

Nick Lenox

Parks & Recreation Director
nlenox@ankenyiowa.gov

MEMORANDUM

TO: Mayor & City Council
FROM: Nick Lenox, Parks & Recreation Director
DATE: February 13, 2018
RE: 2018 – 2020 Mowing Contract

Mowing Contract Correspondence

The City of Ankeny Parks & Recreation Department sent our RFP's for the 2018 – 2020 Mowing Services Contract. Contractors had the option to bid the contract in zones, with separate zones eligible for bid. Zones were created and divided to help provide a higher quality service. The North Zone Contract includes all parks, medians and right-of-way areas north of First Street being mowed every ten days. The South Zone Contract includes all parks, medians and right-of-ways areas south of First Street being mowed every ten days. The High Profile Contract includes Prairie Ridge Sports Complex, public facilities and high visibility parks. Each contract is approximately the same size in acreage, frequency and demand.

One pre-bid meeting was held on Friday, January 12. Contracts were due and opened on Thursday, January 18. Due to only receiving one bid, city staff reissued and again requested new submittals for the 2018 – 2020 mowing services. Contracts for the reissue were due Thursday, February 1 with the City receiving three bids.

The bid tabulation is attached for your review. All contractors met the qualifications specified in the RFP. Specifications included equipment standards, employment records, proof of insurance, past mowing work and a comprehensive list of references.

Three separate contracts are being recommended for award. The lowest responsible bidder for the High Profile Zone and North Zone was "AAA Lawn Services, LLC", of Ankeny, Iowa. The lowest responsible bidder for the South Zone was "Beautiful Lawns by Long's, LLC", of Martensdale, Iowa.

Based on frequency of mowing and per acre bid price, the total yearly fiscal impact to the City of Ankeny for mowing services will be \$295,475.31.

Recommendation: Award the following contracts:

- | | | |
|------------------------|---|---------------------|
| • North Zone: | "AAA Lawn Services, LLC" | \$98,176.05 |
| • South Zone: | "Beautiful Lawns by Long's, LLC" | \$95,689.26 |
| • High Profile: | "AAA Lawn Services, LLC" | \$101,610.00 |