

Polk County Aviation Authority Meeting

Thursday, May 9, 2024 5:00 PM Ankeny Regional Airport - Corporate/Terminal Hangar Building 3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: https://zoom.us/j/98294550961? pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

- A. ROLL CALL
- B. APPROVAL OF AGENDA
 - 1. Approval of the May 9, 2024 Agenda

Action# B1-1. Consider motion to approve and accept the May 9, 2024 agenda with amendment.

- C. PUBLIC FORUM
 - 1. Dave Vance: Corvette Club of Iowa.
- D. PUBLIC HEARING
- E. FBO REPORTS
 - Fuel Report
 - Inspection Report
 - Hangar tenant waiting list report
 - Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

CA-1 Consider motion to approve the April 4, 2024, minutes. **CA-2** Consider motion to approve Payment #3 in the amount of \$437.50 to 818, LLC for the fabrication and installation of the new airport sign. **CA-3** Consider motion to approve Environmental Assessment Task Order Two-Payment #12 in the amount of \$18,137.79 to HDR Engineering, Inc. for services that include Professional Consulting for Runway 18/36. **CA-4** Consider motion to approve Payment #13 in the amount of \$60,477.01 to HDR Engineering, Inc. for Professional Consulting Services (EA) Task Order 2. **CA-5** Consider motion to approve Payment #18 in the amount of \$2,781.25 to McClure Engineering Company for services that include General On-Call Engineering Services. **CA-6** Consider motion to approve Payment #5 in the amount of \$91,059.00 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36. **CA-7** Consider motion to approve Payment #1 in the amount of \$3,867.00 to McClure Engineering Company for services that include construction of monument signs. **CA-8** Consider motion to approve Payment #2 in the amount of \$2,920.58 to McClure Engineering Company for services that include Construction Management, Admin, and Observation Services for Taxiway D Apron and Access Roadway Paving -Phase 4. **CA-9** Consider motion to approve Payment #9 in the amount of \$8,497.95 to McClure Engineering Company for Site Work & Vertical Infrastructure for the North Property Line Box Hangars. **CA-10** Consider motion to approve Payment #5 in the amount of \$530.00 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving - Phase 3. **CA-11** Consider motion to approve Payment #11 in the amount of \$2,524.95 to McClure Engineering Company for services that includes Preliminary Engineering for Runway 18/36. **CA-12** Consider motion to approve Payment #6 in the amount of \$36,021.79 to Jensen Builders Ltd for services that include North Property Line Box Hangars. **CA-13** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$252,427.49 **CA-14** Consider motion to approve May 2024 Financial Reports.

APPROVAL OF CONSENT AGENDA ITEMS

1. Consent Agenda Items CA-1 through CA-14.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-14.

H. REMOVED CONSENT AGENDAITEMS

I. OLD BUSINESS

J. NEW BUSINESS

- Consider motion to adopt RESOLUTION granting an electric easement to MidAmerican Energy Company for the installation of an electric cable to serve the North Property Line Box Hangars on the Ankeny Regional Airport.
- 2. Consider motion to approve the Special Event Permit for Exec 1 Aviation to hold a Fly-In Lunch event at the Ankeny Regional Airport on June 15, 2024 pending the submittal of the required fee, deposit and proof of insurance.
- 3. Consider motion to adopt **RESOLUTION** providing final payment to Wood Roofing Company, Inc. and accepting the public improvements associated with the T-Hangars Gutter Replacement Project.
- Consider motion to adopt RESOLUTION authorizing the execution of Supplemental Agreement No. 1 to Task Order No. 4 with McClure Engineering for the Runway 18/36 Reconstruction - Design and Bidding Services.
- 5. Consider motion to adopt a **RESOLUTION** granting a public utility easement to the City of Ankeny for the relocation of a MidAmerican Energy electric cable to the east side of SE Fourmile Drive.
- 6. Consider motion to adopt **RESOLUTION** authorizing the submittal of two Iowa DOT Grant Applications for partial funding of the proposed North Property Line Box Hangars Phase 2 Project at the Ankeny Regional Airport.
- Consider motion to adopt RESOLUTION authorizing the application of a Federal Grant to partially finance the design services for the Reconstruct Runway 18/36 Project at the Ankeny Regional Airport.

K. REPORTS

1. Engineering Report

- a. HDR Environmental Assessment: Wetlands Jurisdictional Determination
- b. Project Update: Taxiway D Apron and Access Roadway Paving Phase 4
- c. Project Update: Interstate and Entry Monument Signs

2. Staff Report

- a. Casey's Taxiway D Hangar Concept: Above-Ground Fuel Tank
- b. Dumpster Enclosure for Solid Waste Disposal: Request by Exec 1
- c. Ankeny Regional Airport Special Events Policy: Possible Revision

- d. July Monthly Meeting: Conflict with Fourth of July Holiday
- e. Update: Management Agreement and FBO License Review by AMCG

3. Legal Counsel Report

- a. T-Hangar Lease Review: Scott Hogue
- 4. Board Report
- 5. Chair Report
- L. ADJOURNMENT



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

Print

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ORIGINATING DEPARTMENT: COUNCIL GOAL:

ACTION REQUESTED:

LEGAL:

SUBJECT:
Please join using this link: _https://zoom.us/j/98294550961?
pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
No Attachments Available



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Enhance Quality of Life

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Dave Vance: Corvette Club of Iowa.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
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POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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??	ORIGINATING DEPARTMENT:	COUNCIL GOAL:	??						
	ACTION REQUESTED:								
	LEGAL:								
		SUBJECT:							
	 Fuel Report Inspection Report Hangar tenant waiting list report Tenant concerns and response report 								
	EXEC	CUTIVE SUMMARY:							
	FISC	CAL IMPACT: ??No							
	STAFF I	RECOMMENDATIONS:							

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

	PUBLIC OUTREACH EFFORTS:				
ACTION REQUESTED:					
	ADDITIONAL INFORMATION:				
	ATTACHMENTS:				
Click to download					
☐ <u>FBO Report</u>					



FBO REPORT May 9th, 2024

FUEL SALES

03/26 - 04/25	2024 Gallons		2023 Gallons	Last Month
100LL	9,117.2		8,289.9	6,686.5
JET-A	35,391.0		40,211.0	31,180.0
Total Gallons	44,508.2		48,500.9	37,866.5
44,508.2	x \$.09/gallon=	\$ 4,005.74		

Self-Serve 100LL fuel sales: 2,406.1 gallons equaling 26% of total sales.

T-HANGARS

ACCOUNTS RECIEVABLE: Nothing to report.

LEASES: All leases have been returned.

INSURANCE RENEWALS: Nothing to report.

WAITING LIST: There are 78 people on the list, which is up 5 from last month. 34 people on the list do not currently have an airplane or live out of state and will be moving back to the area.

<u>VIOLATIONS:</u> Nothing to report.

REPAIRS:

- Fuel farm: A new 75' hose was installed, the old was was at its end of life.
- Hangar A-07: New cables have been installed and the gust locks adjusted,
- Hangar A-08: The gust locks were broken; they have been repaired and adjusted.

MISC: Nothing to report.

AIRFIELD

LIGHTING: Nothing to report.

MOWING: Nothing to report.

SNOW REMOVAL: Nothing to report.

WILDLIFE: Nothing to report.

MISC: Nothing to report.

SPECIAL: Nothing to report.

Waiting List

(Note on Garage restriction: Per Amy Beattie: No hangar = no car storage. If they have a hangar we would not prohibit car storage for use coming and going from airport)

34 people do not have a plane to put in a hangar or live out of state but may return to lowa.

Pos	Date Added	Name	Plane	Phone	E-Mail	Notes	Passes
					T HANGAR		
1	12/6/2018	Derek Meyer	Looking	515-240-1077	meyer.derek3@gmail.com	11/5/21 Dave K - e-mailed Derek asking if he is still interested and what type of plane he has. 11/12/21 no plane, would like to stay on the list. 05/05/23 Dave K emailed Derek to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/08/23 Derek emailed back asking to see the lease to make sure he can comply with it. He did not indicate whether or not he has acquired a plane. 05/09/23 Dave K notified Derek that he is next on the list. Dave & Derek had a phone conversation and I explained that typically there is no subleasing to a friend. He will decide what to do when a hangar becomes available. 05/11/23 Derek emailed back and won't have a plane until next year, he would like to remain on the list. 04/09/24 Dave K emailed Derek to see if he's ready for a hangar, we have one that unexpectedly came open. Derek emailed back and will pass this time.	1 e
2	7/17/2019	Jeff Davis	Looking	515-444-7673	jeffreypaulhomes@gmail.com	11/5/21 Dave K talked to Jeff, he'd like to stay on the list as he may buy a plane in a year. 05/08/23 Dave K emailed Jeff to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/11/23 Jeff called Dave and said he doesn't have a plane yet but would like to remain on the list. 04/09/24 Dave K emailed Jeff to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. 04/18/24: Dave K email Jeff again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Jeff emailed back stating he will need to pass this time.	1
3	8/28/2019	Dan Stull	Looking	515-447-2339	dan@Stullcompanies.com	05/08/23 Dave K emailed Dan to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/10/23 Dan e-mailed back and said he doesn't have a plane and may not have one by late summer, he would like to stay on the list. 04/09/24 Dave K emailed Dan to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. 04/18/24: Dave K spoke with Dan today, he is going to pass.	1
4	10/31/2019	Mike Callison	Cessna 172 (N6922X)	515-505-9111	mlcallison8@gmail.com	11/5/21 Dave K - Called Mike, he wants to stay on the list. 08/07/23 Mike said they have a 172 that will go into the hangar once it becomes available. They plans was donated and needs assembled. 04/09/24 Dave K emailed Mike to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. 04/18/24: Dave K email Mike again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Mike emailed back with some questions about retaining his current position if he passes, I answered them. Mike emaild back and said he would pass this time.	1

