G. RECESS: none

H. LEGISLATIVE BUSINESS:

- Approval of Ordinances:
 1. **Ord 1925:** An Ordinance amending the Code of Ordinances of the City of Ankeny, Iowa by amending provisions of the Zoning Ordinance regarding fireworks sales.

Action# H1-1. Steenhoek made the motion to accept second consideration of ORDINANCE 1925, seconded by Walter-Ashby.

ROLL CALL

2017-0918.H1-1 YES 5 NO 0

I. OLD BUSINESS: none

J. NEW BUSINESS:

1. SE Magazine Road Water Main Improvement Project
Professional Services Agreement with Fox Engineering

Action# J1-1. Walter-Ashby made the motion to approve a Professional Services Agreement with Fox Engineering for preliminary design, final design and bidding phase services on the SE Magazine Road Water Main Improvement project in an amount not to exceed \$69,000.00 and authorize the Mayor to execute said Agreement, seconded by Steenhoek.

ROLL CALL

2017-0918.J1-1 YES 5 NO 0

K. ADMINISTRATIVE BUSINESS:

- Report of the City Staff: none
- Report of the Governing Body: none

L. ADJOURNMENT

1. There being no further business, the meeting was adjourned at 5:50 p.m.

Pamela DeMouth, City Clerk

Mark Holm, Mayor Pro tem

Published in the Des Moines Register on the 29th day of September, 2017.
Audio file of meeting is available by contacting the City Clerk's Office.