

STATE OF IOWA HUMAN TRAFFICKING TASKFORCE MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by the law enforcement agencies noted in Addendum A.

PURPOSE

The purpose of the MOU is to outline the joint mission of the above agencies, which will concentrate on instances of suspected human trafficking. This MOU will formalize the policy guidance and planning between and among the participating agencies.

The Task Force will consist of a combined body of members of the participating law enforcement agencies. The Task Force will be overseen by the Office to Combat Human Trafficking within the Division of Intelligence of the Iowa Department of Public Safety.

The policy, program involvement, and direction of the Task Force shall be the joint responsibility of the above referenced agencies. Representatives from all agencies shall meet and confer on matters as necessary.

MISSION

The primary mission of the Task Force is to identify victims and traffickers and using collective resources to dismantle human trafficking organizations, rescue victims, and facilitate criminal prosecution of state and federal crimes.

The participating agencies will share resources and expertise; coordinate and assist with covert and undercover projects in and out of their area of operation (based on the agencies availability); build rapport with community and law enforcement agencies regarding human trafficking; attend trainings and meetings to facilitate communication and expertise in investigating human trafficking cases; share intelligence information; and prepare and execute search warrants and subpoenas, interview suspects and victims, conduct surveillance, complete investigative reports, present cases to prosecutors, and testify in trial. The targeted crimes will include all types of human trafficking, including sex and labor trafficking, as well as associated crimes such a drug trafficking, and other vice-related crimes.

The intent of the joint effort will be to investigate human trafficking cases through cooperation and shared expertise. These cases include both proactive and reactive investigations. The goals of the participating agencies would be to identify victims of human trafficking and have resources available to assist those victims; and to identify and investigate traffickers and to prepare cases for prosecution.

SUPERVISION

Supervision of the personnel assigned to the Task Force will be the responsibility of the Office to Combat Human Trafficking, within the Iowa Department of Intelligence Division of Intelligence. Responsibility for the conduct of the Task Force members will remain with the respective agency heads.

The local ranking supervisor will, for administrative purposes, report directly to his/her commanding officer.

Operational problems will be mutually addressed and resolved by the coordinator of the Office to Combat Human Trafficking. If problems arise which cannot be resolved to their mutual satisfaction, they should be presented progressively to the next higher authority in all agencies for resolution. It is agreed that the resolution of operation problems at the lowest possible level is in the best interest of the Task Force.

OPERATIONAL PERSONNEL

Each participating agency agrees to provide an assigned deputy, officer or agent to assist with operations when available and approved by the home agency. Assignment to the task force is not a fulltime assignment. The involvement with the taskforce is on an as-needed basis.

EQUIPMENT

A. Vehicles

Each agency will furnish required vehicles and will be responsible for the expenses incurred in the use of its respective vehicles.

B. Communications

Each agency will provide mobile radio equipment capable of transmitting and receiving messages on their local and/or State Police Radio Network.

RECORDS AND REPORTS

All Task Force warrants, investigative, and arrest reports will be maintained by the agency responsible for the investigation.

PROCEDURE

Members of the Task Force will be dedicated as necessary during task force operations/investigations to the investigation of designated criminal activities.

INTEGRATION OF UNIT

All cases will be jointly investigated whenever possible during Task Force operations. Teams will consist of personnel from different agencies whenever possible.

ASSIGNMENT OF CASES AND COOPERATION WITH NON-TASK FORCE LAW ENFORCEMENT

Each agency representative maintains responsibility for the cases they bring to the Task Force. During periods when the Task force is not active, the agency can continue their investigations. If it is determined during the course of a Task Force investigation that the subject resides in a municipality that is not a member of the Task Force, the lead investigator shall contact law enforcement in that municipality to notify of the pending investigation and receive any jurisdictional authority upon the investigating law enforcement officer should it be necessary. Unless operational need mandates otherwise, non-Task Force local law enforcement should be notified of any warrant execution in the local jurisdiction.

PROSECUTION

An investigation will be prosecuted in the state of federal jurisdiction that originated the investigation. A determination will be made on a case-by-case basis when there is an investigation that involves more than one jurisdiction.

The criteria for the decision will be based on which level of prosecution there would be the greatest benefit to the overall objectives of the Task Force. In all cases, immediate notification shall be made to the prosecutor concerned.

OVERTIME PAY

Each agency will be responsible for its own members' overtime pay or compensation unless otherwise determined by the Office to Combat Human Trafficking.

INFORMANTS

It is agreed that funds for informants will be supplied by each respective agency involved in the investigation. Informants will be paid in accordance with the department's funds by its rules and regulations.

USE OF FIREARMS

It is agreed that all members of the Task Force shall comply with their agency's guidelines relative to the use of firearms. In the event of a shooting incident, it will be investigated by the appropriate agency or all agencies as the case may be. Copies of all guidelines will be supplied to each member of the team and agency heads.

ARREST ATTEMPTS

When an attempt is being made to arrest a subject or execute a search warrant within the city limits of any city, a request for a marked car and uniformed officer(s) will be made to assist in the arrest.

