

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SW Des Moines Street Utility Improvements  
**Contractor:** McClure Engineering  
**Address:** 335 SE Oralabor Road; Ankeny, IA 50021  
**Finance Budget Code:** 699.3699.4210    **Finance Project #:** 699.4210  
**Vendor Project #:** 2024000157-000    **Purchase Order #:** \_\_\_\_\_  
**Original Contract Date:** March 18, 2024    **Vendor Account #:** 002183

**Date of Council Meeting:** August 19, 2024    **Payment Application #:** 5

**Payment Period:** From: June 30, 2024 Through: July 27, 2024

**Contract Summary:**

Original Contract Amount:	\$	235,900.00	
Net Change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	235,900.00	
Total Completed and Stored to Date:	\$	147,598.15	
Retainage: <u>0</u> % of Completed Work:	\$	-	
Total Earned Less Retainage:	\$	147,598.15	
Less Previous Applications for Payment:	\$	128,835.65	
<b>SUBTOTAL:</b>	<b>\$</b>	<b>18,762.50</b>	

OTHER CHARGES: \$ -

**CURRENT PAYMENT DUE:** **\$ 18,762.50**

Balance to Finish, Including Retainage: \$ 88,301.85

Contract Time Remaining (Substantial): \_\_\_\_\_ - Working Days

Contract Time Remaining (Full): \_\_\_\_\_ - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: \_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Signature Date

Engineer / Consultant Approval: McClure Engineering  
Firm Name

*Colton Hoffman* August 2, 2024  
Signature Date

City of Ankeny Staff Approval:

*Becky Ford* 08/05/2024  
Signature Date

Submit to: Becky Ford, PE, CFM, Stormwater & Environmental Manager  
 E-mail: [bford@ankenyiowa.gov](mailto:bford@ankenyiowa.gov) Phone Number: 515-963-3526

**APPLICATION FOR PARTIAL PAYMENT OF CONTRACT**

**Previous Applications for Payment:**

No.	Date	Amount
1	April 15, 2024	\$ 41,613.75
2	May 25, 2024	\$ 31,766.90
3	June 17, 2024	\$ 27,986.25
4	August 5, 2024	\$ 27,468.75
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**Previous Applications for Payment:**

No.	Date	Amount
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**PREVIOUS PAY APPS TOTAL = \$ 128,835.65**

**Record of Change Orders:**

No.	Date	Amount
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**CHANGE ORDER TOTAL = \$ -**

**Contract Time Remaining:**

Contract Period: Working Days  
 Construction Start Date: \_\_\_\_\_

**Substantial Completion:**

Contract Working Days: \_\_\_\_\_  
 Added by Change Order: \_\_\_\_\_  
 Total Working Days: 0.0  
 Working Days Used to Date: \_\_\_\_\_  
 Working Days Remaining: 0.0

**Full Completion:**

Contract Working Days: \_\_\_\_\_  
 Added by Change Order: \_\_\_\_\_  
 Total Working Days: 0.0  
 Working Days Used to Date: \_\_\_\_\_  
 Working Days Remaining: 0.0



1360 NW 121st Street  
Clive, IA 50325

Becky Ford  
City of Ankeny, IA  
410 West 1st Street  
Ankeny, IA 50023

July 30, 2024  
Project No: 2024000157-000  
Invoice No: 153519  
Due Date: August 29, 2024

Project 2024000157-000 Ankeny SW Des Moines Street Utility Improvements

**Professional Services from June 30, 2024 to July 27, 2024**

Phase	500	Final Design
Task	501	Final Design and Plans

	Hours	Rate	Amount	
Engineer I	22.75	125.00	2,843.75	
Intern	1.00	75.00	75.00	
Engineer III	29.50	185.00	5,457.50	
Totals	53.25		8,376.25	
<b>Total Labor</b>				<b>8,376.25</b>
				<b>Total this Task \$8,376.25</b>
				<b>Total this Phase \$8,376.25</b>

Phase	850	Project Management and Coordination
Task	851	Project Management and Coordination

	Hours	Rate	Amount	
Engineer I	3.50	125.00	437.50	
Project Manager III	5.00	230.00	1,150.00	
Project Coordinator	.25	135.00	33.75	
Engineer III	9.00	185.00	1,665.00	
Totals	17.75		3,286.25	
<b>Total Labor</b>				<b>3,286.25</b>
				<b>Total this Task \$3,286.25</b>
				<b>Total this Phase \$3,286.25</b>

Phase	950	Subconsultant and Reimbursable Fees
Task	951	Geotechnical Borings and Testing (Allender Butzke)

**Consultants**

Allender Butzke Engineers Inc.			7,100.00	
<b>Total Consultants</b>			<b>7,100.00</b>	<b>7,100.00</b>
				<b>Total this Task \$7,100.00</b>