tayone Fajingoesi Cessna 182 713-825-8262 Kay.Faji@yanoo.com stay on the list. 11 6/10/2020 Darby Bauer Looking 515-306-9465 darby.bauer@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he would like to stay on the list. He is going to buy a second plane for cross country travel. 12 8/3/2020 John Paszek N615BJ 619-876-8164 paszekj@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. Emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term. 13 9/2/2020 Brooks Woolson looking 515-802-2385 nate@otis8.com 11/5/21 Dave K texted, he would like to remain on the list. 14 10/9/2020 Brooks Woolson looking 515-559-6875 brooks.woolson@gmail.com 11/6/21 Dave K talked to him, he'd like to stay on the list. 15 11/2/2017 Andy Rowland Cessna 515-210-2452 andy@arowland.com 10/20/20 Passed on the available hangar - Dan Stull. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list.	4/30/20	<u>_</u>					
Section Company Comp	5	1/14/2020	James (Skip) Clark		224-420-1400	S2244201400@gmail.com	11/5/21 He said to keep him on the list. 06/12/23 Dave K - Skip called while I was gone to see where he was on the list. I called him today and let him know. 06/22/23 Dave K notified Skip that a hangar may be available in the next 30 days. 06/25/23 Dave K e-mailed Skip that the guy ahead of him hasn't made a decision on the hangar so if we offered it to him would he be ready to move right away? 06/26/23 Skip called and updated me on his situation, he is spending time between lowa and Michigan (parental health issues) plus the plane is not airworthy yet, anticipated that it will be at the end of the year. I told him he'd retain his current spot. 04/09/24 Dave K emailed Skip for a status update. 04/18/24: Dave K email Skip again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available.
13/5/21 emailed back and asked to remain on the list. 13/5/22 mailed back and asked to remain on the list. 13/5/22 mailed back and asked to remain on the list. 13/5/23 Dave K called Todd, he said he needed to pass as he doesn't have a plane to put into the hangar. 14/8/2016 Tom Kielty Cessna 150 515-480-0313 tkielty/3@gmail.com 15/5/28/2020 Nick Wynen Bonanza 515-965-9568 nixkiks1@gmail.com 11/5/21 Dave K - redack asking if he is still interested. Tom texted back to keep him on the list. 10/26/23 Dave K called Todd, he said he needed to pass as he doesn't have a plane to put into the hangar. 10/4/20/21 Dave K - redack asking if he is still interested. Tom texted back to keep him on the list. 10/26/23 Dave K called Todd, he said he needed to pass as he doesn't have a plane to put into the hangar. 10/4/20/22 Dave K called Todd to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. Todd is looking at a plane that he can have purchased in 20-40 days if he gets the hangar. 10/6/20/20 Nick Wynen Bonanza 11/5/21 Dave K - Nick wants to remain on the waitin literatested. Tom texted back to keep him on the list. 10/26/23 Dave K called Todd, he said he needed to pass as he doesn't have a plane to put into the hangar. 11/5/21 Dave K - Nick wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. To mexted back hat he would like to stay on the list. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. May be used to put a second plane for cross country travel. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. He wan	6	4/22/2020	Kurt Wendl	Looking	515-883-0566	kurtwendl@gmail.com	11/02/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list. 05/16/23 Dave spoke with Kurt today, he will be back in Iowa in July 2025. 04/09/24 Dave K emailed Kurt to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. Kurt said he won't be back here for another year so
10/26/23 Dave K called Tom, he is ready to take a hangar as soon as one is available. 10/26/23 Dave K called Tom, he is ready to take a hangar as soon as one is available. 10/26/23 Dave K called Tom, he is ready to take a hangar as soon as one is available. 10/26/23 Dave K called Tom, he is ready to take a hangar as soon as one is available. 11/5/21 Dave K - Nick wants to remain on the waiting list. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list. as on the list. as on the list. as on the list. He is going to buy a second plane for cross country travel. 12/2020 John Paszek N615BJ 619-876-8164 paszekj@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term. 13/2/2020 Brooks Woolson looking 515-59-6875 brooks woolson@gmail.com 11/5/21 Dave K texted, he would like to stay on the list. 14/2/2017 Andy Rowland Cessna 515-210-2452 andy@arowland.com 11/5/21 Dave K texted to him, he'd like to stay on the list. 15/2/2020 James Stogdill Looking for Bonanza 515-240-7700 revijames.stog@gmail.com 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to him, he'd like to stay on the list. 11/5/21 Dave K texted to see mailed asking if he is still interested. He wants to remain on the list. 11/5/21 Dave K - emailed asking if he is still interested. He	7	5/7/2020	Todd Freeland	Looking	515-208-0819	todd@innovative-me.com	11/5/21 emailed back and asked to remain on the list. 10/26/23 Dave K called Todd, he said he needed to pass as he doesn't have a plane to put into the hangar. 04/10/24: Dave K emailed Todd to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. Todd is looking at a plane that he can have
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12 8/3/2020 John Paszek N615B) 619-876-8164 paszekjegmain.com be moving to Denver in a year but unsure if that will be long term.	11	6/10/2020	Darby Bauer	Looking	515-306-9465	darby.bauer@gmail.com	
11/2/2017 Andy Rowland Cessna 515-210-2452 andy@arowland.com 11/6/21 Dave K talked to him, he'd like to stay on the list. 15 11/2/2017 Andy Rowland Cessna 515-210-2452 andy@arowland.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 16 11/5/2020 James Stogdill Looking for Bonanza 515-240-7700 revjames.stog@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 17 11/12/2020 Nate Schneider SR22 N223TF 319-383-3206 nathan_schneider@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 18 11/20/2020 Todd Lenig Looking 515-664-2451 tlenig@icloud.com 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list. 19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 515-566-7290 bigyellowjeep@msn.com bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. 22 5/24/2021 Matt Ver Steeg 1946 Frcoupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	12	8/3/2020	John Paszek	N615BJ	619-876-8164	paszekj@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. Emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term.
15 11/2/2017 Andy Rowland Cessna 515-210-2452 andy@arowland.com 10/20/20 Passed on the available hangar - Dan Stull. 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him. 17 11/12/2020 Nate Schneider SR22 N223TF 319-383-3206 nathan_schneider@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 18 11/20/2020 Todd Lenig Looking 515-664-2451 tlenig@icloud.com 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list. 19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 515-556-7290 bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. 22 5/24/2021 Matt Ver Steeg 1946 Froupe 415-C 515-333-8787 mattyersteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	13	9/2/2020	Nate Booth	Looking	515-802-2385	nate@otis8.com	11/5/21 Dave K texted, he would like to remain on the list.
11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him. 17 11/12/2020 Nate Schneider SR22 N223TF 319-383-3206 nathan_schneider@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 18 11/20/2020 Todd Lenig Looking 515-664-2451 tlenig@icloud.com 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list. 19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 515-556-7290 bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/22/21 Dave K - emailed asking if he is still interested. 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	14	10/9/2020	Brooks Woolson	looking	515-559-6875	brooks.woolson@gmail.com	11/6/21 Dave K talked to him, he'd like to stay on the list.
11/5/2020 James Stogdill Looking for Bonanza 515-240-7700 revjames.stog@gmail.com 12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him. 17 11/12/2020 Nate Schneider SR22 N223TF 319-383-3206 nathan_schneider@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 18 11/20/2020 Todd Lenig Looking 515-664-2451 tlenig@icloud.com 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list. 19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 515-56-7290 bigyellowjeep@msn.com bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. 22 5/24/2021 Matt Ver Steeg 1946 Froupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	15	11/2/2017	Andy Rowland	Cessna	515-210-2452	andy@arowland.com	
11/12/2020 Nate Schneider SR22 N223TF 319-383-3206 nathan_schneider@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 18 11/20/2020 Todd Lenig Looking 515-664-2451 tlenig@icloud.com 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list. 19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list. 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X S15-556-7290 bigyellowjeep@msn.com bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza S15-669-8969 claytonwright01@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list. 22 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	16	11/5/2020	James Stogdill	Looking for Bonanza	515-240-7700	revjames.stog@gmail.com	12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never
19 4/5/2021 Jacob Greenfield Building Sonex B (319)-573-9783 greenfj17@gmail.com 20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 21 5/14/2021 Clay Wright V Tail Bonanza S15-669-8969 Claytonwright01@gmail.com 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 23 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 24 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 25 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 26 11/5/21 Dave K - emailed asking if he is still interested. He emailed back and would like to remain on the list.	17	11/12/2020	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	† ⁻
20 5/1/2021 Mike Hannam Cessna Cardinal N2829X 515-556-7290 bigyellowjeep@msn.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/22/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. He texted back and would like to remain on the list. 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	18	11/20/2020	Todd Lenig	Looking	515-664-2451	tlenig@icloud.com	11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list.
20 5/1/2021 Mike Hannam N2829X 515-556-7290 bigyellowjeep@msn.com list. 21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/22/21 Dave k texted to see if he wanted to remain on the list. He texted back and would like to remain on the list. 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattyersteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	19	4/5/2021	Jacob Greenfield	Building Sonex B	(319)-573-9783	greenfj17@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list.
21 5/14/2021 Clay Wright V Tail Bonanza 515-669-8969 claytonwright01@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. He texted back and would like to remain on the list. 22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.	20	5/1/2021	Mike Hannam		515-556-7290	bigyellowjeep@msn.com	, ,
22 5/24/2021 Matt Ver Steeg 1946 Ercoupe 415-C 515-333-8787 mattversteeg@gmail.com	21	5/14/2021	Clay Wright		515-669-8969	claytonwright01@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. He texted back and would like to remain on the list.
	22	5/24/2021	Matt Ver Steeg	1946 Ercoupe 415-C	515-333-8787	mattversteeg@gmail.com	