If the attempt is to be made in the county, a request will also be made for a marked car and uniformed officer(s) to assist. Due to the availability of marked cars in the county, the team may use its discretion on waiting, depending upon the situation.

HOSTAGE AND BARRICADE SITUATION

Upon the first indication of a hostage or barricade situation, the Supervisor will be notified and a request for a tactical unit from the nearest available agency will be made for assistance. Upon arrival of the tactical unit, the tactical unit commander will assume command of the situation.

TECHNICAL ASSISTANCE

Technical assistance will be provided on a case-by-case basis upon review by the Office to Combat Human Trafficking. Assistance will include technical expertise may include assistance with cell phone and other technology devises.

INFORMATION RELEASE

Press releases will be made only after participating agency heads agree that a release should be made, after which, a joint press conference or release will be made.

The Task Force members shall provide requested data to the Office to Combat Human Trafficking. Upon completion of a case, a Member shall provide a written summary of the investigation, including any public information such as criminal charges brought, to the Office to Combat Human Trafficking

DURATION

This MOU is intended to be indefinite. Agencies may withdraw their participation at any time after a thirty (30) day notice to all parties signing this document.

This document consisting of ____ pages is agreed to this ____ day of ____ 2024

Iowa Department of Public Safety

Ames Police Department

Ankeny Police Department

Bettendorf Police Department

Burlington Police Department

Cedar Rapids Police Department

Clinton Police Department

Davenport Police Department

Dubuque County Sheriff's Office

Dubuque Police Department

Des Moines Police Department

Fort Dodge Police Department

Hiawatha Police Department

Linn County Sheriff's Office

Ottumwa Police Department

Polk County Attorney's Office

Polk County Sheriff's Office

Scott County Sheriff's Office

Wapello County Sheriff's Office

West Des Moines Police Department

ADDENDUM A

Ames Police Department

Police Chief Geoff Huff
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Ames, Iowa 50010
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Email: geoff.huff@cityofames.org

Ankeny Police Department

Police Chief Darius Potts
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Ankeny, Iowa 50023
Telephone 515-289-5240
Email: DPotts@AnkenyIowa.gov

Bettendorf Police Department

Police Chief Keith Kimball
1609 State Street
Bettendorf, Iowa 52722
Telephone 653-344-4020
Email: kkimball@bettendorf.org

Burlington Police Department

Police Chief Adam Schaefer
201 Jefferson Street
Burlington, Iowa 52601
Telephone 319-753-8354
Email: schaefera@burlingtoniowa.org

Cedar Rapids Police Department

Police Chief David Dostal
506 First Street S.W.
Cedar Rapids, Iowa 52404
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Clinton Police Department

Police Chief Kevin Gyrion
113 6th Avenue South
Clinton, Iowa 52732
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Email: kgyrion@cityofclintoniowa.gov

Davenport Police Department

Police Chief Jeffery Bladel
416 N. Harrison Street
Davenport, Iowa 52801
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Email: jeff.bladel@davenportiowa.com

Dubuque County Sheriff's Office

Sheriff Joseph Kennedy
770 Iowa Street #1
Dubuque, Iowa 52001
Telephone 563-589-4406
Email: jkennedy@dbqcosheriff.com

Dubuque Police Department

Police Chief Jeremy Jensen
770 Iowa Street
Dubuque, Iowa 52001
Telephone 563-589-4410
Email: jjensen@cityofdubuque.org

Des Moines Police Department

Police Chief Dana Wingert
25 E 1st Street
Des Moines, Iowa 50309
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Fort Dodge Police Department

Police Chief Dennis Quinn
702 1st Avenue S #2
Fort Dodge, Iowa 50501
Telephone 515-573-2323
Email: dquinn@fortdodgeiowa.org

Hiawatha Police Department

Police Chief Ben Kamm
101 Emmons Street
Hiawatha, Iowa 52233
Telephone 319-393-4416
Email: chief@hiawathapolice.com

Linn County Sheriff's Office

Sheriff Brian Gardner
310 2nd Avenue SW
Cedar Rapids, Iowa 52404
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Ottumwa Police Department

Police Chief Chad Farrington
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Ottumwa, Iowa 52501
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Polk County Attorney's Office

Chief Investigator Brett Williams
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Des Moines, Iowa 50309
Telephone 515-286-3737
Email: brett.williams@polkcountyiowa.gov

Polk County Sheriff's Office

Sheriff Kevin Schneider
5995 NE 14th Street
Des Moines, Iowa 50313
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Email: kevin.schneider@polkcountyiowa.gov

Scott County Sheriff's Office

Major Shawn Roth
400 West 4th Street
Davenport, Iowa 52801
Telephone 563-326-8214
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Wapello County Sheriff's Office

Sheriff Don Phillips
330 W 2nd Street
Ottumwa, Iowa 52501
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Email: dphillips@wapellocounty.org

West Des Moines Police Department

Police Chief Chris Scott
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