

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, February 4, 2020
Ankeny City Hall – City Council Chambers
410 W. First Street, Ankeny, Iowa

CALL TO ORDER

Vice Chair A.Renaud called the February 4, 2020 meeting of the Plan & Zoning Commission to order at 6:31 p.m.

ROLL CALL

Members present: Trina Flack, Glenn Hunter, Annette Renaud, Todd Ripper, and Jeff Woodcock. Absent: Larry Anderson and Lisa West. Staff present: E.Jensen, E.Carstens, D.Gervais, D.Silverthorn, J.Heil, B.Fuglsang

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the February 4, 2020 agenda without amendments. Second by G.Hunter. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no citizen's request.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the December 17, 2019 minutes of the Plan and Zoning Commission meeting.

Item #2. 210 NW Ash Drive - Ankeny Parks Maintenance Facility Improvements Site Plan

Motion to approve the site plan for 210 NW Ash Drive, Ankeny Parks Maintenance Facility Improvements, subject to City Council acceptance of the public storm water management facility maintenance covenant and permanent easement agreement.

Item #3. 704 SW Des Moines Street Site Plan

Motion to approve the site plan for 704 SW Des Moines Street, subject to City Council acceptance of the public storm sewer easement; and public storm water management facility maintenance covenant and permanent easement agreement.

Motion by G.Hunter to approve the recommendations for Consent Agenda Item(s) #1 - #3. Second by T.Flack. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

J.Woodcock reported on his attendance at the February 3, 2020, City Council meeting.

Director's Report

E.Jensen announced that Jake Heil joined the department as Planner I on January 6, 2020.

E.Jensen presented the tentative agenda items for the February 18, 2020 Plan and Zoning Commission meeting, the Plan and Zoning Commission 2019 Summary Report; and the Building Permits Reports for December 2019 and January 2020.

E.Jensen shared there will be a public hearing on a rezoning request at the Plan and Zoning Commission meeting on Tuesday, February 18, 2020.

E.Jensen provided an update on administratively approved final plats and site plans in the Prairie Trail development including: Parkway North at Prairie Trail Plat 1 and Plat 2, Parkway South at Prairie Trail Plat 2, The District at Prairie Trail Plat 8, Chautauqua Park Townhomes Plat 1, Chalet at Prairie Trail Plat 1, The District Towers, Lebeda, Chautauqua Park Townhomes Plat 1, District Building 6, The Chalet at Prairie Trail Plat 1, Wags and Pointes West Villas Plat 1.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

February 17, 2020 – 5:30 p.m. City Council Meeting Representative: Staff

T.Flack placed into nomination A.Renaud to serve as Chair. Second by T.Ripper. All voted aye. 5 – 0.

T.Flack placed into nomination L.Anderson to serve at Vice Chair. Second by G.Hunter. All voted aye. 5 – 0.

A.Renaud reminded the Commission that the next Plan and Zoning Commission meeting will take place at the Ankeny City Council Chambers, 1250 SW District Drive.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:57 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission