

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Thursday, Aug. 15, 2019, 6:30 pm

Location: Kirkendall Public Library

Present: Mike Wiser, Heather Lilienthal, Tamara Fujinaka, Bert Testa, Kent Patterson, Cami Brazelton, Lory Johnson, Sam Mitchel

Topic	Discussion
Call to Order	Brazleton called the meeting to order.
Approval of Minutes	Motion made by Johnson to approve the minutes. Second by Patterson. Motion passed unanimously.
Consent Agenda	Financials update provided by Mitchel.
Director's Report	Mitchel reported on staff activity, facilities and City of Ankeny business.
Department Reports	The board reviewed monthly updates from department heads.
Committee Reports	A. Reconsideration committee: The board proposed to add one more community member to this committee in order to allow the library director to serve as a facilitator and staff member. The board also recommended that in a patron's statement of concern, the patron must review the challenged item in its entirety. The board discussed and agreed. Motion regarding the members of the committee made by Johnson and second by Fujinaka. Motion passed unanimously.
Friends of the Library	The Friends of the Library held a retreat Aug. 10 and discussed committee structure and refined roles and terms. The group will be considering database software to better manage and communicate with volunteers and donors. The Friends also discussed submitting an entry to the Center for the Book Literacy Award program. The board offered to draft a letter of support for this effort.
Old Business	Progress on the new library continues.
New Business	The board discussed a new Event and Alcohol Policy for the new library in regards to outside groups using the library as an event location. Development and discussion will continue next month.
Adjournment	Patterson motioned to adjourn, seconded by Wiser. Meeting adjourned at 7:30 p.m. Next scheduled meeting: Thursday, Sept. 19, 2019, at 6:30 p.m.

Respectfully submitted, Heather Lilienthal, Secretary

Approved: 9/19/19