

Meeting Minutes
Civil Service Commission

Monday, April 13, 2020

12:00 p.m.

Ankeny City Hall – City Managers Conference Room
410 W. First Street, Ankeny, Iowa

Ray Blasé
Shannon Archer
Kevin Tracy

This meeting will be conducted by phone due to the COVID-19 pandemic. Please call in to 1(720)902-7700 and enter Meeting ID: 148 282 8937

The meeting was called to order by Ray Blasé. Roll call taken. All present.

1. MOTION TO APPROVE THE MINUTES OF 3-10-20

Archer moved to approve the minutes from March 10, 2020. Tracy seconded the motion. All voted aye and the motion carried.

2. MOTION TO CERTIFY THE LIST OF APPLICANTS ELIGIBLE FOR APPOINTMENT TO CIVIL ENGINEER I IN THE PUBLIC WORKS DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Blase moved to certify the five (5) applicants as eligible for appointment to Civil Engineer I in the Public Works Department, subject to passing any further department requirements. Tracy second the motion. All voted aye and the motion carried. The following applicants were certified and the list remains active for one year.

RANK	NAME
1	Babler, Jordan
2	Homan, Samuel
3	Post, Andrew
4	Culver, Evan
5	Mercado, Marie

3. MOTION TO CERTIFY THE LIST OF APPLICANTS ELIGIBLE FOR APPOINTMENT TO RECREATION SUPERVISOR IN THE PARKS AND RECREATION DEPARTMENT, SUBJECT TO PASSING ANY FURTHER DEPARTMENT REQUIREMENTS.

Archer moved to certify the seventeen (17) applicants as eligible for appointment to Recreation Supervisor in the Parks and Recreation Department, subject to passing any further department requirements. Tracy second the motion. All voted aye and the motion carried. The following applicants were certified and the list remains active for one year.

RANK	NAME
1	Christina Amburgy
2	Sierra Johnson
2	Kami Kirchner
2	Shawna Klein
2	Ian Knutsen
2	Allyson Coppleman
2	Nicholas Remmes
8	Kristin Benitti-Hasler

8	Kaye Dreves
8	Rylee McCormick
8	Chrisopher Moore
8	Victoria Rose
8	Nicole Strom
8	Katie Todd
8	David Weber
8	Madylin Wirtz
8	Thomas Young

4. MOTION TO EXHAUST THE LIST FOR POLICE OFFICER CERTIFIED 11/12/19.

Blasé moved to exhaust the current list for police officer that was certified November 12, 2019. Archer seconded the motion. All voted aye and the motion carried.

5. MOTION TO AMEND THE POLICE OFFICER TESTING PROCEDURES DUE TO THE COVID-19 PANDEMIC AND ALLOW THE TESTING OF CERTIFIED CANDIDATES IN SMALL GROUPS TO CONTINUE THE RECRUITMENT PROCESS TO FILL THE POLICE OFFICER OPENINGS.

Archer moved to amend the police officer testing procedures due to the COVID-19 pandemic and allow the testing of certified candidates in small group to continue the recruitment process to fill the police officer openings. Tracy seconded the motion. All voted aye and the motion carried.

6. ADJOURNMENT

Being there was no further business; Blase moved to adjourn the meeting. Archer seconded the motion. All voted aye and the motion carried. The meeting adjourned at 12:14 p.m.

Next meeting: Monday, May 11, 2020 at 12:00 pm

Respectfully submitted,

Dawn Gean

Dawn Gean

Clerk of the Civil Service Commission