

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Thursday, April 18, 2019, 6:30 pm

Location: Kirkendall Public Library

Present: Lory Johnson, Kent Patterson, Mike Wiser, Cami Brazelton, Heather Lilienthal, Tamara Fujinaka, Bert Testa, Sam Mitchel

Topic	Discussion
Call to Order	Brazelton called the meeting to order.
Approval of Minutes	Motion made by Johnson and seconded by Lilienthal to approve the March 2019 meeting minutes. Motion passed unanimously.
Consent Agenda	Financials update provided by Mitchel.
Director's Report	Mitchel reported on staff activity, facilities and City of Ankeny business. HyVee has requested to partner and will feature a week of "rounding up" to raise funds for STEM-related resources for the library. He shared the job description regarding a public services manager position to be advertised.
Department Reports	The board reviewed monthly updates from department heads.
Old Business	New library update: 1. Work continues and discussions regarding furniture and shelving are being held.
New Business	The board discussed the library services offered to Polk County rural residents and the reimbursement contract. Johnson moved to approve the contract and was seconded by Fujinaka. Motion passed unanimously
Friends of the Library	The group held a successful trivia night on March 30. The board discussed the Friends' annual fundraising efforts and goals. The board recommends that the Friends set a goal of raising \$30,000. Wiser motioned for this goal, seconded by Patterson and motion passed unanimously.
Adjournment	Johnson motioned to adjourn, seconded by Fujinaka. Meeting adjourned at 7:30 p.m. Next scheduled meeting: Thursday, May 16, 2019, at 6:30 p.m.

Respectfully submitted, Heather Lilienthal, Secretary

Approved: May 16, 2019