

## Change Order Form



**Project Title:** Ankeny Fire Station No. 3  
**Contractor:** SVPA Architects, Inc.  
**Address:** 1466 28th Street - Suite 200, West Des Moines, Iowa 50266  
**Finance Budget Code:** 923.1923.4210 **Finance Project Code:** 923.421  
**Vendor Project or Invoice #:** 0 **PO #** 0  
**Original Contract Date:** Oct. 17, 2016 **Vendor #** 001859

Change Order Number: 1

Change Order Date: January 7, 2019

**Purpose of Change Order:**

Additional reimburseable expenses and site inspections to reivew punch list / closeout items with DDVI and City.

**Details of Change Order:**

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Additional Reimbursable Expenses				\$ 2,966.15
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number **1** makes the following adjustments to the contract: **\$ 2,966.15**

Contractor Accepted: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Engineer Approved: SVPA Architects

By: Robert Ormsby *Robert F. Ormsby*

Date: 12/27/18

Owner Accepted: City of Ankeny *PRM 12/27/18*

By: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest for Owner:

By: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Record of Change Orders**

#	Date	Amount
<b>Original Contract amount</b>		<b>\$235,000.00</b>
1	Change Order #1	\$2,966.15
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
<b>Revised Contract amount</b>		<b>\$237,966.15</b>

## 2016 Compensation

DESIGNATED SERVICES effective January 1, 2016 through December 31, 2016

Compensation for Services shall be at a fixed rate per hour as follows:

• Principal	\$140/hr.
• Director	\$125/hr.
• Associate	\$110/hr.
• Senior Architect	\$100/hr.
• Architect	\$90/hr.
• Intern Architect	\$80/hr.
• Senior Interior Designer	\$100/hr.
• Interior Designer	\$90/hr.
• Intern Interior Designer	\$80/hr.
• Project Coordinator	\$75/hr.
• Senior CAD Technician	\$80/hr.
• CAD Technician	\$70/hr.
• Graphic Designer	\$80/hr.
• Architectural Administrator	\$50/hr.

Reimbursable Expenses are in addition to hourly compensation and are actual expenditures made in the interest of the Project for the following:

**Item:**

• Expense of all transportation and living expenses in connection with out-of-town travel authorized by the Owner.	\$2000
• Expense of long distance communications.	\$50
• Expense for postage and shipping	\$350
• Expenses for in-house printing	\$1600
• Expense of fees paid for securing approval of authorities having jurisdiction over the Project.	\$700
• Estimated Expense of reproduction of final documents, postage, and handling of Drawings and Specifications.	\$5,000
• Expense of renderings, models, mock-ups, and photos requested by Owner.	\$3000
• Expense of any additional insurance coverage or limits requested by the Owner.	\$0
• Expense of overtime work requiring higher than regular rates, if authorized by the Owner.	\$0
• <b>Total</b>	<b>\$12,700</b>

Total Expenses Incurred to-date = \$15,666.15 12/27/18



.5037 NE 14th Street  
Des Moines, IA 50313  
www.actionrepro.com

(515) 288-2146  
(515) 288-0053 (fax)  
info@actionrepro.com

Page 1 INVOICE  
Invoice Number 0000113995  
Invoice Date 7/24/2017 10:12:33PM  
Order Number 0000015695  
Customer 0000001635

Bill To: SVPA ARCHITECTS INC.  
1466 28TH STREET  
SUITE 200  
WEST DES MOINES IA 50266

Ship To: SVPA ARCHITECTS INC.  
1466 28TH STREET  
SUITE 200  
WEST DES MOINES IA 50266

(515) 327-5990  
(515) 327-5991 (fax)

PO Number: 16022				Sales Rep: 000050		Ordered By:	
Project: ANKENY FIRE				Terms: Net 30 Days			
Ordered	Shipped	B/O	UOM	Item Code	Description	Price	Amount
34632	5,772	0	Page	903-001	DIGITAL BOND 20#		3,809.52
					74 sets of 78 originals 24x 36		
					Ankeny Fire Station #3		
101550	101550	0	SIDE	904-101	SPECIFICATIONS 20# 8.5X11		4,062.00
					75 sets of 1,354 originals		
150	150	0	EA	904-703	BINDING COMB LARGE		525.00
37	37	0	EA	903-005	ELECTRONIC PLANS & SPECS (EPS)		2,708.99
5	5	0	EA	903-001-12	DIGITAL BOND 12X18		128.70
266	266	0	EA	903-007	EMAIL NOTIFICATION FEE (ADDENDUMS)		266.00
682	682	0	SIDE	904-101	SPECIFICATIONS 20# 8.5X11		21.84
					21 sets of 26 originals		
					Addendum #1		
682	682	0	SIDE	904-101	SPECIFICATIONS 20# 8.5X11		5.28
					6 sets of 22 originals		
					Addendum #2		
682	682	0	SIDE	904-101	SPECIFICATIONS 20# 8.5X11		0.16
					4 sets of 1 originals		
					Addendum #3		
27	27	0	SIDE	904-103	SPECIFICATIONS 20# 11X17		3.24
					Addendum #1 & 2 11x17 printing		
882	147	0	Page	903-001	DIGITAL BOND 20#		97.02
					21 sets of 7 originals 24x 36		
					Addendum #1		
6	6	0	EA	909-703	SPLIT DELIVERY LOCAL		39.00
1	1	0	EA	903-002-4	PLANROOM SET UP FEE (MEDIUM)		250.00



5037 NE 14th Street  
Des Moines, IA 50313  
www.actionrepro.com

(515) 288-2146  
(515) 288-0053 (fax)  
info@actionrepro.com

Page 2 INVOICE  
Invoice Number 0000113995  
Invoice Date 7/24/2017 10:12:33PM  
Order Number 0000015695  
Customer 0000001635

Bill To: SVPA ARCHITECTS INC.  
1466 28TH STREET  
SUITE 200  
WEST DES MOINES IA 50266

Ship To: SVPA ARCHITECTS INC.  
1466 28TH STREET  
SUITE 200  
WEST DES MOINES IA 50266

(515) 327-5990  
(515) 327-5991 (fax)

PO Number: 16022				Sales Rep: 000050		Ordered By:	
Project: ANKENY FIRE				Terms: Net 30 Days			
Ordered	Shipped	B/O	UOM	Item Code	Description	Price	Amount

#6126

Sub-Total  
11,916.75

Shipping & Handling

Sales Tax  
712.67

Deposit Rec'd

Balance Due  
12,629.42

RECEIVED BY: \_\_\_\_\_

Late Charges of 1.5% per month, equal to 18% annually, on unpaid balances after 30 days.



Original

