

## MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL

Monday, November 6, 2017 – 5:30 PM  
Ankeny City Hall - City Council Chambers  
410 West First Street, Ankeny, Iowa

Gary Lorenz, Mayor

Bobbi Bentz, Mayor Pro tem

Council Members: Mark Holm, Jim McKenna, Wade Steenhoek, Kerry Walter-Ashby

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Mayor Lorenz called the meeting to order at 5:30 p.m. All members were present. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Lorenz led the Pledge of Allegiance.

### A. PUBLIC FORUM:

1. Special Presentation: Sherry Schlundt, Youth & Children's Librarian at Kirkendall Library, introduced members of the Teen Advisory Group and presented a brief summary about their library events – The Giving Tree and gift wrapping at the library.
2. Open Forum: Travis Carlsen, representing the Ankeny Area Chamber of Commerce, presented an update on the Chamber's activities and events.

### B. APPROVAL OF AGENDA:

1. Approval of the November 6, 2017 Agenda:

**Action# B1-1. Holm made the motion to approve and accept the November 6, 2017 agenda, with amendment, deleting Action# H1-2, seconded by Walter-Ashby.**

**ROLL CALL**

<b>2017-1106.B1-1</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>
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### C. PUBLIC HEARING(S): none

### D. REPORTS OF ADVISORY BOARDS AND COMMISSION:

1. Plan and Zoning Commission Representative, Larry Anderson, reported on the activities of the Plan and Zoning Commission.

### E. APPROVAL OF CONSENT AGENDA:

- **Minutes**

**CA - 1** Approval of official council actions of the regular meeting of October 16, 2017, as published, subject to correction, as recommended by the City Clerk.

**CA - 2** Receive and file minutes of the Plan and Zoning Commission meeting of October 3, 2017.

- **Licenses and Permits**

**CA - 3** Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.

- **Finance/Budget**

**CA - 4** Consider motion to approve Change Order #1 decreasing the contract amount by \$680.00 to Applied Ecological Services, Inc., for construction services on the Southeast Prairie Trail Native Planting project.

**CA - 5** Consider motion to approve Payment #4 in the amount of \$22,864.69 to Applied Ecological Services, Inc., for construction services on the Southeast Prairie Trail

Native Planting project.

**CA - 6** Consider motion to approve Payment #2 in the amount of \$1,533.10 to Calhoun-Burns and Associates, Inc., for engineering services on the NE 54th Street Bridge Replacement over Tributary to Fourmile Creek project.

**CA - 7** Consider motion to approve Payment #13 in the amount of \$23,671.07 to HR Green, Inc., for engineering services on the 2016-Tradition Park Stormwater Detention Basin Remediation project.

**CA - 8** Consider motion to approve Payment #2 in the amount of \$18,530.00 to Nilles Associates, Inc., for engineering services on the SW Market Street Extension project.

**CA - 9** Consider motion to approve Payment #8 in the amount of \$15,697.50 to Nilles Associates, Inc., for engineering services on the SW District Drive & SW Merchant Street project.

**CA - 10** Consider motion to approve Payment #15 in the amount of \$24,370.00 to Nilles Associates, Inc., for engineering services on the SW Prairie Trail Parkway - East Extension project.

**CA - 11** Consider motion to approve Payment #5 in the amount of \$8,131.71 to Snyder & Associates, Inc., for engineering services on the Ankeny Blvd & First St Intersection Improvements project.

**CA - 12** Consider motion to approve Payment #4 in the amount of \$26,194.05 to Snyder & Associates, Inc., for engineering services on the Ash Tower Feeder Main project.

**CA - 13** Consider motion to approve Payment #5 in the amount of \$1,598.50 to Snyder & Associates, Inc., for engineering services on the IA 415 & West First St Traffic Signal project.

**CA - 14** Consider motion to approve Payment #32 in the amount of \$36,578.14 to Snyder & Associates, Inc., for engineering services on the NE 36th St., Bridge Widening & Roadway Reconstruction project.

**CA - 15** Consider motion to approve Payment #6 in the amount of \$10,186.50 to Snyder & Associates, Inc., for engineering services on the NE Delaware Avenue Pedestrian Bridge & Sidewalk Connection project.

