

**Meeting Minutes  
of the Ankeny Civil Service Commission**

Wednesday, September 13, 2017

12:00 p.m.

Ankeny City Hall – City Council Chambers Conference Room  
410 W. First Street, Ankeny, Iowa

Ray Blasé  
Shannon Archer  
Kevin Tracy

The meeting was called to order by Ray Blasé. Roll call taken. All present.

**1. MOTION TO APPROVE THE MINUTES OF 8-09-17**

Tracy moved to approve the minutes from August 9, 2017. Archer seconded the motion. All voted aye and the motion carried.

**2. MOTION TO CERTIFY A LIST OF CANDIDATES ELIGIBLE FOR  
APPOINTMENT TO EQUIPMENT OPERATOR IN THE PUBLIC WORKS  
DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT  
REQUIREMENTS.**

Archer moved to certify a list of the thirty-four (34) applicants passing the civil service testing process as eligible for appointment to Equipment Operator in the Public Works Department, subject to passing any further requirements by the department. Tracy seconded the motion. All voted aye and the motion carried. The following were certified eligible for appointment and the list remains active for one year:

RANK	LAST NAME	FIRST NAME
1	Mcfarlin	Jake
1	Nygaard	Chris
1	Snodgrass	Joseph
1	Sorensen	Dirk
5	Corbin	Kirk
5	Pace	Randal
7	Reynoldson	Joel
8	Bowman	David
8	Polito	Matthew
10	Christian	Charles
10	Dalbey	Robert
10	Fries	Jay

13	Wermers	Timothy
14	Graf	Gary
14	Lingenfelter	Matthew
14	Rolfes	Ryan
17	Kelly	Matthew
17	Merrick	Matthew
17	Plager	Michael
20	Despain	Haden
20	Felice	Jason
20	Miller	Mike
23	Kilby	Tim
24	Dluhos	John
25	Debord	Brandon

26	Klaver	David
27	Kucik	Mark
27	Stewart	James
27	Voigt	Eric
30	Baker	Brian

30	Crowell	Garrett
30	Niedert	Mitchell
30	Senn	Eric
30	Silliman	Rick

**3. MOTION TO CERTIFY A LIST OF CANDIDATES ELIGIBLE FOR APPOINTMENT TO PLANNER I IN THE PLANNING AND BUILDING DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.**

Archer moved to certify a list of the six (6) applicants passing the civil service testing process as eligible for appointment to Planner I in the Planning and Building Department, subject to passing any further requirements by the department. Tracy seconded the motion. All voted aye and the motion carried. The following were certified eligible for appointment and the list remains active for one year:

RANK	LAST NAME	FIRST NAME
1	Gorman	Kellen
2	Akinlotan	Ose O.M
2	Sloss	Clint
4	Hulstrom	Ruth
4	Monson	Evan
6	Bordon	Shannon

**4. MOTION TO EXHAUST THE CURRENT CERTIFIED LIST FOR POLICE OFFICER DATED 8-09-17.**

Tracy moved to exhaust the list for police officer that was certified 8-09-17 based on further evaluation completed by the police department. Archer seconded the motion. All voted aye and the motion carried.

**5. MOTION TO CERTIFY A LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO UTILITIES OPERATOR III IN THE MUNICIPAL UTILITIES DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.**

Tracy moved to certify a list of the two (2) employees passing the civil service testing process as eligible for promotion to Utilities Operator III in the Municipal Utilities Department, subject to passing any further requirements by the department. Archer seconded the motion. All voted aye and the motion carried. The following were certified eligible for appointment and the list remains active for two years:

RANK	LAST NAME	FIRST NAME
1	Hulsebus	Ryan
2	Comer	Ryan

**6. DISCUSSION OF MEETING DAY/TIME**

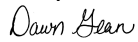
The next meeting is scheduled for Oct. 11<sup>th</sup> at noon. Following that meeting the commission chose to meet on the second Monday of every month at noon. The next Monday meeting will be November 13<sup>th</sup>.

**7. ADJOURNMENT**

Being there was no further business; Blasé moved to adjourn the meeting. Tracy seconded the motion. All voted aye and the motion carried. The meeting adjourned at 12:15 p.m.

Next meeting: Wednesday, October 11<sup>th</sup>, 2017, at noon

Respectfully submitted,



Dawn Gean

Clerk of the Civil Service Commission