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4/30/20	24					
23	6/8/2021	Paul Peterson	C180	651-336-2041	fr8tdog@juno.com	11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.
24	8/12/2021	David Hogan	RV6	949-410-5823	rv709rw@gmail.com	Called in, I told him to email me. Have not received email - Dan 11/22/21 Called Walter Aviation and spoke with Gretchen, she knows David. I asked her to pass my number along and for him to call me or I'll have to remove him from the list. 11/24/21 He replied back to stay on the list.
25	8/16/2021	Todd Anderson	N714AT	515-419-9142	todd@4andersons.com	11/5/21 Dave K - emailed asking if he is still interested.
26	8/23/2021	Kurt Wegge	LongEZ - N85LD	224-456-6092	123kwegge@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.
27	8/31/2021	Sam Marcsisak	looking	515-208-7946	Sam@midiowaelectric.com	11/5/21 Dave K - emailed asking if he is still interested. 11/08/21 emailed back asking to stay on list.
28	8/31/2021	Chad Larson	PA32	515-202-2394	CDLChadmark@hotmail.com	Dave K - Chad sent Dave an e-mail per Jeff Wagsness. Dave e-mailed Chad back letting him know he's been added to the list. 11/5/21 Dave K - emailed asking if he is still interested. He emailed back to stay on the list.
29	9/7/2021	Larry Plathe	looking - Malibu	515-508-1290	plathelarry@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested.
30	10/4/2021	Kolbe Stenoien	Looking C172 or A36	515-201-6542	stenoien2@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to remain on the list.
31	8/6/2018	Ben Sweet	Looking	515-231-9062	ben.sweet_84@yahoo.com	11/3/21 Dave K - e-mailed Ben asking if he is still interested and what type of plane he has. He e-mailed right back asking to be moved to the bottom on the list.
32	11/29/2021	Nile Ackerman	RV-6	515-848-8075	nile.ackerman@gmail.com	11/29/21 Dave K - Request received. Previous T Hangar customer, lives in Colorado now. Will be moving back to Iowa.
33	1/11/2022	Tom Drew	Looking	515-490-4555	tdrew@drewlawfirm.com	01/11/22 - Dan Stull e-mailed Dave K asking to add Tom to the list. I sent Tom an e-mail that he has been added and his position on the list.
34	1/26/2022	Solar Flying Club	Looking	515-240-5272	jvimage@msn.com	01/26/22 - Dave K - Jeneanne e-mailed me asking to have Solar added to the list, I sent her their position on the list.
35	1/28/2022	Paul Reinke	RANS S21 - Building	515-201-4762	preinke@energycontroltechnologies .com	01/28/22 - Dave K - Paul e-mailed asking to be put on the list.
36	2/3/2022	Dalton Headlee	Looking	515-975-3314	dalton.headlee@gmail.com	02/03/22 - Dave K - Dalton e-mailed asking to be put on the list.
37	3/3/2022	Ken King	Looking	515-350-6201	kennethscottking@gmail.com	03/03/22 - Dave K - Ken e-mailed asking to be put on the list.
38	3/16/2022	Adam Obrecht	Looking	515-224-7849	aobrecht@aowealthadvisory.com	03/16/22 - Dave K - Adam e-mailed asking to be put on the list.
39	4/21/2022	Austin Lanphier	Looking	641-295-3058	lanphierproduce@gmail.com	04/21/22 - Dave K - Austin e-mailed asking to be put on the list.
40	4/28/2022	Marc Broer	Stinson 108	515-249-8511	skycoupe318@gmail.com	04/28/22 - Dave K - Marc e-mailed asking to be put on the list.
41	5/31/2022	John Kolbo	Bellanca Viking	402-681-0976	johnkolbo18@gmail.com	05/31/22 - Dave K - John e-mailed asking to be put on the list.
42	6/2/2022	Bill Bergren	Cessna 182	515-669-6331	bbergren1728@gmail.com	06/02/22 - Dave K - Bill e-mailed asking to be put on the list.
43	6/17/2022	Jeremy Sikes	Cessna 182	505-934-3244	flyabq@yahoo.com	06/17/22 - Dave K - Jeremy e-mailed asking to be put on the list.
44	6/17/2022	Chris Foster	Cherokee 160	515-505-5612	fosterlimo@aol.com	06/21/22 - Dave K - Chris e-mailed asking to be put on the list.
45	7/10/2022	Harold Petro	Cessna 140	515-402-1558	harleyguydsm@gmail.com	07/10/22 - Dave K - Harold e-mailed asking to be put on the list.
46	7/11/2022	Greg Jensen	Cherokee 235	515-291-3909	gregj@jcorpdesignbuild.com	07/11/22 - Dave K - Greg e-mailed asking to be put on the list.
47	7/19/2022	Raymond Kingery	Looking	515-450-7467	Raymond.Kingery@usss.dhs.gov	07/19/22 - Dave K - Raymond e-mailed asking to be put on the list. Won't be in the area until 2023/2024.
48	8/26/2022	Shaune Osborne	Looking	515-473-8903	leigh.osborne@mchsi.com	08/26/22 - Dave K - Shaune e-mailed asking to be put on the list.
49	9/6/2022	Nichole Needs	Cessna 150	515-518-7356	nichole.triplett@gmail.com	09/06/22 - Dave K - Nichole e-mailed asking to be put on the list.
50	9/7/2022	Gravis Alger	Cirrus SR22	515-650-1620	gravis.alger@gmail.com	09/07/22 - Dave K - Gravis e-mailed asking to be put on the list.
51	9/7/2022	David Switzer	Lancair Legacy. N84V	772-332-2016	davefromcoulee@comcast.net	09/07/22 - Dave K - David e-mailed asking to be put on the list.
52	2/14/2023	Dave Seybert	Piper Cherokee	515-313-5585	daves@exec1aviation.com	02/14/23 - Dave K - Dave e-mailed asking to be put on the list.
53	2/14/2023	Aaron Hopkins	Cessna 172	515-732-4133	aahopkins@gmail.com	02/14/23 - Dave K - Aaron e-mailed asking to be put on the list.
54	3/7/2023	Gabe Roth	Citabria	515-201-8569	groth9421@gmail.com	03/07/23 - Gabe e-mailed asking to be put on the list.

4/30/20)/2024							
55	3/14/2023	Bob Folkestad	Citabria	515-314-2424	bobf@creativewerksinc.com	03/14/23 - Bob e-mailed asking to be put on the list.		
56	4/6/2023	Jeff Vosberg	PA28-235 Pathfinder	515-351-0066	vosbergj@hotmail.com	04/06/23 - Jeff e-mailed asking to be put on the list.		
57	4/11/2023	Joe Kirby	Cirrus SR22	319-270-9631	jokirby@bellevue.edu	04/11/23 - Joe e-mailed asking to be put on the list.		
58	10/24/2018	Todd Slezak	Arrow III	319-210-3793	slezcorp@gmail.com	11/3/21 Dave K - email sent asking if he was still interested in a hangar. 11/5/21 Dave K sent a text asking about his interest. He texted back to stay on list. 09/22/22 Dave K e-mailed that he was next up and to verify that he wants to remain on the list. 05/05/23 Dave K emailed Todd letting him know he is next up and to verify he still wants a hangar. 05/08/23 Dave K texted Todd to see if he saw my email, he would like moved to the bottom of the list as he has a partnership in Ames. I asked him to send that back to me as an e-mail. 05/13/23 Todd email and said to move him to the back of the list.		
59	6/12/2023	Corbin McClavy	Looking	515-612-5125	cbinmc@gmail.com	06/12/23 - Corbin e-mailed asking to be put on the list.		
60	1/10/2020	Andy Maysent	Looking	515-231-1422	amaysent@mecresults.com	11/05/21 Dave K - texted asking if he is still interested. 11/06/21 texted back to remain on list. 06/13/23 Dave K - Andy emailed that he won't be buying a plane for 2 - 3 years and that I could move him to the bottom of the list.		
61	12/23/2019	Ben Welch	Lancair, Robinson, C172	217-497-4992	bwelch54@msn.com	11/05/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list. 06/13/23 Dave K e-mailed Ben to see if he wanted to take a hangar when one becomes available. 06/22/23 Dave K notified Ben that J-05 is available starting July 1st. Ben e-mailed back asking questions about the hangar. 06/23/23 Dave K sent an e-mail answering the questions. 06/24/23 Dave K sent a follow-up e-mail to see if he has any additional questions. 06/25/23 Ben e-mailed back and will pass this time, they will be in NV for the next three years as his son and wife attend medical school. I told him I'd keep him on the list and move him to the bottom. Dave K found Ben was on the list two other times, those have been removed.		
62	7/11/2023	Ryan White	Cessna	515-707-0124	ryanwhite72@gmail.com	07/11/23 Dave K received an e-mail from Ryan to be added to the list.		
63	8/10/2023	Ryan Brosz	Building RV-14	641-420-2700	rbrosz@gmail.com	08/10/23 Dave K received an e-mail from Ryan to be added to the list.		
64	9/20/2023	Patrick Murphy	Commander 114 N4722W	518-817-6847	22wcarpediem@gmail.com	09/20/23 Dave K received an e-mail from Patrick to be added to the list.		

4/30/20						
65	6/7/2017	Mike Hubbell	Phoenix motor glider	515-988-3646	mchubbell@gmail.com	11/5/21 Dave K - e-mailed Mike asking if he is still interested and what type of plane he has. 11/7/21 Dave K texted Mike the e-mail that was sent. He emailed back and would like to stay on the list. He has an SR22 and it thinking about adding a smaller plane, a car and a project in this hangar. 05/09/23 Dave K emailed Mike to let him know he was number four on the list and if he still wanted a hangar. Mike emailed back, he sold his SR22, the motor glider will be here in July or August. I let him know if he's not ready to move in when his name comes up we move to the next person on the list. 05/22/23 Dave K e-mailed Mike to let him know a hangar will be available July 1st. 06/26/23 Dave K e-mailed Mike that he is next up on the list and I should have a hangar available at the end of July. I told him if he has a firm delivery date on his plane we may be able to do something. 08/04/23 Dave K - I emailed Mike to see if he has an ETA on his plane as I may have a hangar opening soon. 08/07/23 Mike called (Kappy spoke to him) and said the plane has been shipped and will be here in 30 days, he can produce a BOL if needed. Dave emailed Mike that a BOL would be fine once a hangar come open and that I have one that should open this month. 08/28/23 Dave K emailed Mike to see is his plane was close to arriving and that the hangar he will be offered should open in the next 30 days or so. 09/25/23 Mike called Dave - He was expecting to take delivery in August or September but the delivery has been delayed until November. The plane is on the water or in customs waiting to be released, that was unclear to me. Mike has sent me the BOL so it seems legit, I don't doubt anything he is saying. He wanted to know if that was going to be an issue for him getting a hangar since he won't have the plane to put into it immediately. The plane will spend 4 - 5 months in Arizona (he goes there in the winter time). He is looking to purchase a second plane so eventually something will be here all year round. I've asked Paul Moritz for his thou
66	11/15/2023	Rocky Kinney	Cessna 150 N1713Q	515-867-7625	roc.kinney@gmail.com	11/15/23 Dave K received an e-mail from Rocky to be added to the list, I emailed his position back to him.
67	12/5/2023	Evan Reiman	Cirrus N906CT	515-218-0802	evanjreiman@gmail.com	12/5/23 Kappy R received an call from Evan she e-mailed the information to Dave K.
68	12/10/2023	Jesse Tischer	Cessna 205 N205HN	701-306-1920	jessegtischer@gmail.com	12/10/23 Dave K received an e-mail from Jesse to be added to the list, I emailed his position back to him.
69	12/20/2023	Samuel Rankin	Looking	515-321-4199	sam@etchoutdoor.com	12/20/23 Dave K received an e-mail from Sam to be added to the list, I emailed his position back to him.
70	2/8/2024	Kent Lehs	Cessna 182 N6859M	515-669-2969	kentlehs@gmail.com	02/08/24 Dave K received an e-mail from Kent to be added to the list, I emailed his position back to him.
71	2/12/2024	Scott Moritz	Looking	515-344-2083	smoritz@clearairinc.com	02/08/24 Dave K received an e-mail from Scott to be added to the list, I emailed his position back to him.
72	3/21/2024	Jacob Anderson	Citabria	714-330-6642	jagraphix01@gmail.com	03/21/24 Dave K received an e-mail from Jacob to be added to the list, I emailed his position back to him.
73	4/10/2024	Christian Fitzgerald	Zenith 601XL-B N423DS	505-508-9808	cdfitzgerald95@gmail.com	04/10/24 Dave K received an e-mail from Christian asking to be added to the list, I emailed his position back to him.
74	4/14/2024	Jordon Elwell	Looking	515-240-4698	jelwell@midwestfoodsllc.com	04/14/24 Dave K received an e-mail from Jordan asking to be added to the list, I emailed his position back to him.
75	4/18/2024	Curt Nelson	Looking	515-729-4227	CNELSON75@msn.com	04/18/24 Dave K received an e-mail from Curt asking to be added to the list, I emailed his position back to him.
76	3/21/2016	CAP - Darrel Mullins	Looking / possible CAP plane	515-490-6779	darrelmullins@me.com	05/05/21 Dan - passes 11/05/21 Dave K - emailed asking if he is still interested. Wants to stay on list. 10/26/23 Dave K called Darrel to see if he is intersted, I left a voice mail and sent a text. 10/27/23 Dave K spoke with Darrel, he has a glider in Ames so moving that to IKV does not make sense. He is going to check with CAP leadership to see if they would like to move one of their planes here. When Darrel first got onto the list it was for him or CAP. 04/09/24 Dave K emailed Darrel to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open. 04/18/24: Dave K email Darrel again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Darrel emailed back and says CAP doesn't need the hangar so he'd like to be moved to the bottom of the list.

