

**Meeting Minutes**  
**Plan & Zoning Commission Meeting**  
Tuesday, March 7, 2023  
Ankeny City Council Chambers, Second Floor  
1250 SW District Drive, Ankeny, Iowa

**CALL TO ORDER**

Chair Ted Rapp called the March 7, 2023 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

**ROLL CALL**

Members present: Trina Flack, Glenn Hunter, Ted Rapp, Annette Renaud, Todd Ripper, Lisa West, and Randy Weisheit. Staff present: E.Jensen, E.Carstens, D.Silverthorn, J.Heil, B.Fuglsang

**AMENDMENTS TO THE AGENDA**

Motion by T.Flack to approve the March 7, 2023 agenda without amendments. Second by A.Renaud. All voted aye. Motion carried 7 – 0.

**COMMUNICATIONS**

There were no communications.

**CITIZEN'S REQUEST**

There were no requests.

**CONSENT AGENDA ITEMS**

**Item #1. Minutes**

Motion to approve and accept the February 21, 2023 minutes of the Plan and Zoning Commission meeting.

**Item #2. Savannah at Ankeny Final Plat and Savannah at Ankeny Site Plan**

Motion to recommend City Council approval of the Savannah at Ankeny Final Plat; City Council authorizing for the Mayor to sign a development agreement for a future traffic signal and related improvements at the intersection of NW 18th Street and NW Weigel Drive; and City Council authorizing cost participation for the extension of eight-foot sidewalk along NW Weigel Drive and detectable warning signs in an amount estimated to be \$10,259.50.

Motion to approve the Savannah at Ankeny Site Plan.

**Item #3. 2401 W 1st Street - Treehouse Growing and Learning Center Parking Lot Expansion Site Plan**

Motion to approve the site plan for 2401 W 1st Street, Treehouse Growing and Learning Center Parking Lot Expansion.

**Item #4. Treasure Acres Plat 1 Final Plat (County)**

Motion to recommend City Council approval of the Treasure Acres Plat 1 Final Plat, subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Referencing Item #2, T.Flack asked for clarification as to who is responsible for the maintenance of private streets within a development. E.Jensen responded that the Association is responsible unless there is an agreement otherwise.

Motion by T.Ripper to approve the recommendations for Consent Agenda Items #1 - #4. Second by L.West. All voted aye. Motion carried 7– 0.

**PUBLIC HEARINGS**

There were no public hearings.

**BUSINESS ITEMS**

There were no business items.

## REPORTS

### City Council Meeting

E.Jensen reported on the March 6, 2023 City Council meeting.

### Director's Report

E.Jensen presented the tentative agenda items for the March 21, 2023 Plan and Zoning Commission meeting and the February 2023 Building Permit Report.

E.Jensen provided an update on administratively approved site plans in the Prairie Trail development including: Nelson Senior Living, District Place, Southview Middle School Restroom Outbuilding, The Fieldhouse at Prairie Trail Sports Complex – West Gym, The Diamond – Prairie Trail Sports Complex Phase 2, District Building 7 and District 7 Parking Lot.

E.Jensen provided an update on administratively approved site plans in the Crosswinds PUD including: Lot 1, Crosswinds Plat 1 – DIA 5 Amazon, DIA5 Redevelopment, Crosswinds Distribution Center II, Kreg Tool Corporate Headquarters, Ruan Transportation, Lot 1, Swanwood Logistics Center Plat 2, Lot 1, Swanwood Logistics Center Plat 1 – Brown Warehouse and Housby Ankeny.

### Commissioner's Reports

There were no reports.

## MISCELLANEOUS ITEMS

March 20, 2023 – 5:30 p.m. City Council Meeting Representative: Staff

## ADJOURNMENT

There being no further business, T.Rapp motioned to adjourn. Second by G.Hunter. Meeting adjourned at 7:03 p.m.



Submitted by Brenda Fuglsang, Secretary  
Plan & Zoning Commission