**CA - 16** Consider motion to approve Payment #6 in the amount of \$6,277.00 to Snyder & Associates, Inc., for engineering services on the SE Creekview Dr Drainage & Pavement Improvements project.

**CA - 17** Consider motion to approve Payment #5 in the amount of \$54,897.70 to Veenstra & Kimm, Inc., for engineering services on the Northwest Booster Station – Design Services project.

**CA - 18** Consider motion to approve the November 6, 2017 Accounts Payable from the following funds: General \$286,535.92, Hotel Motel Tax \$680.00, Road Use Tax \$125,428.40, Library Foundation \$197.39, Contractor Bonds Trust \$300.00, Solid Waste \$11,918.14, Water \$135,339.44, Sewer \$28,918.97, Sewer Sinking \$165,349.39, Storm Water \$3,282.93, Golf Course \$23,978.57, Enterprise Project \$243,837.23, Revolving \$39,885.78, Risk Mgmt \$53,553.18, Health Insurance \$3,598.00, Equipment Reserve \$10,711.40, Capital Projects \$192,822.91, Payroll \$1,999,215.10, Less Srvc Trnsfrs/ACH Drafts (\$302,737.92), Less Agenda Pymts Apprvd Separately (\$250,529.96), Grand Total \$2,772,284.87 (Finance Committee: W. Steenhoek, Chp, B. Bentz, K. Walter-Ashby)

**CA - 19** Consider motion to adopt RESOLUTION 2017-385 authorizing the acceptance of a proposal from NB Golf Cars, LLC to replace the golf cart fleet at the Otter Creek Golf Course.

- **Personnel Items:** none

- **Community Development Items**

**CA - 20** Consider motion to adopt RESOLUTION 2017-386 accepting public utility easement for Lot 2, The District at Prairie Trail Plat 5 and public storm sewer easement for Lot 1 and Lot 2, The District at Prairie Trail Plat 5.

**CA - 21** Consider motion to adopt RESOLUTION 2017-387 approving plans and specifications and accepting contracts and performance and maintenance bonds for the construction of storm sewer associated with development of Lot 2, The District at Prairie Trail Plat 5.

**CA - 22** Consider motion to adopt RESOLUTION 2017-388 accepting a storm water management facility maintenance covenant and permanent easement agreement located on a part of Lot 1, Park Sight Office Park at Prairie Trail Plat 3.

**CA - 23** Consider motion to adopt RESOLUTION 2017-389 accepting final plat, PUD site plan, parksite dedication agreement, subdivision bonds for erosion control, performance and maintenance bonds for underground improvements and platted easements for Deer Creek South Townhomes Plat 1.

**CA - 24** Consider motion to adopt RESOLUTION 2017-390 approving plans and specifications and accepting contracts, performance and maintenance bonds for the construction of water main and sanitary sewer in Deer Creek South Townhomes Plat 1.

**CA - 25** Consider motion to adopt RESOLUTION 2017-391 accepting final plat, platted easements, deed to streets, letter of credit for erosion control, performance and maintenance bonds for underground improvements and authorize the mayor to sign a petition and waiver for Rock Creek Commercial.

**CA - 26** Consider motion to adopt RESOLUTION 2017-392 approving plans and specifications and accepting contracts, performance and maintenance bonds for the construction of water main and sanitary sewer in Rock Creek Commercial.

**CA - 27** Consider motion to adopt RESOLUTION 2017-393 accepting final plat and platted easements for Signature Village Plat 3.

- **Engineering Items**

**CA - 28** Consider motion to adopt RESOLUTION 2017-394 accepting public improvements in Brownstones at the District Phase 2 for utilities.

**CA - 29** Consider motion to adopt RESOLUTION 2017-395 accepting public improvements in Brownstones at the District Phase 2 for paving.

**CA - 30** Consider motion to adopt RESOLUTION 2017-396 accepting a public water main easement located over Lot 1, Delaware Village Plat 3 for the construction of a public water main associated with development of Delaware Village Plat 3.

