

Meeting Minutes
Plan & Zoning Commission Meeting
Monday, October 7, 2019
Ankeny City Hall – City Council Chambers
410 W. First Street, Ankeny, Iowa

CALL TO ORDER

Chair L. West called the October 7, 2019 meeting of the Plan & Zoning Commission to order at 7:00 p.m.

ROLL CALL

Members present: L. Anderson, G. Hunter, A. Renaud, T. Ripper, and L. West. Absent: C. Ender, T. Flack, J. Woodcock. Staff present: E. Jensen, E. Carstens, D. Gervais, R. Hulstrom, K. Gorman, B. Fuglsang

AMENDMENTS TO THE AGENDA

Motion by G. Hunter to approve and accept the October 7, 2019 agenda without amendments. Second by T. Ripper. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no citizen's requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the September 17, 2019 minutes of the Plan and Zoning Commission meeting.

Item #2. 304 N Ankeny Boulevard - Ankeny 1 Hy-Vee Aisles Online Site Plan

Motion to approve the site plan for Ankeny 1 Hy-Vee Aisles Online at 304 N Ankeny Boulevard.

Item #3. 1024 E 1st Street - Casey's General Store 1st Street and Delaware Avenue Site Plan

Motion to approve the proposed site plan for Casey's General Store 1st and Delaware Avenue located at 1024 E 1st Street subject to City Council approval and recordation of all required easements and approval of an access easement vacation.

Item #4. 1360 NW 18th Street - Designed 2 Move Chiropractic & Sports Rehab Site Plan

Motion to approve the site plan for Designed 2 Move Chiropractic & Sports Rehab located at 1360 NW 18th Street.

Item #5. Brinmore Estates Plat 3 Preliminary Plat

Motion to recommend City Council approval of the Brinmore Estates Plat 3 preliminary plat subject to City Council approval of the Harmon Property rezoning.

Item #6. Aspen Ridge Estates Plat 5 Final Plat

Motion to recommend City Council preliminary approval of Aspen Ridge Estates Plat 5 Final Plat

Item #7. Metro North II Plat 6 Final Plat

Motion to recommend City Council approval of Metro North II Plat 6 Final Plat.

Item #8. Watters South Acreage Final Plat (County)

Motion to recommend City Council approval of the Watters South Acreage Final Plat, subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Referencing Item #2, A. Renaud shared that the staff report states that there is sufficient stacking for the proposed drive thru. She commented that it seems relatively close to the driveway on Ankeny Boulevard and wondered if there are concerns with traffic congestion.

Bree Cooper, Hy-Vee, Inc., 5820 Westown Parkway, West Des Moines, Iowa stated that the customers would have an assigned time to pick up their groceries. She said that the stacking was determined based on the assigned times. She explained that they have three drive lanes and typically, each drive lane can fit three to four cars depending on how far each vehicle pulls forward. She believes that their proposal is adequate for the hour timeframe that customers would be there to pick up their groceries.

The Commission had no further questions.

Motion by G.Hunter to approve the recommendations for Consent Agenda Item(s) #1 - #8. Second by L.Anderson. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

L.Anderson reported on his attendance at the October 7, 2019, City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the October 22, 2019 Plan and Zoning Commission meeting and the September 2019 Building Permits Report.

E.Jensen reported that a public hearing will be held at the October 22, 2019 Plan and Zoning Commission meeting for an annexation request from Grand Capital, LC.

E.Jensen thanked the Commission for moving the Plan and Zoning Commission meeting to Monday, October 7, 2019.

Commissioner's Reports

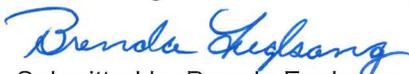
There were no reports.

MISCELLANEOUS ITEMS

October 22, 2019 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, the meeting adjourned at 7:08 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission