

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, April 7, 2020
Ankeny Public Services Building – Electronic Meeting
Ankeny, Iowa

CALL TO ORDER

Chair A.Renaud called the April 7, 2020 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

Due to the COVID-19 pandemic, no public location was possible. The meeting was conducted as an electronic meeting. The Plan and Zoning Commission, City staff and the public participated by electronic conferencing.

ROLL CALL

Members present: Trina Flack, Glenn Hunter, Annette Renaud, Todd Ripper, and Lisa West. Commissioner Woodcock was connected to the meeting and could hear and follow along with the meeting, but was unable to vote during the meeting due to technical difficulties.

Staff present: E.Jensen, E.Carstens, D.Gervais, D.Silverthorn, R.Hulstrom, J.Heil, B.Fuglsang

AMENDMENTS TO THE AGENDA

Motion by G.Hunter to approve and accept the April 7, 2020 agenda without amendments. Second by T.Flack. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no citizen's request.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the March 17, 2020 minutes of the Plan and Zoning Commission meeting.

Item #2. Centennial Estates Preliminary Plat

Motion to recommend City Council approval of Centennial Estates Preliminary Plat subject to City Council approval of the Centennial Estates Rezoning.

Item #3. Hulsizer Commercial Plat 1 Final Plat

Motion to recommend City Council approval of Hulsizer Commercial Plat 1 Final Plat.

Item #4. 3225 SE Delaware Avenue - Dewey Jeep Dodge Collision Center Site Plan

Motion to approve the site plan for the Dewey Jeep Dodge Collision Center located at 3225 SE Delaware Avenue, subject to City Council approval and recordation of a stormwater management facility easement agreement.

Item #5. The Village at Aspen Ridge Estates Plat 1 Final Plat and Site Plan

Motion to recommend City Council approval of The Village at Aspen Ridge Estates Plat 1 Final Plat.

Motion to approve The Village at Aspen Ridge Estates Plat 1 Site Plan, subject to City Council approval of The Village at Aspen Ridge Estates Plat 1 Final Plat.

Motion by L.West to approve the recommendations for Consent Agenda Item(s) #1 - #5. Second by G.Hunter. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

E.Jensen reported on his attendance at the April 6, 2020 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the April 21, 2020 Plan and Zoning Commission meeting and shared that there will be a public hearing at the April 21, 2020 Plan and Zoning Commission meeting regarding a request to rezone property from DTK Properties, LLC. He also presented the March 2020 Building Permit Report.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

April 20, 2020 – 5:30 p.m. City Council Meeting Representative: Staff until further notice.

ADJOURNMENT

There being no further business, T.Flack motioned to adjourn the meeting at 6:40 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission