

# **Meeting Minutes**

## **Zoning Board of Adjustment**

Tuesday, February 7, 2023  
Ankeny City Council Chambers  
1250 SW District Drive, Second Floor, Ankeny, Iowa

### **CALL TO ORDER**

Chair Matt Ott called the February 7, 2023 regular meeting of the Zoning Board of Adjustment to order at 5:00 p.m.

### **ROLL CALL**

Members present: Jeff Baxter, Matt Ott, Kristi Tomlinson, and Brett Walker. Absent: Nichole Sungren.  
Staff: E.Jensen, E.Carstens, B.Morrissey, L.Hutzell, B.Fuglsang

### **AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

### **MINUTES OF THE JANUARY 4, 2023 REGULAR MEETING**

Motion by K.Tomlinson to approve the January 4, 2023 meeting minutes as submitted. Second by M.Ott.  
Motion carried. 4 – 0.

### **COMMUNICATIONS / CORRESPONDENCE**

There were no communications.

### **BUSINESS ITEMS**

#### **PUBLIC HEARINGS:**

#### **#23-02**

**Kimley-Horn**  
*for property located at*  
**7310 SE Crosswinds Drive**  
**TT PRT LOT 1 FRMRLY LOT 1 CROSSW INDS PLAT 1 CROSSW INDS PLAT 2**  
**RE: Variance - Directional Signage**

Chair M.Ott opened the public hearing.

M.Ott stated that the Appellant has requested that the public hearing be postponed indefinitely.

Motion by M.Ott to close the public hearing, and receive and file the request to postpone. Second by J.Baxter.  
All voted aye. Motion carried 4 – 0.

No action was taken by the Board.

### **NEW BUSINESS**

The Zoning Board of Adjustment 2022 Annual Report was provided to the Board.

J.Baxter placed into nomination Matt Ott to serve as Chair. Second by B.Walker. The nomination was accepted by M.Ott. All voted aye.

M.Ott placed into nomination Jeff Baxter to serve as Vice Chair. Second by K.Tomlinson. The nomination was accepted by J.Baxter. All voted aye.

### **REPORTS**

There were no reports.

There being no further business, meeting adjourned at 5:06 p.m.



Submitted by Brenda Fuglsang, Board Secretary  
Zoning Board of Adjustment