**CA - 31** Consider motion to adopt RESOLUTION 2017-397 accepting maintenance bond for utilities in The District Building 4 at Prairie Trail.

**CA - 32** Consider motion to adopt RESOLUTION 2017-398 accepting public improvements at The Graham Group Warehouse Ankeny for utilities.

**CA - 33** Consider motion to adopt RESOLUTION 2017-399 accepting public improvements in Northgate East Sanitary Sewer Trunk Line for utilities.

**CA - 34** Consider motion to adopt RESOLUTION 2017-400 accepting public improvements in Northgate East Plat 1 for utilities.

**CA - 35** Consider motion to adopt RESOLUTION 2017-401 accepting public improvements in Northgate East Plat 1 for paving.

**CA - 36** Consider motion to adopt RESOLUTION 2017-402 accepting public improvements in Prairie Ridge Townhomes Plat 3 for utilities.

**CA - 37** Consider motion to adopt RESOLUTION 2017-403 accepting public improvements in Prairie Ridge Townhomes Plat 3 for paving.

**CA - 38** Consider motion to adopt RESOLUTION 2017-404 accepting public improvements in Trestle Crossing Plat 2 for utilities.

**CA - 39** Consider motion to adopt RESOLUTION 2017-405 accepting public improvements in Trestle Crossing Plat 2 for paving.

**CA - 40** Consider motion to adopt RESOLUTION 2017-406 accepting public improvements in Trestle Crossing Plat 3 for utilities.

**CA - 41** Consider motion to adopt RESOLUTION 2017-407 accepting public improvements in Trestle Crossing Plat 3 for paving.

**CA - 42** Consider motion to adopt RESOLUTION 2017-408 authorizing the mayor to sign a development agreement with Par Partners, LLC concerning construction of an extension of SE Primrose Drive and associated utilities relating to development of Willow Run Plat 1 in the City of Ankeny, Iowa.

- **Capital Improvement Projects:** none

- **Administrative Items**

**CA - 43** Consider motion to adopt RESOLUTION 2017-409 authorizing the execution of an agreement between the City of Ankeny, Iowa and the Ankeny Girls Softball Association for the lighting of softball fields #45 & #46 at the Prairie Ridge Sports Complex.

**CA - 44** Consider motion to adopt RESOLUTION 2017-410 fixing a date for a public hearing to consider the approval and authorization of the sale of the abandoned sewer lift station site located at 3102 NW 5th Street from the City of Ankeny to William B. Kimberley. (date of hrg: 11/20/2017 @ 5:30 PM)

**CA - 45** Consider motion to receive and file correspondence received from Mediacom dated October 20, 2017 regarding a notice of renewal to continue to serve the City of Ankeny.

- Approval of Consent Agenda Items

1. Consent Agenda Items CA-1 through CA-45:

**Action# E1-1. Bentz made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-45, seconded by Steenhoek.**

**ROLL CALL**

**2017-1106.E1-1                      YES      5              NO      0**

**F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:**

1. Supplemental and Removed Consent Agenda

**Action# F1-1. No action taken.**

**G. RECESS:** none

**H. LEGISLATIVE BUSINESS:**

- Approval of Ordinances:

**1. Ord 1926:** An Ordinance vacating a 45-foot Sanitary Sewer Easement associated with the development of Bill Kimberley Plat 1 final plat.

**Action# H1-1. Holm made the motion to accept third consideration of ORDINANCE 1926, sending it on its final passage and publication as required by law, seconded by Walter-Ashby.**

**ROLL CALL**

<b>2017-1106.H1-1</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>
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**Action# H1-2. DELETED**

**2. Ord 1928:** An Ordinance amending Chapter 69, Parking Regulations, of the Municipal Code of the City of Ankeny, Iowa, by amending Section 69.10, No Parking on North and East Sides of Streets, to allow for the addition of "No Parking" zones along:

