

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

**Thursday, September 19, 2019, 6:30 pm**

**Location: Kirkendall Public Library**

**Present:** Mike Wiser, Bert Testa, Kent Patterson, Cami Brazelton, Lory Johnson, Sam Mitchel

<b>Topic</b>	<b>Discussion</b>
<b>Call to Order</b>	Brazleton called the meeting to order.
<b>Approval of Minutes</b>	Motion made by Johnson to approve the minutes. Second by Patterson. Motion passed unanimously.
<b>Consent Agenda</b>	Financials update provided by Mitchel.
<b>Director's Report</b>	Mitchel reported on staff activity, facilities and City of Ankeny business.
<b>Department Reports</b>	The board reviewed monthly updates from department heads.
<b>Committee Reports</b>	Mitchel submitted the library's year-end report.
<b>Friends of the Library</b>	Brazelton reported John Deere has committed to a \$12,000 donation.
<b>Old Business</b>	Mitchel presented the Des Moines Public Library room rental guidelines as an example for the Ankeny Kirkendall Library. Board members discussed options. Discussion will continue at the next meeting. The public service manager position has been posted.
<b>New Business</b>	The city is looking at designing a logo for the library. Mitchel discussed library budget priorities for the upcoming fiscal year, namely 2nd full-time Children's librarian and 56.5 hours for part-time library associates.
<b>Adjournment</b>	Patterson motioned to adjourn, seconded by Johnson. Meeting adjourned at 7:37 p.m. Next scheduled meeting: Thursday, October 17, 2019, at 6:30 p.m.

Respectfully submitted, Michael Wiser, Trustee

Approved: 10/17/19