	77	4/21/2024	Steven Chester	Bonanza N8570M	720-301-9197	stevengchester@hotmail.com	04/21/24 Dave K received an e-mail from Steven asking to be added to the list, I emailed his position back to him.
Ī	78	4/25/2024	Barb Spencer	Looking	515-664-7901	mrandmrskiwi@gmail.com	04/25/24 Dave K received an e-mail from Barb asking to be added to the list, I emailed her position back to her.

	SOUTH HANGAR									
1	2/17/2020	Jeff Brandt	D8 - C172	515-321-0155	brandtjd67@gmail.com	06/22/23 Dave K e-mailed Jeff to see if he's interested in the B-04 if it becomes available. 06/23/23 Jeff emailed back wanting to know who was going to fix the insulation and leaking roof. I told him I brought the issue to the airport manager and it's now out of my hands. I asked him to let me know if he wants it or not, if he doesn't I'll move to the next person on the list. 06/23/23 Jeff has decided he'll take the hangar when it becomes available. 08/28/23 Brant spoke to Dave, he's not quite ready to move to a South facing hangar, after speaking with Dan Stull we saw no reason we couldn't swap Jeff and Scott Wallace who is currently number 2). 11/10/23 Dave K: I sent Jeff an e-mail telling him there may be a South facing hangar opening January 1st. 11/15/23 Dave K: I sent Jeff another e-mail stating if I don't hear back I will move to the next person.				
2	11/11/2020	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available. 06/22/23 Ken emailed back and said he's ready to move when one becomes available. 11/15/23 Dave K: I sent Ken an email that he is number 2 on the list and would he take it if it becom available.				
3	1/27/2022	Scott Biller	E6 - Dakota	515-240-0858	Scott.Biller1@gmail.com	06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available. 06/22/23 Scott emailed back that he's still interested. 11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position. He responded that he would like to reamin on the list.				
4	2/15/2016	Paul Reinke	E4 - Mooney 201	515-201-4762	preinke@energycontroltechnologies .com	Paul is building a plane that will eventually go in the hangar. 06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available. 11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position.				
5	12/27/2016	Dave Kalwishky	E10 - C182	515-314-7060	dave@kalwishky.com	12/15 Dianna: Declined A-2 and asked to stay on the list, but move to the bottom. 06/28/23 Dave K: passed, asked to stay on list. 06/22/23 Dave K asked himself if he wanted to stay on the South facing list and he said yes. 11/15/23 Dave K asked himself if he wanted to stay on the South facing list and he said yes.				
6	1/30/2017	Tony Palmer	A9 - C182	515-681-0446	onfinalflying@icloud.com	Dave K: contacted Tony to see if he's interested, he will get back to me tomorrow. Tony declined the hangar and asked to stay on the list. 06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available. 11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position.				
7	7/11/2023	Ryan White	A10 - RV6	515-707-0124	ryanwhite72@gmail.com	07/11/23 Dave K received an e-mail from Ryan to be added to the list. 11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position. He respond that he would like to stay on the list.				

GARAGE SPACE

4/30/20)24							
1	10/24/2018	Todd Slezak		319-210-3793	toddslezak@aol.com	11/10/23 Dave K: I sent Todd an e-mail letting him know he is next in line and I will have a garage opening up before the end of December. 11/15/23 Dave K: I sent Todd another e-mail stating if I don't hear back from him I will move to the next person on the list. 12/07/23 Dave K: I have not heard back from Todd so I offered the garage space to Bob.		
2	8/12/2019	Bob Folkestad		515-645-5902	bobf@creativewerksinc.com	11/15/23 Dave K: I sent Bob an e-mail letting him know he is number two on the list. I have a garage opening up before the end of December and if the guy ahead of him passes he can have it if he's still interested. Bob emailed right back that he want's to stay on the list. 12/07/23 Dave K: I let Bob know that the guiy in front of him (Todd Slezak) has not responded to my inquiry about him getting the next garage space so he's up next and it should be by the end of the month. Bob got the lease back to me and moved into C-SE.		
3	8/18/2019	Dan Stull		515-447-2339	dan@stullcompanies.com	11/15/23 Dave K: I sent Dan an e-mail letting him know he is number two on the list. I have a gai opening up before the end of December and if the guy ahead of him passes he can have it if he's interested. Dan got back to me saying he'd like to stay on the list.		
4	10/28/2020	Marc Broer			skycoupe318@gmail.com	Only wants B-SE		
5	10/28/2020	Ken Anderson				Will Pass on all others. Only wants G-NW - For door size		
6	11/17/2020	Nic Rupiper		515-564-9715	nicholasrupiper@yahoo.com	11/15/23 Dave K: I sent Nic an e-mail with his current poistion and asking if he'd like to remain on the list. Nic got back to me saying he'd like to stay on the list.		
7	4/6/2020	Jacob Greenfield	Building A/C	319-573-9783	greenfj17@gmail.com	12/07/23 Dave K: I sent Jacob an e-mail with his current poistion and asking if he'd like to remain on the list. 12/29/23 Dave K: Jacob emailed back that he would like to remain on the list.		
8	7/7/2020	Todd Freeland		515-208-0819	todd@innovative-me.com	11/15/23 Dave K: I sent Todd an e-mail with his current poistion and asking if he'd like to remain on the list. He responded that he would like to reamin on the list.		
9	2/3/2022	Dalton Headlee		515-975-3314	dalton.headlee@gmail.com	11/15/23 Dave K: I sent Dalton an e-mail with his current poistion and asking if he'd like to remain on the list. He responded back that he'd like to remain on the list. I sent a follow up email that says you must have a hangar or plane on the field to have a garage space and that I would keep him on the list as it moves very slowly, garages seldom become available. There has only been one in the three years I've been here. He responed back that he has a PA-12 project that would go in the garage until his name comes up on the hangar. I told him that will work.		

	COMMUNITY HANGAR								
1	11/8/2021	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 04/30/24 Dave K sent an e-mail asking if he is still interested in space if it were to become available.			
0	7/26/2023	Mike Hannam	Cessna Cardinal N2829X	515-556-7290		07/23/23 Mike emailed Dave K asking to be put onto the community hangar list. 04/30/24 Dave K sent an e-mail asking if he is still interested in space if it were to become available.			

	BOX HANGAR - The numbers do not represent any kind of order. They exist so we know how many pilots are interested.							
1	6/26/2022	JR Boesen	Cirrus		jrboesen@exec1aviation.com	JR mentioned he might be interested in one of these.		
2	6/26/2022	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	Looking for a second plane, said he'd be interested in one of these hangars.		
3	6/26/2022	Marty Jorgensen	F8 - Kit Fox			I mentioned to Kirk Enos about the new hangars, let them know when the time comes.		
4	7/9/2022	Paul Novak	Archer	515-240-3982	phnovak@aol.com	07/07/22 Dave K: Paul texted Dave asking to be put on the list.		
_	2/17/2023	23 Mike Hubbell	SR 22 / Motor glider	515-988-3646	mchijhhell@gmail.com	02/17/23 Dave K: Mike called in asking about his position on the T hangar list, we talked about these		
3						hangars and he asked to be put on the list.		
		Nathan Andrews	athan Andrews Cessna Caravan	515-208-2997		11/2/23 Dave K: Nathan called looking for hangar space for a Cessna Caravan they have ordered, it		
6	11/2/2023					should be here in about a year.		
						02/09/24: The plane has a 52.1' wingspan, the door is 48'.		

4/30/2024

7	11/9/2023	Bill Gardner				11/09/23 Dave K: After the board meeting Bill asked to be out into this list.		
8	1/24/2024	Chad Larson	Saratoga	515-202-2394	CDLChadmark@hotmail.com	01/24/24 Dave K: Chad called and asked to be put on the list.		
9	1/29/2024	Ryan White	RV-14	515-707-0124	ryanwhite72@gmail.com	01/29/24 Dave K: Ryan emailed Dave K asking to be put on the box hangar list.		
10	4/30/2024	Kent Lehs	Cessna 182	515-669-2969	r kentiens@dmail.com	Dave K: Kent was asking about these hangars today, I gave him the information that I have and		
	., ,	Herre Zerio	N6859M	313 003 2303	Kontiono @ gmaii.com	can add him to the list of interested people.		



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

☐ Print

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: ??
City Clerk Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the April 4, 2024, minutes.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
D Minutes

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA) Thursday, April 4, 2024 - 5:00 PM Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner and Greg Johnson were in attendance. Todd Ashby joined the meeting electronically. Board Member Dr. Paul Novak was absent. Dave Kalwishky (Exec 1), Jay Pudenz (McClure), City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present. Airport Board Manager Paul Moritz was absent.

Approval of Agenda

Board Member Johnson moved, second by Gardner, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance, Corvette Club of Iowa was not in attendance.

Public Hearing – PH 2024-03

- 1. Chairman Wangsness announced that this is the time and place for a public hearing on the revised FY 2023-2024 Budget and the proposed FY 2024-2025 Budget. Notice of this hearing was published in the Des Moines Register on March 20, 2024. Administrative Services Director Jennifer Sease reviewed the proposed budgets with the Board. Chairman Wangsness then asked for any public comment regarding the proposed budgets. Hearing no comments, Board Member Johnson moved to close public hearing 2024-03, Gardner seconded. Ayes: 4
- 2. **RESOLUTION 2024-17** approving the revised FY 2023-2024 Budget and the proposed FY 2024-2025 Budget. Board Member Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 4/4/24 listing of bills.

Consent Agenda Items

- 1. Approval of March 7, 2024 and March 14, 2024 minutes.
- Environmental Assessment Task Order Two-Payment #11 to HDR Engineering, Inc. for services that include Professional Consulting for Runway 18/36 in the amount of \$10,583.47.
- 3. Payment #17 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$1,269.25.
- 4. Payment #8 to McClure Engineering Company for Site Work & Vertical Infrastructure for the North Property Line Box Hangars in the amount of \$8,919.09.

- 5. Payment #5 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving Phase 4 in the amount of \$6,100.50.
- 6. Payment #1 to McClure Engineering Company for services that include Construction Management, Admin, and Observation Services for Taxiway D Apron and Access Roadway Paving Phase 4 in the amount of \$1,017.50.
- 7. Payment #4 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36 in the amount of \$84,944.00.
- 8. Payment #5 to Jensen Builders Ltd for services that include North Property Line Box Hangars in the amount of \$216,978.53.
- 9. Approval of Bills and Transfer of Necessary Funds, \$337,362.06.
- 10. Approval of April 2024 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Gardner, to approve Consent Agenda Items CA-1 through CA-10. Ayes: Johnson, Gardner, Ashby, Wangsness.

New Business

- 1. **RESOLUTION 2024-18** authorizing the farm lease with Jeffrey Wangsness. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby. Abstained: Wangsness.
- RESOLUTION 2024-19 accepting a proposal to enter into a Project Authorization
 Agreement from Aviation Management Consulting Group to complete a financial analysis of
 the Management Agreement between the PCAA and Exec 1 Aviation for an amount not to
 exceed \$21,230.00. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby,
 Wangsness.
- 3. Motion to approve the submittal of a Federal Community Project Funding Grant Application for the Runway 18/36 Extension Project. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
- 4. Motion to approve Change Order No. 3 in the amount of \$5,600.00 to Wood Roofing & Sheet Metal for additional wall panel replacements and roof repairs on the T-Hangars Gutter Replacement Project. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.

Reports

- A. Engineering Report –Pudenz
 - a. Environmental Assessment by HDR: Follow up from the March 14th Public Hearing and the issuing of a Finding of No Significant Impact by the FAA
 - b. Project Update Taxiway D Apron and Access Roadway Paving (Phase 4)
 - c. Project Update North Property Line Box Hangars Phase 1 Project
 - d. Project Update Design of 18/36 Reconstruction Project
- B. Staff Report
 - a. Request by Exec 1 for Construction of a Dumpster Enclosure
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

Adjournment

The meeting was adjourned at 5:50 p.m.

Attest:	Signed:
Diane Klemme, Recording Secretary	Jeff Wangsness, Acting Chairperson
Published in the Des Moines Register on the	12 th day of April, 2024.



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

Print

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:
Finance Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Payment #3 in the amount of \$437.50 to 818, LLC for the fabrication and installation of the new airport sign.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

	PUBLIC OUTREACH EFFORTS:	
	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
□ 818 LLC Design - 2024-03		



818 440 E Grand Ave Ste E Des Moines, IA 50309 +1 5158658665 design@818iowa.com

BILL TO
Paul Moritz
Polk County Aviation
Authority
410 West First St
Ankeny, IA 50023 USA

DATE 04/09/2024 PLEASE PAY **\$437.50**

DUE DATE 06/08/2024

ACTIVITY QTY/HRS	RATE	AMOUNT
Final Files 3.50 Creation of final sign production files with specifications for fabricator	125.00	437.50
Consultation 0 Oversight of fabrication & installation	125.00	0.00
Late charges of 5% on unpaid balances after 16 days.	SUBTOTAL TAX	437.50 0.00
Accepted methods of payment: Check, ACH online payment (by clicking "review & pay") or credit card. Credit card	TOTAL	437.50
payment options can be updated by calling 515-865-8665.	TOTAL DUE	\$437.50
Effective May 1, 2023, our standard rates are \$105/hr for graphic design and marketing and \$125/hr for website		THANK YOU.

Thank you for your business!

us for more details).

design/development and environmental graphic design. Reduced rates available for retainer/contract work (contact



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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Print

ORIGINATING DEPARTMENT: COUNCIL GOAL:

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Finance Exercise Financial Discipline

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Environmental Assessment Task Order Two-Payment #12 in the amount of \$18,137.79 to HDR Engineering, Inc. for services that include Professional Consulting for Runway 18/36.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
☐ HDR Engineering - Invoice 12 for Professional

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

A	Project Title:	Project Title: PCAA - Professional Consulting Services (EA) Task Order 2						
\wedge	Contractor:			HDI	R Engineering In	C.		
	Address:		300 East Loc	ust Street,	Suite 210, Des	Moines, IA 503	309	
	Finance Bud	get Code:				roject Code:	N/A	
Ankeny Regional	Vendor Proje	ect or Invoi	ce #:	12006077	723 PC	O#	N/A	
AIRPORT	Original Con	tract Date:	Februa	ry 9, 2023	Vendo	or#	N/A	
Central fows's Business Connection								
Date of Board Meeting	5/2/202	24			PAYMENT RI	EQUEST#	Twelve (12)	
	PAYM	IENT PERIC	D: From: _	02/25	<u>/24</u> th	rough:	03/30/24	
Contract Comment								
Contract Summary		•	224 224 22					
Original Contract Amount:		<u>\$</u>	221,304.00	_				
Net change by Change Orders:			26,776.00		0.40,000,00			
Contract Amount to Date: (line 1	± 2)			_\$	248,080.00	-		
Total completed and stored to d	late:	\$	187,602.99	i s				
Retainage: 0 % of Con	npleted Work:	\$	-	_				
Total Earned less Retainage:				_ \$	187,602.99			
Less previous applications for p	ayment:			\$	169,465.20			
SUBTOTAL				-		\$	18,137.7	
OTHER CHARGES (Please attach	an itemized list)					\$		
CURRENT PAYMENT DUE						\$	18,137.79	
Balance to finish, including retain	inage:			\$	60,477.01	-		
Contract Time Remaining (If appl	licable)		N/A	_##				
The undersigned Contractor certifies that to t	he best of the Contrac	ctor's knowledge.	information and be	lief the work co	overed by this Application	on for Payment has be	een completed in	
accordance with the Contract Documents, the from the Owner, and that current payment sh			ne Contractor for wo	ork for which pr	revious Certificate(s) for	Payment were issue	d and payments received	
Engineer/Consultant Approval:								
Engineen consultant Approval.	Firm Name	incerning into						
Jerald Searle						4/8/2024		
Signature						Date		
PCAA Approval:								
Signature						Date		
City of Ankeny Staff Approval:								
Signature						Date		
NSI / ROD								
Outside the Dead Marites and In	wifer Co T	uui Harri						
Submit to: Paul Moritz; cc: Jen			aou.				100.00000 Commonweal	
Email: pmoritz@ankenyiowa thavens	a.gov; jsease@a @ankenyiowa.g		^{gov,} Pl 	none: 5	515-965-6428	Fax:	515-965-6416	





HDR Engineering, Inc. Omaha, NE 68114-4098 Phone: (402) 399-1000

> Polk County Aviation Authority 410 West 1st St Ankeny, IA 50023

Reference Invoice Number with Payment

HDR Invoice No.

1200607723

Invoice Date Invoice Amount Due Payment Terms

2-Apr-2024 \$18,137.79 Net 30

Remit to

Wire transfer to

PO Box 74008202

Chicago, IL 60674-8202

Bank of America ML US ABA #081000032

Account# 355004076604

Environmental Assessment (EA) for the Ankeny Regional Airport

Professional Services

From:

25-Feb-2024

To:

30-Mar-2024

Professional Services	Fee	Percent Complete	Fee Earned To Date	Previous Fee Invoiced	Current Fee Invoiced
Environmental Assessment	\$201,590.00	70.00%	\$141,113.00	\$137,081.20	\$4,031.79
Conduct Public Hearing	\$14,106.00	100.00%	\$14,106.00	\$0.00	\$14,106.00
Cultural Resources Survey	\$5,608.00	100.00%	\$5,608.00	\$5,608.00	\$0.00
Additional Cultural Resources Survey	\$26,776.00	100.00%	\$26,776.00	\$26,776.00	\$0.00
	\$248,080.00	75.62%	\$187,603.00	\$169,465.20	\$18,137.79

HDR Internal Reference Only			
Client Number	44511		
Business Unit	10134		
Project Number	10365698		



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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Prinance Exercise Financial Discipline

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #13 in the amount of \$60,477.01 to HDR Engineering, Inc. for Professional Consulting Services (EA) Task Order 2.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:				
ACTION REQUESTED:				
ADDITIONAL INFORMATION:				
ATTACHMENTS:				
Click to download				
hDR Engineering-Invoice 13 Professional Services Task Order 2				