1. The north side of NW Park Meadows Drive from NW Ash Drive to a point 200 feet west of NW Ash Drive; and

2. The south side of NW Georgetown Boulevard from NW Ash Drive to a point 200 feet east of NW Ash Drive; and

3. The west side of NW Beechwood Street from NW 18th Street to a point 215 feet north of NW 18th Street.

**Action# H2-1. Walter-Ashby made the motion to accept second consideration of ORDINANCE 1928, seconded by Steenhoek.**

**ROLL CALL**

<b>2017-1106.H2-1</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>
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**Action# H2-2. Holm made the motion to accept staff recommendation to suspend the rule that all ordinances must be considered on three different days and accept third consideration of ORDINANCE 1928, sending it on its final passage and publication as required by law, seconded by Bentz.**

**ROLL CALL**

<b>2017-1106.H2-2</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>
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**3. Ord 1929:** An Ordinance amending Chapter 179 Electrical Code, of the Municipal Code of the City of Ankeny, Iowa, by adopting the National Electrical Code as currently adopted and amended by the Iowa Electrical Examining Board, Iowa Department of Public Safety.

**Action# H3-1. Steenhoek made the motion to accept first consideration of ORDINANCE 1929, seconded by Walter-Ashby.**

**ROLL CALL**

<b>2017-1106.H3-1</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>
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**4. Ord 1930:** An Ordinance amending the Municipal Code of the City of Ankeny, Iowa, Chapter 4 Municipal Infractions.

**Action# H4-1. Walter-Ashby made the motion to accept first consideration of Ordinance 1930, seconded by Steenhoek.**

**ROLL CALL**

**2017-1106.H4-1                      YES      5              NO      0**

**I. OLD BUSINESS:** none

**J. NEW BUSINESS:**

1. Proposed Traffic Signal System Timings Update project  
Professional Services Agreement with Snyder & Associates, Inc.

Councilor McKenna expressed concern with the selection process.

**Action# J1-1. Steenhoek made the motion to approve the Professional Services Agreement with Snyder & Associates, Inc., for engineering services on the Traffic Signal System Timings Update project in an amount not to exceed \$151,149.00 and authorize the Mayor to execute said agreement, seconded by Holm.**

**ROLL CALL**

**2017-1106.J1-1                      YES      4              NO      1 (McKenna)**

2. 2018 - SW 3rd Street Water Main Improvements Project  
Professional Services Agreement with MSA Professional Services, Inc.

**Action# J2-1. Steenhoek made the motion to approve the Professional Services Agreement with MSA Professional Services, Inc., for design and bidding phase services for the 2018 - SW 3rd Street Water Main Improvements project in an amount not to exceed \$36,500.00 and authorize the Mayor to execute said Agreement, seconded by Bentz.**

**ROLL CALL**

**2017-1106.J2-1                      YES      5              NO      0**

3. NE Delaware Avenue Pedestrian Bridge and Sidewalk Connection  
Notice of Intent to Commence a Public Improvement Project and to Acquire Property Interests

**Action# J3-1. Walter-Ashby made the motion to adopt a RESOLUTION 2017-411 fixing a date for hearing on intent to commence a public improvement and to acquire property interests for the NE Delaware Avenue Pedestrian Bridge and Sidewalk Connection project, seconded by Holm. (date of hrg: 12/04/17 @ 5:30 p.m.)**

**ROLL CALL**

**2017-1106.J3-1                      YES      5              NO      0**

**K. ADMINISTRATIVE BUSINESS:**

- Report of the City Staff:

City Manager, David Jones, reported the comprehensive plan open house has been scheduled for Tuesday, December 12<sup>th</sup> from 4:00 p.m. to 8:00 p.m. at Otter Creek Golf Course.

- Report of the Governing Body:

Mayor Gary Lorenz reported on upcoming meetings he would be attending.

Council Member Bentz reported she would be attending a BRAVO Greater Des Moines meeting this week.

Council Member Walter-Ashby reported she would be attending the Ankeny Community Foundation Launch on Tuesday, November 14<sup>th</sup> at 6:30 p.m. at the Pinnacle Club at Otter Creek.

## **L. ADJOURNMENT**

1. There being no further business, the meeting was adjourned at 6:03 p.m.

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Pamela DeMouth, City Clerk

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Gary Lorenz, Mayor

Published in the Des Moines Register on the 17<sup>th</sup> day of November, 2017.  
Audio file of meeting is available by contacting the City Clerk's Office.