

Meeting Minutes
Civil Service Commission

Tuesday, June 9, 2020

12:00 p.m.

Ankeny City Hall – City Managers Conference Room
410 W. First Street, Ankeny, Iowa

Ray Blasé
Shannon Archer
Kevin Tracy

This meeting will be conducted by phone due to the COVID-19 pandemic. Please call in to 1 (650) 419-1505 and enter Meeting ID: 273 233 378

The meeting was called to order by Ray Blasé. Roll call taken. All present.

1. MOTION TO APPROVE THE MINUTES OF 5-12-20

Blase moved to approve the minutes from May 12, 2020. Archer seconded the motion. All voted aye and the motion carried.

2. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO UTILITIES OPERATOR III IN THE MUNICIPAL UTILITIES DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Archer moved to certify the list of employees eligible for promotion to Utilities Operator III in the Municipal Utilities department, subject to passing any further department requirements. Tracy seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

Scott Bass

3. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO PARKS TECHNICIAN II IN THE PARKS AND RECREATION DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Blase moved to certify the list of employees eligible for promotion to Parks Technician II in the Parks and Recreation department, subject to passing any further department requirements. Tracy seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

James Evans
Ed Kaufman

4. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO COMBINATION INSPECTOR II IN THE PLANNING AND BUILDING DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Archer moved to certify the list of employees eligible for promotion to Combination Inspector II in the Planning and Building department, subject to passing any further department requirements. Tracy seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

Jared Ruby

5. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO CODE ENFORCEMENT OFFICER II IN THE PLANNING AND BUILDING DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Archer moved to certify the list of employees eligible for promotion to Code Enforcement Officer II in the Planning and Building department, subject to passing any further department requirements. Tracy seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

Brad Pruismann

6. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO CODE ENFORCEMENT SUPERVISOR IN THE PLANNING AND BUILDING DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Blase moved to certify the list of employees eligible for promotion to Code Enforcement Supervisor in the Planning and Building department, subject to passing any further department requirements. Archer seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

John Cabeen

7. MOTION TO CERTIFY THE LIST OF EMPLOYEES ELIGIBLE FOR PROMOTION TO ASSOCIATE PLANNER IN THE PLANNING AND BUILDING DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Tracy moved to certify the list of employees eligible for promotion to Associate Planner in the Planning and Building department, subject to passing any further department requirements. Blase seconded the motion. All voted aye and the motion carried. The following employee(s) were certified and the list remains active for two years.

Jacob Heil
Ruth Hulstrom

8. ADJOURNMENT

Being there was no further business; Blase moved to adjourn the meeting. Archer seconded the motion. All voted aye and the motion carried. The meeting adjourned at 12:08 p.m.

Next meeting: Monday, July 13, 2020 at 12:00 pm

Respectfully submitted,

Dawn Gean

Dawn Gean
Clerk of the Civil Service Commission