

## **Meeting Minutes**

### **Plan & Zoning Commission Meeting**

Tuesday, October 3, 2017

Ankeny City Hall – City Council Chambers

410 W. First Street, Ankeny, Iowa

#### **CALL TO ORDER**

Chair T.Ripper called the October 3, 2017 meeting of the Plan & Zoning Commission to order at 6:30 pm.

#### **ROLL CALL**

Members present: L.Anderson, T.Flack, S.Houlihan, T.Ripper, K.Whiting, S.Odson, and L.West. Absent: C.Ender, G.Hunter. Staff present: E.Jensen, E.Carstens, D.Gervais, B.Fuglsang.

#### **AMENDMENTS TO THE AGENDA**

Motion by T.Flack to accept the agenda as submitted. Second by K.Whiting. All voted aye. Motion carried 7 – 0.

#### **COMMUNICATIONS**

There were no communications.

#### **CITIZEN'S REQUEST**

There were no requests.

#### **CONSENT AGENDA ITEMS**

##### **Item #1. Minutes**

Motion to approve and accept the September 19, 2017 minutes of the Plan and Zoning Commission meeting.

##### **Item #2. 2006 S Ankeny Blvd - DMACC Building 4A Site Plan**

Motion to approve the site plan for 2006 S Ankeny Blvd, DMACC Building 4A.

##### **Item #3. 2741 SE PDI Place - PDI East Dock Addition Site Plan**

Motion to approve the site plan for 2741 SE PDI PI, PDI East Dock Addition subject to acceptance of the stormwater management facility easement agreement; and City Council approval of the eight-foot chain-link fence with barbed wire, as indicated on the site plan.

##### **Item #4. Rock Creek Commercial Final Plat**

Motion to recommend City Council approval of the Rock Creek Commercial Final Plat, subject to a petition and waiver for future NW 36th Street improvements and a development agreement regarding future left turn lane improvements.

##### **Item #5. Deer Creek Village Final Plat and the Deer Creek Village PUD Site Plan**

Motion to recommend City Council approval of Deer Creek Village final plat.

Motion to recommend City Council approval of Deer Creek Village PUD site plan.

##### **Item #6. Bauer Heights Plat 4 - Preliminary Plat (County)**

Motion to recommend City Council approval of Bauer Heights Plat 4 Preliminary Plat, subject to applicable Polk County subdivision requirements in lieu of the City of Ankeny subdivision regulations.

##### **Item #7. Harvey Acres Plat 2 Final Plat (County)**

Motion to recommend City Council approval of Harvey Acres Plat 2 Final Plat, subject to applicable Polk County subdivision requirements in lieu of the City of Ankeny subdivision regulations.

Motion by K.Whiting to approve the recommendations for Consent Agenda Item(s) #1 - #7. Second by T.Flack. All voted aye. Motion carried 7 – 0.

#### **PUBLIC HEARINGS**

There were no public hearings.

## **BUSINESS ITEMS**

There were no business items.

## **REPORTS**

### **City Council Meeting**

T.Flack reported on her attendance at the October 2, 2017, City Council meeting.

### **Director's Report**

E.Jensen presented the tentative agenda items for the October 17, 2017 Plan and Zoning Commission meeting. He announced that Derek Silverthorn was promoted to Associate Planner and that Kellen Gorman will be joining the department as Planner I, filling the position previously held by Derek Silverthorn. E.Jensen then announced that Ruth Hulstrom will also be joining the department as Planner I as the City Council approved a second Planner I position for the department at their October 2<sup>nd</sup> meeting.

### **Commissioner's Reports**

K.Whiting commented that it is glorious to have 36<sup>th</sup> Street back open.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:39 p.m.



Submitted by Brenda Fuglsang, Secretary  
Plan & Zoning Commission