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Project	2024000157-000	Ankeny SW Des Moines St Utility Improve.	Invoice	153519
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<b>Total this Phase</b>	<b>\$7,100.00</b>
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	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	18,762.50	128,835.65	147,598.15
Contract Limit (not-to-exceed)			235,900.00
Contract Limit Remaining			88,301.85

<b>Total Due this Invoice</b>	<b>\$18,762.50</b>
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**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
152964	7/1/2024	27,468.75
<b>Total</b>		<b>27,468.75</b>

## PROGRESS REPORT #5

### SW Des Moines Street Utility Improvements

<b>Date:</b> August 2, 2024	<b>McClure Project #:</b> 2024000157-000
<b>To:</b> Becky Ford, PE, CFM Stormwater & Environmental Manager 1210 NW Prairie Ridge Drive Ankeny, IA 50023	<b>From:</b> Colton Hoffmann, PE Senior Project Engineer 335 SE Oralabor Road Ankeny, IA 50021
<b>Email:</b> bford@ankenyiowa.gov	<b>Principal:</b> Scott Port, PE

**Date Range of Report:** June 30, 2024 – July 27, 2024

1. **SUMMARY OF WORK DONE LAST PERIOD**
  - a. Met with the City to discuss comments on 60% plan submittal
  - b. Revised design according to City's comments
  - c. Utility coordination
2. **FORECAST OF ACTIVITIES PLANNED FOR NEXT PERIOD**
  - a. Project Information Meeting (August 6<sup>th</sup> @ 5:30 PM)
  - b. Develop acquisition plats
  - c. Continue on to final design
3. **SCOPE CHANGES / VALUE ADDED**
  - a. None
4. **STATUS OF PREVIOUS INVOICES**

INVOICE #	DATE SENT	INVOICE TOTAL	STATUS
151130	April 1, 2024	\$41,613.74	Paid
151780	April 26, 2024	\$31,766.90	Paid
152511	May 30, 2024	\$27,986.25	Paid
152964	July 8, 2024	\$27,468.75	Submitted
153519	August 2, 2024	\$18,762.50	Submitted

5. **INPUT NEEDED / ACTION ITEMS**
  - a. Refer to Action Items for City from 60% design review meeting minutes sent on July 24<sup>th</sup>.

6. SCHEDULE MILESTONES

a. See below for completed and remaining milestones

Milestone	Timeline
Notice to Proceed	March 19, 2024
Topo and Boundary Survey	March 19, 2024 – April 5, 2024
Geotechnical Investigation	March 2024 – May 2024
Preliminary Plan Design (30%)	April 8, 2024 – April 22, 2024
Drainage Study & Report	April 8, 2024 – April 22, 2024
Preliminary Plans (30%) and Drainage Report Submittal to City and Utilities	April 22, 2024
OWNER Review of 30% Plans and Drainage Report (2 weeks)	April 22, 2024 – May 6, 2024
On-Site Field Review Meeting	May 6, 2024
Order and Obtain Title Certifications (2 Weeks)	May 7, 2024
Preliminary Design (60%)	May 7, 2024 – June 24, 2024
Preliminary Plans (60%) Submittal to City and Utilities	June 24, 2024
OWNER Review 60% Plans (2 weeks)	June 24, 2024 – July 8, 2024
Preliminary Plans (60%) Review Meeting (DDM #1)	July 11, 2024
Project Information Meeting	August 6, 2024
Develop Acquisition Plats (After PIM)	August 6, 2024 – August 16, 2024
Check (95%) Design and Plans	August 6 2024 - October 28, 2024
Order and Obtain Appraisals (4 – 6 Weeks After Plats)	August 16, 2024 – September 16, 2024
Appraisal Review (1 – 2 Weeks After Appraisal Reports)	September 16, 2024 – September 30, 2024
Acquisition Negotiations (1 – 3 Months)	September 30, 2024 – December 15, 2024
Check Plan (95%) Submittal to City and Utilities	October 28, 2024
OWNER Check Plan (95%) Review (2 weeks)	October 28, 2024 – November 11, 2024
Check Plan (95%) Review Meeting (DDM #2)	November 14, 2024
Final Plans Design	November 11, 2024 – December 20, 2024
Acquisitions Complete (Assume 3 Months Negotiations)	December 15, 2024
Final Plan Submittal	December 20, 2024
OWNER Review Final Plans	December 20, 2024 – December 30, 2024
City Council Set Hearing and Letting Dates	January 6, 2025
Bid Letting (Local)	January 28, 2025
Public Hearing to Review Bids & Award Contract	February 3, 2025
Construction	Spring 2025 – Fall 2025
Project Closeout	Winter 2025