

## **MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL**

Monday, January 7, 2019 – 5:30 PM  
Ankeny City Hall - City Council Chambers  
410 West First Street, Ankeny, Iowa

Gary Lorenz, Mayor  
Mark Holm, Mayor Pro tem

Council Members: Bobbi Bentz, Jim McKenna, Kerry Walter-Ashby, Kelly Whiting

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Mayor Lorenz called the meeting to order at 5:30 p.m. All Council members were present. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Lorenz led the Pledge of Allegiance.

**CEREMONY:** none

### **A. PUBLIC FORUM:**

1. Open Forum: Heather Lilienthal, representing the Ankeny Area Chamber of Commerce, presented an update on the Chamber's activities and events.

### **B. APPROVAL OF AGENDA:**

1. Approval of the January 7, 2019 Agenda:

**Action# B1-1. Walter-Ashby made the motion to approve and accept the January 7, 2019 agenda, without amendment, seconded by Whiting.**

**ROLL CALL**

**2019-0107.B1-1      YES 5      NO 0**

### **C. PUBLIC HEARING(S):**

1. **PH 2019-01:** Proposed N Ankeny Blvd & NW-NE Georgetown Blvd Intersection Improvements & Signalization Project  
Public Hearing to Authorize the Acquisition of Property and Property Interests

Mayor Lorenz opened the public hearing. Notice of this hearing was published in the Des Moines Register on the 21<sup>st</sup> day of December, 2018 and notices were mailed to property owners as required by law.

No written objections were filed and no oral objections were offered from the audience. Mark Mueller, Public Works Director, reported the action before the Council is to hold a Public Hearing to allow affected property owners the opportunity to present their views regarding the proposed acquisition of property and property interests for the N Ankeny Blvd & NW-NE Georgetown Blvd Intersection Improvements & Signalization project. Further action includes consideration of a Resolution approving the commencement of the public improvement including negotiations to facilitate the acquisition of fee title, permanent easements and temporary easements for the project.

**Action# C1-1. Holm made the motion to close Public Hearing 2019-01, seconded by Whiting.**

**ROLL CALL**

**2019-0107.C1-1**

**YES 5 NO 0**

**D. REPORTS OF ADVISORY BOARDS AND COMMISSION:**

1. Plan & Zoning Commission Representative, Todd Ripper, reported on the activities of the Plan & Zoning Commission.

**E. APPROVAL OF CONSENT AGENDA:**

- **Minutes**

**CA - 1** Approval of official council actions of the regular meeting of December 17, 2018, as published, subject to correction, as recommended by the City Clerk.

**CA - 2** Receive and file minutes of the Plan and Zoning Commission meeting of December 4, 2018.

- **Licenses and Permits**

**CA - 3** Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.

- **Finance/Budget**

**CA - 4** Consider motion to approve Payment #2 in the amount of \$54,720.00 to Ardent Lighting Group for construction services on the Hawkeye Sports Complex Field Lighting Project.

**CA - 5** Consider motion to approve Payment #9 in the amount of \$67,428.81 to C.L. Carroll Co., Inc., for construction services on the Northwest Booster Station project.

**CA - 6** Consider motion to approve Payment #15 in the amount of \$1,299.30 to Calhoun-Burns and Associates, Inc., for engineering services on the NE 54th Street Bridge Replacement over Tributary to Fourmile Creek project.

**CA - 7** Consider motion to approve Payment #2 in the amount of \$44,438.71 to Iowa Signal, Inc., for construction services on the I-35 Southbound Ramps & SE Corporate Dr Traffic Signal project.

**CA - 8** Consider motion to approve Payment #2 in the amount of \$16,490.20 to JEO Consulting Group, Inc., for engineering services on the N. Ankeny Blvd and NE/NW Georgetown Blvd Intersection Signalization project.

**CA - 9** Consider motion to approve Payment #10 in the amount of \$4,521.00 to JEO Consulting Group, Inc., for engineering services on the SE Delaware Streambank Stabilization project.

**CA - 10** Consider motion to approve Payment #3 in the amount of \$6,815.00 to Nilles Associates, Inc., for engineering services on the Ankeny Kirkendall Public Library project.

**CA - 11** Consider motion to approve Payment #7 in the amount of \$23,857.50 to Nilles Associates, Inc., for engineering services on the SW Plaza Parkway and SW College Avenue Extension project.

**CA - 12** Consider motion to approve Payment #5 in the amount of \$2,165.00 to Nilles Associates, Inc., for engineering services on the SW State Street and SW Magazine Road Intersection Improvements project.

**CA - 13** Consider motion to approve Payment #1 in the amount of \$37,647.50 to Nilles Associates, Inc., for engineering services on the SW State Street & SW Prairie Trail Parkway Traffic Signal Improvements project.

**CA - 14** Consider motion to approve Change Order #1 increasing the contract amount by \$96,980.00 to OPN Architects for Furniture, Fixtures and Equipment procurement services on the Ankeny Kirkendall Public Library project.

**CA - 15** Consider motion to approve Change Order #2 increasing the contract amount by \$21,000.00 to OPN Architects for audio/video procurement services on the Ankeny Kirkendall Public Library project.

**CA - 16** Consider motion to approve Payment #17 in the amount of \$2,232.36 to Snyder & Associates, Inc., for engineering services on the Ankeny Blvd & First St Intersection Improvements project.

**CA - 17** Consider motion to approve Payment #95 in the amount of \$15,018.30 to Snyder & Associates, Inc., for engineering services on the E. 1st Street Interchange Reconstruction project.

**CA - 18** Consider motion to approve Payment #9 in the amount of \$3,131.00 to Snyder & Associates, Inc., for engineering services on the I-35 Southbound Ramps & SE Corporate Dr Traffic Signal project.

**CA - 19** Consider motion to approve Payment #45 in the amount of \$3,697.75 to Snyder & Associates, Inc., for engineering services on the NE 36th St. Bridge Widening & Roadway Reconstruction project.

**CA - 20** Consider motion to approve Payment #11 in the amount of \$9,145.84 to Snyder & Associates, Inc., for engineering services on the SE Convenience Boulevard Extension project.

**CA - 21** Consider motion to approve Payment #19 in the amount of \$666.00 to Snyder & Associates, Inc., for engineering services on the SE Creekview Dr Drainage & Pavement Improvements project.

**CA - 22** Consider motion to approve Payment #6 in the amount of \$1,870.00 to Snyder & Associates, Inc., for engineering services for the Sunset Park Restroom Remodel Project.

**CA - 23** Consider motion to approve Payment #12 in the amount of \$1,728.51 to Snyder & Associates, Inc., for engineering services on the Traffic Signal System Timings Update project.

**CA - 24** Consider motion to approve Payment #20 in the amount of \$2,932.49 to Snyder & Associates, Inc., for engineering services on the NE Delaware Avenue Pedestrian Bridge & Sidewalk Connection project.

**CA - 25** Consider motion to approve Payment #10 in the amount of \$11,401.50 to Snyder & Associates, Inc., for engineering services on the S Ankeny Blvd & SE Shurfine Dr/SW Prairie Trail Pkwy Intersection Improvements project.

**CA - 26** Consider motion to approve Change Order #5 increasing the contract amount by \$8,468.00 to Stahl Construction for construction services on the Ankeny Kirkendall Public Library project.

**CA - 27** Consider motion to approve Change Order #6 increasing the contract amount by \$7,770.00 to Stahl Construction for construction services on the Ankeny Kirkendall Public Library project.

**CA - 28** Consider motion to approve Change Order #7 increasing the contract amount by \$4,305.00 to Stahl Construction for construction services on the Ankeny Kirkendall Public Library project.

**CA - 29** Consider motion to approve Payment #6 in the amount of \$511,691.85 to Stahl Construction for construction services on the Ankeny Kirkendall Public Library project.

**CA - 30** Consider motion to approve Change Order #1 increasing the contract amount by \$2,966.15 with SVPA Architects Inc., for architectural services on the Fire Station No. 3 project.

**CA - 31** Consider motion to approve Payment #15 in the amount of \$10,225.39 to Veenstra & Kimm, Inc., for engineering services on the Northwest Booster Station - Design Services & Construction project.