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

A	Project Title:		PCAA -	- Professi	onal Consult	ing Services ((EA) Tas	sk Order	· 2
	Contractor:			HDR Engineering Inc.					
	Address:		300 Eas	st Locust	st Street, Suite 210, Des Moines, IA 50309				
	Finance Buo					ance Project	Code:		N/A
Ankeny Regional	Vendor Proje				1200607723		O#	N/	
AIRPORT Central lews's Business Connection	Original Con	tract Date	e:	Februar	y 9, 2023	Vendo	or#	N	/A
Date of Board Meeting	5/9/202	24				PAYMENT RI	EQUES.	T # _Th	irteen (13)
	PAYN	IENT PER	RIOD: F	rom:	03/31/24	throu	gh:	04/1	5/24
Contract Summary									
Original Contract Amount:		\$	22	1,304.00	-				
Net change by Change Orders:		\$	2	6,776.00	•				
Contract Amount to Date: (line 1 ±	2)				\$	248,080.00	-		
Total completed and stored to da	te:	\$	24	8,080.00					
Retainage: 0 % of Comp	oleted Work:	\$		-	20				
Total Earned less Retainage:					\$	248,080.00			
Less previous applications for pay	yment:				\$	187,602.99	_		
SUBTOTAL							\$		60,477.01
OTHER CHARGES (Please attach a	an itemized list)						\$		-
CURRENT PAYMENT DUE							\$		60,477.01
Balance to finish, including retains	age:				\$	=	_		
Contract Time Remaining (If applic	able)		N/A		.##				
The undersigned Contractor certifies that to the accordance with the Contract Documents, that a received from the Owner, and that current paym	all the amounts have ent shown herein is	been paid by now due.	the Contrac				•		
Engineer/Consultant Approval:	HDR Eng Firm Name	ineering ir	nc.				1/4.0		
Gerald Searle								6/2024	
Signature							Date		
PCAA Approval:									
Signature							Date		
City of Ankeny Staff Approval:									
Signature							Date		
Work completed: FONSI/ROD, Affidavi	t Notice								
Submit to: Paul Moritz; cc: Jenni	ifer Sease, Te	rri Havens	S						

Phone:

515-965-6428

pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov;

thavens@ankenyiowa.gov

Email:

515-965-6416

Fax:





HDR Engineering, Inc. Omaha, NE 68114-4098 Phone: (402) 399-1000

> Polk County Aviation Authority 410 West 1st St Ankeny, IA 50023

Reference Invoice Number with Payment

HDR Invoice No.
Invoice Date

1200613228 15-Apr-2024 \$60,477.00

Invoice Amount Due Payment Terms

\$60,477.00 Net 30

Remit to

PO Box 74008202

Chicago, IL 60674-8202

Wire transfer to

Bank of America ML US ABA #081000032

Account# 355004076604

Environmental Assessment (EA) for the Ankeny Regional Airport

Professional Services

From:

31-Mar-2024

To:

15-Apr-2024

Professional Services	Fee	Percent Complete	Fee Earned To Date	Previous Fee Invoiced	Current Fee Invoiced
Environmental Assessment	\$201,590.00	100.00%	\$201,590.00	\$141,113.00	\$60,477.00 \$60,477.01
Conduct Public Hearing	\$14,106.00	100.00%	\$14,106.00	\$14,106.00	\$0.00
Cultural Resources Survey	\$5,608.00	100.00%	\$5,608.00	\$5,608.00	\$0.00
Additional Cultural Resources Survey	\$26,776.00	100.00%	\$26,776.00	\$26,776.00	\$0.00
	\$248,080.00	100.00%	\$248,080.00	*\$187,603.00 ~	*60,477.00
				\$187,602.99	\$60,477.01

HDR Internal Refere	ence Only
Client Number	44511
Business Unit	10134
Project Number	10365698



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: **COUNCIL GOAL:** Finance Exercise Financial Discipline ACTION REQUESTED: Motion LEGAL: No Review Required SUBJECT: Consider motion to approve Payment #18 in the amount of \$2,781.25 to McClure Engineering Company for services that include General On-Call Engineering Services. **EXECUTIVE SUMMARY:** FISCAL IMPACT: ??No STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
<u>McClure Engineering Invoice #18 for General On-Call Engineering Services</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title:	General On-Call Engineering Services					
Contractor:	McClure Engineering Company					
Address:	1360 NW 121st St, Suite A, Clive, IA 50325					
Finance Budget Code:	644 Finance Project Code: N/A					
Vendor Project or Invoice #:	2022001042-000		PO #	N/A		
Original Contract Date:	October 6, 2022		Vendor#	N/A		

	Finance Bud		644	<i>Finance</i> 22001042-000	e Project Code:	N/A N/A
Ankeny Regional AIRPORT	Original Con	ect or Invoice #: tract Date:	October			N/A N/A
Date of Board Meeting	9-May-	24		PAY	MENT REQUEST #	18
_	PAYN	IENT PERIOD: F	rom:	02/25/24	through:	03/30/24
Contract Summary						
Original Contract Amount:		\$	_			
Net change by Change Orders:		\$	_			
Contract Amount to Date: (line 1 ± 2	2)			\$49,531.	50	
Total completed and stored to dat	e:	\$49,531.	50			
Retainage: 0 % of Cor		\$	-			
Total Earned less Retainage:	iipiotod Trom.	<u> </u>		\$49,531.	50	
Less previous applications for pay	/ment·		•	\$46,750.		
SUBTOTAL	, morit.		•	Ψ 10,7 00.	<u> </u>	2,781.25
3321317.E						2,701.20
OTHER CHARGES (Please attach a	n itemized list)				\$	_
CURRENT PAYMENT DUE					\$	2,781.25
Balance to finish, including retains	age:			-		
Contract Time Remaining (If applica	able)	N/A		##		
The undersigned Contractor certifies that to the I with the Contract Documents, that all the amoun and that current payment shown herein is now d	ts have been paid by t	-			-	
Engineer/Consultant Approval:	McClure I	Engineering Comp	any			
Jupaly	Firm Name		•			4/19/2024
Signature					Date	4/13/2024
PCAA Approval:						
Signature					Date	
City of Ankeny Staff Approval:						
Signature					Date	
Work completed: -Coordination, discussion, prepara project	ation and submi	ttal of Community	Project Fu	ınding Project (C	PF) application for F	Runway Extension

###	Paul Moritz, cc:Jennifer Sease					
Email:	PMoritz@Ankenylowa.gov; jsease@ankenyiowa.gov	Phone:	515-965-6420	Fax:	515-965-6416	

Date Printed: 4/19/2024



1360 NW 121st Street Clive, IA 50325

Paul Moritz March 31, 2024

Polk County Aviation Authority Project No: 2022001042-000

410 West First St Invoice No: 18

Ankeny, IA 50023 Due Date: April 30, 2024

Project 2022001042-000 Ankeny Regional Airport - General On-Call Services

Professional Services from February 25, 2024 to March 30, 2024

Phase 163 General On-Call Services

	Hours	Rate	Amount
Project Manager I	7.00	185.00	1,295.00
Landscape Architect II	.75	160.00	120.00
Project Manager III	5.50	230.00	1,265.00
Project Coordinator	.75	135.00	101.25
Totals	14.00		2,781.25

Total Labor 2,781.25

Total this Phase \$2,781.25

Total Due this Invoice \$2,781.25

Outstanding Invoices

 Number
 Date
 Balance

 17
 2/26/2024
 1,269.25

 Total
 1,269.25



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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Prinance Exercise Financial Discipline

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #5 in the amount of \$91,059.00 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
McClure Engineering Invoice #5 Runway 18/36 Design and Bidding Engineering

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

A	Project Title	e : A	nkeny: Recor	nstruct Runv	vay 18/36 - Des	sign and Bi	idding	
	Contractor	:	N	lcClure Engi	neering Compa	any		
	Address: _	•	1360 NW 121st St, Suite A, Clive, IA 50325					
Ankany Panjanal	Finance Bu	idget Code:	644	Fir	nance Project	Code:	N/A	
Ankeny Regional AIRPORT	Vendor Pro	ject or Invoice	#: 20	22001042-0	04 PO	#	N/A	
Central lowa's Business Connection	Original Co	ontract Date: _	Novembe	er 9, 2023	Vendo	r#	N/A	
Date of Board Meeting	9-May	<i>y</i> -24			PAYMENT RE	QUEST#	5	
	PAY	MENT PERIOD	: From:	02/25/24	throug	gh:	03/30/24	
Contract Summary								
Original Contract Amount:		\$	757,450.00	•				
Net change by Change Orders:		\$	-	•				
Contract Amount to Date: (line 1	± 2)			\$	757,450.00			
Total completed and stored to d	late:	\$	472,264.00					
Retainage: 0 % of Cor	npleted Work:	\$	-	<u>-</u>				
Total Earned less Retainage:				\$	472,264.00	<u>-</u>		
Less previous applications for p	ayment:			\$	381,205.00	<u>-</u>		
SUBTOTAL						\$	91,059.00	
OTHER CHARGES (Please attach	an itemized list)					\$		
CURRENT PAYMENT DUE						\$	91,059.00	
Balance to finish, including retain	inage:			\$	285,186.00			
Contract Time Remaining (If appl	icable)	N	/A	.##				
The undersigned Contractor certifies that to the accordance with the Contract Documents, the received from the Owner, and that current pay	at all the amounts have	ve been paid by the Cor						
Engineer/Consultant Approval:	McClure)						
Infal of	Firm Name					4	/19/2024	
Signature						Date		
PCAA Approval:								
Signature						Date		
City of Ankeny Staff Approval:								
Signature						Date		
Work Completed: See attached	Progress Rep	ort.						

Submit to: Nick Osborne, cc: Alexia Grgurich

Email: nosborne@ankenyiowa.gov; AGrgurich@Ankenylowa.gov Phone: 515-965-6420 Fax: 515-965-6416

Date Printed: 4/19/2024



1360 NW 121st Street Clive, IA 50325

Paul Moritz

Polk County Aviation Authority

410 West First St

Ankeny, IA 50023

March 31, 2024

Project No: 2022001042-004

Invoice No: 5

Due Date: April 30, 2024

Project 2022001042-004 Ankeny Regional Airport: Reconstruct Runway 18/36: Design and Bidding

Professional Services from February 25, 2024 to March 30, 2024

Phase 1 Part I: Design and Bidding Services (AIP Eligible)

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	3,220.00	100.00	3,220.00	3,220.00	0.00
AIP Grant Administration	7,950.00	60.00	4,770.00	3,975.00	795.00
Preliminary Design	8,180.00	100.00	8,180.00	8,180.00	0.00
30% Design	175,570.00	100.00	175,570.00	175,570.00	0.00
90% Design	426,990.00	60.00	256,194.00	170,796.00	85,398.00
Issued for Bid (100%)	49,260.00	0.00	0.00	0.00	0.00
Construction Permits	2,650.00	0.00	0.00	0.00	0.00
Advertise, Bidding, Contract Award	25,870.00	0.00	0.00	0.00	0.00
Project Closeout	1,800.00	0.00	0.00	0.00	0.00
Project Management and Coordination	48,660.00	50.00	24,330.00	19,464.00	4,866.00
Total Fee	750,150.00		472,264.00	381,205.00	91,059.00

Total Fee 91,059.00

Total this Phase \$91,059.00

Phase 2 Part II: Design and Bidding Services (AIP Ineligible)

