

## **Meeting Minutes**

### **Plan & Zoning Commission Meeting**

Tuesday, December 5, 2017  
Ankeny City Hall – City Council Chambers  
410 W. First Street, Ankeny, Iowa

#### **CALL TO ORDER**

Chair T.Ripper called the December 5, 2017 meeting of the Plan & Zoning Commission to order at 6:30 pm.

#### **ROLL CALL**

Members present: L.Anderson, C.Ender, T.Flack, S.Houlihan, T.Ripper, G.Hunter and S.Odson. Absent: K.Whiting and L.West. Staff present: E.Jensen, E.Carstens, D.Gervais, R.Hulstrom, K.Gorman, B.Fuglsang.

#### **AMENDMENTS TO THE AGENDA**

Motion by G.Hunter to accept the agenda as submitted. Second by T.Flack. All voted aye.  
Motion carried 7 – 0.

#### **COMMUNICATIONS**

There were no communications.

#### **CITIZEN'S REQUEST**

There were no requests.

Commissioner L.West arrived at 6:31 p.m.

#### **CONSENT AGENDA ITEMS**

##### **Item #1. Minutes**

Motion to approve and accept the November 21, 2017 minutes of the Plan and Zoning Commission meeting.

##### **Item #2. Briarwood Plat 22 Final Plat**

Motion to recommend City Council approval of Briarwood Plat 22 Final Plat.

##### **Item #3. Mikel's Place Plat 1 Final Plat (County)**

Motion to recommend City Council approval of Mikel's Place Plat 1 Final Plat subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Referencing Item #3, S.Houlihan asked staff if they knew why the applicant included the long stretch of property on the north side as part of the plat. R.Hulstrom commented that the applicant did not share as to why they added that property to the plat.

The Commission had no further questions.

Motion by C.Ender to approve the recommendations for Consent Agenda Item(s) #1 - #3. Second by G.Hunter. All voted aye. Motion carried 8 – 0.

#### **PUBLIC HEARINGS**

There were no public hearings.

#### **BUSINESS ITEMS**

There were no business items.

## **REPORTS**

### **City Council Meeting**

S.Odson reported on his attendance at the December 4, 2017, City Council meeting.

### **Director's Report**

E.Jensen presented the tentative agenda items for the December 19, 2017 Plan and Zoning Commission meeting and the November 2017 Building Permits Report.

E.Jensen reported there will be a public hearing to rezone property owned by Roger Bauer at the December 19, 2017 Plan and Zoning Commission meeting.

E.Jensen shared that the Ankeny Plan 2040 Public Open House will be Tuesday, December 12, 2017 from 4:00 p.m. to 8:00 p.m. at the Otter Creek Golf Course in the Pinnacle Club.

### **Commissioner's Reports**

There were no reports.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:47 p.m.



Submitted by Brenda Fuglsang, Secretary  
Plan & Zoning Commission