**CA - 32** Consider motion to approve Payment #2 in the amount of \$33,250.00 to WW Sandblasting, Inc., for construction services on the 2018 Ash Drive Water Tower Repair and Coating project.

**CA - 33** Consider motion to approve Change Order #1 decreasing the contract amount by \$10,000.00 to WW Sandblasting, Inc., for construction services on the 2018 Ash Drive Water Tower Repair and Coating project.

**CA - 34** Consider motion to approve the January 7, 2019 Accounts Payable from the following funds: General \$151,082.93, Hotel Motel Tax \$1,319.87, Road Use Tax \$97,455.73, Seizure \$670.00, Library Foundation \$211.03, Solid Waste \$35,275.73, Water \$110,714.26, Sewer \$32,660.92, Stormwater \$2,991.65, Golf Course \$9,653.19, Enterprise Project \$192,648.49, Revolving \$34,150.66, Capital Projects \$1,011,366.72, Payroll \$1,332,811.60, Less Srvs Trnfrs/ACH Drafts (\$176,968.36), Less Agenda Pymts Apprvd Separately (\$908,070.54), Grand Total \$1,927,973.88 (Finance Committee: K. Whiting, Chp.; B. Bentz, K. Walter-Ashby)

**CA - 35** Consider motion to adopt RESOLUTION 2019-001 authorizing the purchase of an automated materials handling system for the Ankeny Kirkendall Public Library.

**CA - 36** Consider motion to receive and file the City of Ankeny Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018.

**CA - 37** Consider motion to adopt RESOLUTION 2019-002 naming depositories for the City of Ankeny.

- **Personnel Items:** none

- **Community Development Items**

**CA - 38** Consider motion to adopt RESOLUTION 2019-003 providing for the notice and hearing of the City Council of the City of Ankeny, Iowa, to consider amending provisions of the Zoning Ordinance, Chapter 193, of the Municipal Code of the City of Ankeny, Iowa, regarding Flood Plain Regulations. (date of hrg: 1/21/19 @ 5:30 p.m.)

**CA - 39** Consider motion to adopt RESOLUTION 2019-004 accepting a warranty deed for parkland associated with the development of Prairie Trail Park Plat 1.

- **Engineering Items**

**CA - 40** Consider motion to adopt RESOLUTION 2019-005 accepting public improvements in Rock Creek Commercial for utilities.

**CA - 41** Consider motion to adopt RESOLUTION 2019-006 accepting traffic signal improvements and related public improvements at PDI and Delaware Avenue Intersection.

- **Capital Improvement Projects**

**CA - 42** SE Delaware Streambank Stabilization: Consider motion to approve: a) Final Change Order #1 decreasing the amount of the contract by \$11,677.74; b) Certificate of Completion; c) RESOLUTION 2019-007 accepting the public improvements with RW Excavating Solutions, L.C. in the amount of \$163,423.26; and d) Final Payment #3 in the amount of \$33,525.37 / Release of Retainage in the amount of \$8,171.16.

- **Administrative Items**

**CA - 43** Consider motion to adopt RESOLUTION 2019-008 setting a time and place for a public hearing on the proposed five-year Capital Improvement Program (CIP) for the years 2019 through 2023 (date of hearing: 01/21/19 @ 5:30 p.m.).

- Approval of Consent Agenda Items

1. Consent Agenda Items CA-1 through CA-43:

**Action# E1-1. Whiting made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-43, seconded by Holm.**

**ROLL CALL**

**2019-0107.E1-1      YES 5    NO 0**

**F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:**

1. Supplemental and Removed Consent Agenda

**Action# F1-1. No action taken.**

**G. RECESS:** none

**H. LEGISLATIVE BUSINESS:**

- Approval of Ordinances: none

**I. OLD BUSINESS:** none

## **J. NEW BUSINESS:**

1. N Ankeny Blvd & NW-NE Georgetown Blvd Intersection Improvements & Signalization Project (PH 2019-01)

**Action# J1-1. Walter-Ashby made the motion to adopt RESOLUTION 2019-009 authorizing the acquisition of property and property interests with regards to the N Ankeny Blvd & NW-NE Georgetown Blvd Intersection Improvements & Signalization Project, seconded by Whiting.**

**ROLL CALL**

**2019-0107.J1-1        YES 5    NO 0**

2. Proposed High Trestle Trail Extension - SW Ordinance Road to SE Magazine Road  
Initiate Proceedings

**Action# J2-1. Holm made the motion to adopt RESOLUTION 2019-010 ordering construction of the High Trestle Trail Extension - SW Ordinance Road to SE Magazine Road and fixing a date for hearing thereon and taking of bids therefor, seconded by Bentz. (date of bid-letting: 01/29/19 / date of hrg: 02/04/19 @ 5:30 p.m.)**

**ROLL CALL**

**2019-0107.J2-1        YES 5    NO 0**

3. Tradition Park Stormwater Detention Basin Flood Repair Project  
Professional Services Agreement with JEO Consulting Group, Inc.

**Action# J3-1. Whiting made the motion to approve the Professional Services Agreement with JEO Consulting Group, Inc., for design and bidding phase services on the Tradition Park Stormwater Detention Basin Flood Repair Project in an amount not to exceed \$73,400.00 and authorize the Mayor to execute said Agreement, seconded by Walter-Ashby.**

**ROLL CALL**

**2019-0107.J3-1        YES 5    NO 0**

4. 2019 North Creek Channel Flood Repair Project  
Professional Services Agreement with Foth Infrastructure and Environment, LLC

**Action# J4-1. Holm made the motion to approve the Professional Services Agreement with Foth Infrastructure and Environment, LLC for design and bidding phase services on the 2019 North Creek Channel Flood Repair Project in an amount not to exceed \$35,650.00 and authorize the Mayor to execute said Agreement, seconded by Whiting.**

**ROLL CALL**

**2019-0107.J4-1        YES 5    NO 0**

5. Ankeny Public Services Building Renovation  
Professional Services Agreement with SVPA Architects, Inc.

**Action# J5-1. Bentz made the motion to approve the Professional Services Agreement with SVPA Architects, Inc., for the architectural design and construction administration services needed to facilitate the Ankeny Public Services Building Renovation project in an amount not to exceed \$347,700.00 and authorize the Mayor to execute said agreement, seconded by Holm.**

**ROLL CALL**

**2019-0107.J5-1      YES 4    NO 1 (McKenna)**

**6. Proposed 2019 State Legislative Priorities**

**Action# J6-1. Walter-Ashby made the motion to adopt RESOLUTION 2019-011 establishing the City of Ankeny's 2019 State Legislative Priorities, seconded by Holm.**

**ROLL CALL**

**2019-0107.J6-1      YES 5    NO 0**

**K. ADMINISTRATIVE BUSINESS:**

- **Report of the City Staff:**

City Manager reported on possible timelines for the City Clerk recruitment with an action item forthcoming on the January 21<sup>st</sup> council agenda; he reported on the strategic planning consultant selection process; and he stated he along with Assistant City Manager Paul Moritz met with DART last week regarding the 2019 service planning process.

**Report of the Governing Body:**

Mayor Lorenz reported there are several Board and Commission positions expiring at the end of January two of which are on the Plan & Zoning Commission. He requested Council consider a reduction in the number of Plan & Zoning Commission members from 9 to 7 which would require an amendment to the Municipal Code; and further requested Council review the more extensive terms of service and respond with their thoughts on each next week. He reported he would be attending the DART Annual Business Meeting and expressed thoughts as it relates to the election of Executive Committee and Officers that would take place at such meeting; and he requested Council consider the interview approach for selection of the Strategic Planning Consultant.

Council Member Bentz reported she would be attending the MAC meeting scheduled tomorrow, January 8, 2019.

Council Member Holm reported there would be a \$.74 increase in residential Curb-It! Fees effective July 1, 2019.

Council Member Walter-Ashby requested Council members take into account board member absenteeism as they consider a possible reduction in the number of members on a Board or Commission.

**L. ADJOURNMENT**

1. There being no further business, the meeting was adjourned at 5:58 p.m.

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Debra M. Arend, Interim City Clerk

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Gary Lorenz, Mayor

Published in the Des Moines Register on the 18<sup>th</sup> day of January, 2019.  
Audio file of meeting is available by contacting the City Clerk's Office.