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Preliminary Design	3,880.00	0.00	0.00	0.00	0.00
Total Fee	3,880.00		0.00	0.00	0.00
		Total Fee			

al Fee 0.00

Total this Phase 0.00

Total Due this Invoice \$91,059.00

Project	2022001042-004	Ankeny - Reconst Runway 18/36 Design/Bid		Invoice	151438	
Outstanding	Invoices					
	Number	Date	Balance			
	4	2/26/2024	84,944.00			
	Total		84,944.00			



		PROGRESS REPORT
PROJECT#	2022001042-004	
PROJECT	ANKENY REGIONAL AIRPORT: REC	ONSTRUCT RUNWAY 18/36 - DESIGN AND BIDDING
PRJ MNGR	JAY PUDENZ, P.E., LEED AP	
CLIENT	POLK COUNTY AVIATION AUTHORI 410 WEST 1ST STREET ANKENY, IOWA 50021	TY Phone 515.965.6420 Fax Email: pmoritz@ankenyiowa.gov
REPORT BY	JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com	_
REPORTING PE	RIOD MARCH 2024 NEXT REPO	DRT APRIL 2024
✓ Received ✓ Held call and FAA runway p (addition system) ✓ Continue Engineer FORECAST OF Retrieval of	WORK DONE LAST PERIOD d 30% comments from the FAA to discuss 30% comments with Owner to discuss implications of raise of profile need to grade in safety areas all grading, impacts to lighting / electrical and on 90% design – plans, specs, and and are Report ACTIVITIES FOR NEXT PERIOD additional survey needed to grade out activities areas, mainly in the glideslope critical	Phase 200 – Existing Conditions Phase 300 – AIP Grant Administration Phase 400 – Preliminary Design Phase 500.A – 30% Design Phase 500.B – 90% Design Phase 500.C – Issued for Bid (100%)
Continue on electrical anContinue on	90% design, including now setting up d lighting sheets 90% specifications and 90% In Safety and Phasing Plan (CSPP)	Phase 504 – Construction Permits Phase 602 – Advertise, Bidding and Contract Award Phase 800 – Project Closeout
VALUE ADDED • N/A	<u>SERVICES</u>	Phase 850 – Project Management and Coordination
INPUT NEEDED • N/A		Part II: Design and Bidding Services (AIP Ineligible)
		Phase 400 – Preliminary Design



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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Prinance Exercise Financial Discipline

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #1 in the amount of \$3,867.00 to McClure Engineering Company for services that include construction of monument signs.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
<u>McClure Engineering Invoice #1 Construct of Monument Signs</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title:	Ankeny: Construct Monument Signs							
Contractor:	McClure Engineering Company							
Address:	1360 NW 121st	St, Suite A	, Clive, IA 503	25				
Finance Budget Code:	644	Finance	Project Code	e: N/A				
Vendor Project or Invoice #:	20220010	042-010	PO #	N/A				
Original Contract Date:	March 7, 2024	1	Vendor#	N/A				

	Finance Budget Code:		644	644 Finance Proje			N/A
Ankeny Regional	Vendor Proj	ect or Invoi	ce #: 20	22001042	-010 P () #	N/A
AIRPORT Central lowa's Business Connection	Original Co	ntract Date:	March	7, 2024	Vende	or#	N/A
Date of Board Meeting	9-May	·24	_		PAYMENT R	EQUEST	·# <u>1</u>
	PAYI	MENT PERIO	DD: From:	02/25/	24 throu	gh:	03/30/24
Contract Summary							
Original Contract Amount:		\$	23,590.00	_			
Net change by Change Orders:				_			
Contract Amount to Date: (line 1	± 2)	•		\$	23,590.00	_	
Total completed and stored to d	date:	\$	3,867.00	_			
Retainage: 0 % of Cor	mpleted Work:	\$	-				
Total Earned less Retainage:				\$	3,867.00	_	
Less previous applications for p	ayment:			\$	-	_	
SUBTOTAL						\$	3,867.00
OTHER CHARGES (Please attack	h an itemized list)					\$	-
CURRENT PAYMENT DUE						\$	3,867.00
Balance to finish, including reta	inage:			\$	19,723.00	_	
Contract Time Remaining (If app	olicable)		N/A	_##			
The undersigned Contractor certifies that to the accordance with the Contract Documents, the received from the Owner, and that current particles.	at all the amounts have	been paid by the				•	·
Engineer/Consultant Approval:	McClure						
Ingal of	Firm Name						4/19/2024
Signature					-	Date	
PCAA Approval:							
Signature						Date	
City of Ankeny Staff Approval:							
Signature						Date	
Work Completed: See attached	l Progress Repo	ort.					

Submit to:	Paul Moritz, c: Jennifer Sease				
Email:	PMoritz@ankenyiowa.gov; JSease@Ankenylowa.gov	Phone:	515-965-6420	Fax:	515-965-6416



1360 NW 121st Street Clive, IA 50325

Polk County Aviation Authority

410 West First St

Ankeny, IA 50023

Phase

March 31, 2024

Project No:

2022001042-010

Invoice No: Due Date:

April 30, 2024

Project 2022001042-010 Ankeny: Construct Monument Signs

Professional Services from February 25, 2024 to March 30, 2024 Lump Sum

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
000/ B	0.740.00	00.00	0.040.00	0.00	0.040.00
90% Design	9,710.00	30.00	2,913.00	0.00	2,913.00
Issued for Bid (100%)	2,540.00	0.00	0.00	0.00	0.00
Advertise, Bidding, Contract Award	3,490.00	0.00	0.00	0.00	0.00
Topographic Survey	650.00	100.00	650.00	0.00	650.00
Construction Staking	950.00	0.00	0.00	0.00	0.00
Project Management and Coordination	1,520.00	20.00	304.00	0.00	304.00
Total Fee	18.860.00		3.867.00	0.00	3.867.00

Total Fee 3,867.00

> **Total this Phase** \$3,867.00

Phase 2 **Construction Permits** Current Prior To-Date Total Billings 0.00 0.00 0.00 Contract Limit (not-to-exceed) 2,150.00 Contract Limit Remaining 2,150.00

> **Total this Phase** 0.00

Phase Construction Administration

Contract Limit Remaining

Current Prior To-Date **Total Billings** 0.00 0.00 0.00 Contract Limit (not-to-exceed) 2,580.00

> **Total this Phase** 0.00

2,580.00

Total Due this Invoice \$3,867.00



N/A

PROGRESS REPORT

PROJECT# 2022001042-010 ANKENY REGIONAL AIRPORT: CONSTRUCT MONUMENT SIGNS - DESIGN, BIDDING **PROJECT** AND CONSTRUCTION ADMINISTRATION / OBSERVATION SERVICES JAY PUDENZ, P.E., LEED AP PRJ MNGR **POLK COUNTY AVIATION AUTHORITY** 515.965.6420 CLIENT Phone **410 WEST 1ST STREET** Fax **ANKENY, IOWA 50021** Email: pmoritz@ankenyiowa.gov REPORT BY JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com **MARCH 2024 APRIL 2024** REPORTING PERIOD **NEXT REPORT** SUMMARY OF WORK DONE LAST PERIOD Part I: Design and Bidding Services (AIP Eligible) Held kick-off meeting with internal team and 818 Design team to discuss scope, schedule, Phase 500.B - 90% Design deliverables Obtained survey for locations of proposed signs Phase 500.C - Issued for Bid (100%) Began laying out sheets for the 2 sign locations, dimensions, materials, etc. Phase 504 - Construction Permits FORECAST OF ACTIVITIES FOR NEXT PERIOD • Finish sheet layout for set of plans • Design the foundations for the signs, including Phase 600 - Construction Administration completion of necessary structural calculations • Lay out the necessary ground lighting for both signs • Prepare a landscape planting plan for the Phase 602 - Advertise, Bidding and Contract Award roundabout sign • Prepare specifications for the signs • Perform an internal QAQC check of the plans and Phase 700 - Topographic Survey Prepare City sign permit application Phase 760 - Construction Staking VALUE ADDED SERVICES Phase 850 - Project Management and Coordination N/A **INPUT NEEDED**



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: Finance Exercise Financial Discipline ACTION REQUESTED: Motion LEGAL: No Review Required SUBJECT:

Consider motion to approve Payment #2 in the amount of \$2,920.58 to McClure Engineering Company for services that include Construction Management, Admin, and Observation Services for Taxiway D Apron and Access Roadway Paving - Phase 4.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
<u>McClure Engineering Invoice #2 Taxiway D Phase 4</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Ankeny Airp	Ankeny Airport - Taxiway D Apron and Access Roadway Paving – Phase 4:				
Project Title: Cons	Construction Management, Admin, and Observation Services				
Contractor:	McClure	Engineeri	ng Company		
Address:	1360 NW 121st	St, Suite A	, Clive, IA 50325		
Finance Budget Code:	644	Finance Project Code:		N/A	
/endor Project or Invoice #:	20220010	042-005	PO#	N/A	
0 /2 / 2 2 / O 2 2 / 2 2 / D 2 / 2	F.I 0 0004		17111	NI/A	

Ankeny Regional AIRPORT	Finance Budget Code: Vendor Project or Invoice #:		644 : 20	2022001042-005		Code:	N/A N/A	
Central lowa's Business Connection	Original Con	tract Date:	February	y 8, 2024	Vendo	r#	N/A	
Date of Board Meeting	9-May- PAYN	24 MENT PERIOD:	From:	02/25/2	PAYMENT RE		2 03/30/24	
Contract Summary								
Original Contract Amount:		\$	79,730.00					
Net change by Change Orders:		\$	-					
Contract Amount to Date: (line 1 ±	: 2)			\$	79,730.00			
Total completed and stored to da	ate:	\$	3,938.08	_				
Retainage:0 % of Com	pleted Work:	\$	-	_				
Total Earned less Retainage:				\$	3,938.08	_		
Less previous applications for pa	ayment:			\$	1,017.50	_		
SUBTOTAL						\$	2,920.58	
OTHER CHARGES (Please attach	an itemized list)					\$		
CURRENT PAYMENT DUE						\$	2,920.58	
Balance to finish, including retail	nage:			\$	75,791.92	<u>-</u>		
Contract Time Remaining (If applied	cable)	N/A	١	-##				
The undersigned Contractor certifies that to the accordance with the Contract Documents, that received from the Owner, and that current pays	all the amounts have	been paid by the Contr						
Engineer/Consultant Approval:	McClure							
Owe Opens	Firm Name					4,	/10/2024	
Signature C						Date		
PCAA Approval:								
Signature						Date		
City of Ankeny Staff Approval:								
Signature						Date		
Work Completed: See attached	Progress Repo	rt.						

Submit to	p: Paul Moritz, cc: Alexia Grgurich				
Email:	pmoritz@ankenyiowa.gov; AGrgurich@Ankenylowa.gov	Phone:	515-965-6420	Fax:	515-965-6416

Date Printed: 4/10/2024



1360 NW 121st Street Clive, IA 50325

Paul Moritz March 31, 2024

Polk County Aviation Authority Project No: 2022001042-005

410 West First St Invoice No:

Ankeny, IA 50023 Due Date: April 30, 2024

Ankeny: Taxiway D Apron and Access Roadway Paving - Phase 4: Construction 2022001042-005 Project

Management, Admin, and Observation Services

Professional Services from February 25, 2024 to March 30, 2024

Phase 600	Construction Administration			
		Hours	Rate	Amount

Administrative Assistant	2.00	85.00	170.00
Project Manager II	6.00	205.00	1,230.00
Project Manager III	1.50	230.00	345.00

Totals 9.50 1,745.00

Total Labor 1,745.00

Mileage (.67/.50 p/mile)

1/18/2024 19.0 miles @ 0.67 Joens Jan-Feb Motus Mileage 12.73 1/18/2024 18.5 miles @ 0.67 Joens Jan-Feb Motus Mileage 12.40

> **Total Units** 25.13 25.13

To-Date Current **Prior Total Billings** 1,770.13 0.00 1,770.13 Contract Limit (not-to-exceed) 19,570.00

Contract Limit Remaining 17,799.87

Total this Phase \$1,770.13

Phase Resident Project Representative

Hours Rate Amount 2.00 205.00 410.00 Project Manager II

410.00 2.00 Totals

Total Labor 410.00

Current Prior To-Date Total Billings 410.00 0.00 410.00 Contract Limit (not-to-exceed) 35,490.00

Contract Limit Remaining 35,080.00

Total this Phase \$410.00

Phase 760 Construction Staking

Project	2022001042-005	Ankeny: TWY D A	Apron & Access Rd F	Ph 4 CA	Invoice	151406
			Hours	Rate	Amount	
Project M	Manager I		.50	185.00	92.50	
Crew Chi			4.00	135.00	92.50 540.00	
Crew Chi				135.00		
	Totals Total Labor		4.50		632.50	632.50
	Total Labor					032.30
ileage (.67/.5	50 p/mile)					
3/29/2024			10	0.0 miles @ 0.67	6.70	
	Total Units				6.70	6.70
			Current	Prior	To-Date	
Total Billi	ings		639.20	0.00	639.20	
	tract Limit (not-to-exceed)				12,610.00	
	tract Limit Remaining				11,970.80	
				Total this	Phase	\$639.20
. hase	800	Project Closeout				
		•	Current	Prior	To-Date	
Total Billi	inge		0.00	0.00	0.00	
	tract Limit (not-to-exceed)		0.00	0.00	3,780.00	
	tract Limit (not-to-exceed)				3,780.00	
COII	tract Limit Nemaining					
				Total this	Phase	0.00
 hase	850	Project Managemen	t and Coordination			
			Hours	Rate	Amount	
Project C	Coordinator		.75	135.00	101.25	
	Totals		.75		101.25	
	Total Labor					101.25
			Current	Prior	To-Date	
Total Billi	ings		101.25	1,017.50	1,118.75	
	tract Limit (not-to-exceed)				8,280.00	
	tract Limit Remaining				7,161.25	
				Total this	Phase	\$101.25
				Total Due this Invoice		\$2,920.58
utstanding l	Invoices					
Outstanding	Invoices Number	Date	Balance			
outstanding		Date 2/26/2024	Balance 1,017.50			



VALUE ADDED SERVICES

N/A

INPUT NEEDED

• N/A

PROGRESS REPORT

PROJECT#	2022001042-005							
PROJECT	PA	ANKENY REGIONAL AIRPORT – TAXIWAY D APRON AND ACCESS ROADYWAY PAVING – PHASE 4 - CONSTRUCTION MANAGEMEN' ADMIN, AND OBSERVATION SERVICES						
PRJ MNGR	DAVE JOENS, P.E.							
CLIENT	POLK COUNTY AVIATION AUTHOR 410 WEST 1ST STREET	RITY Phone	e 515.965.6420					
	ANKENY, IOWA 50021	Email	l: pmoritz@ankenyiowa.g	lov				
REPORT BY	DAVE L. JOENS, P.E. Email: djoens@mcclurevision.com							
REPORTING PE	ERIOD MARCH 2024 NEXT REF	PORT APRIL 2	2024					
✓ Continue ✓ Held Pre ✓ Prepare ✓ Review of	WORK DONE LAST PERIOD ed Project Management & Coordination econstruction Meeting d Preconstruction Meeting Minutes of Materials Submittals ACTIVITIES FOR NEXT PERIOD roject Management & Coordination	Phase 650 – R	esident Project Representative Construction Staking Construction Staking Construction Staking Coject Closeout Coject Management and Cooleans Coolea					
	onstruction Administration							
Initiate RPR	R Services							
Start constr	uction							



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: **COUNCIL GOAL:** Finance Exercise Financial Discipline ACTION REQUESTED: Motion LEGAL: No Review Required SUBJECT: Consider motion to approve Payment #9 in the amount of \$8,497.95 to McClure Engineering Company for Site Work & Vertical Infrastructure for the North Property Line Box Hangars. **EXECUTIVE SUMMARY:** FISCAL IMPACT: ??No STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
☐ McClure Engineering Invoice #9 Box Hangars

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



(Site Work and Vertical Infrastructure): Project Title: Construction Management, Administration, and Observation

	Contractor:		McClure Engineering Company						
	Address:		1360 NV	V 121st S	St, Suite A,	Clive, IA	50325		
	Finance Bud	lget Code:	644		Finance	Project	Code:	N/A	
Ankeny Regional	Vendor Proj	ect or Invoice	# : 2	0220010	42-002	PO	#	N/A	
Central lowa's Business Connection	Original Con			10, 2023		- Vendo	r#	N/A	
	_		•						
Date of Board Meeting	9-May-	24			PAYM	ENT RE	QUEST #	9	
		 MENT PERIOD): From:	02/2	25/24	throug		3/30/224	
			_						
Contract Summary									
Original Contract Amount:		\$	125,162.00)					
Net change by Change Orders:		\$	_						
Contract Amount to Date: (line 1 ±	2)			- \$	125.	162.00			
(_,				,		•		
Total completed and stored to da	ate:	\$	119,524.24	ļ.					
Retainage: 0 % of Com		\$	-	_					
Total Earned less Retainage:				- \$	119.	524.24			
ess previous applications for pa	ıvment:			\$		026.29	-		
SUBTOTAL	.,						. \$	8,497.95	
							-	-,	
OTHER CHARGES (Please attach a	an itemized list)						\$	_	
·	•								
CURRENT PAYMENT DUE							\$	8,497.95	
Balance to finish, including retain	nage:			\$	5,	637.76			
-				•			_		
Contract Time Remaining (If applic	cable)	N	I/A	##					
		•							
he undersigned Contractor certifies that to the ccordance with the Contract Documents, that									
eceived from the Owner, and that current payr			ontractor for work	ioi wilicii pie	vious Certificate	5(3) 101 1 ayı	Hent were issue	and payments	
Engineer/Consultant Approval:	McClure								
	Firm Name								
- Ingal of							4	/19/2024	
Signature							Date		
PCAA Approval:									
Signature							Date		
							Date		
City of Ankeny Staff Approval:									
Signature							Date		
Work Completed: See attached I	Progress Repo	rt.							
,	<u> </u>								
Submit to: Paul Moritz, cc: Alexid	a Grgurich								
Email: pmoritz@ankenyiowa.g		@Ankenylowa	.gov Ph	one:	515-965-6	420	Fax:	515-965-6416	
<u></u>	, <u> </u>	:)::::		· 		-			

Date Printed: 4/19/2024



Paul Moritz

Polk County Aviation Authority

410 West First St

Ankeny, IA 50023

March 31, 2024

Project No:

2022001042-002

Invoice No:

Due Date: April 30, 2024

Project 2022001042-002 Ankeny - North Property Line Box Hangars (Site Work and Vertical

Infrastructure): Construction Management, Administration, and Observation

Services

Professional Services from February 25, 2024 to March 30, 2024

Phase 1 Part IA: Construction Administration/Observation Services - AIP Services

8.75

Total Labor 358.28

Overhead 207.09 % of 358.28 741.96

741.96 741.96

Fee	Complete	Earned	Billing	Billing	
8,100.00	95.00	7,695.00	7,695.00	0.00	
8,100.00		7,695.00	7,695.00	0.00	
	8,100.00	Fee Complete 8,100.00 95.00	Fee Complete Earned 8,100.00 95.00 7,695.00	Fee Complete Earned Billing 8,100.00 95.00 7,695.00 7,695.00	Fee Complete Earned Billing Billing 8,100.00 95.00 7,695.00 7,695.00 0.00

Daraant

Total Fee 0.00

Draviana

Mileage (.67/.50 p/mile)

20.10

	Current	Prior	To-Date
Total Billings	1,120.34	61,341.01	62,461.35
Contract Limit (not-to-exceed)			63,209.00
Contract Limit Remaining			747.65

Total this Phase \$1,120.34

Phase 2 Part IB: Construction Administration/Observation Services - GAVI Services

23.00

Ovt. Premium Total Labor 53.88

879.81

Project	202200)1042-002	Ankeny: N	N. Property Line	e Box Hanga	r - CA	Invoice	151437
Overhead				207.09 %	of 879.81		1,822.00 1,822.00	1,822.00
Billing	Phase		Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Fixed			7,030.00	95.00	6,678.50		703.00	
Total F	ee		7,030.00		6,678.50	5,975.50	703.00	
				Total F	ee			703.00
/lileage (.67	7/.50 p/mile	e)						222.80
				Curren	nt	Prior	To-Date	222.00
	ntract Limit	t (not-to-exceed) t Remaining		3,627.6	1 4	9,685.28	53,312.89 55,753.00 2,440.11	
						Total this P	hase	\$3,627.61
3/12	ne Engine	Sı	ubconsulta eering eering		– – – – nistration/Ob	— — — — — servation Service	1,000.00 2,750.00 3,750.00	3,750.00
				Curren	nt	Prior	To-Date	
	ntract Limit	t (not-to-exceed) t Remaining		3,750.0	0	0.00	3,750.00 6,200.00 2,450.00	
						Total this P	hase	\$3,750.00
					To	otal Due this Inv	oice	\$8,497.95
Outstandin	g Invoices	3						
	Num 8	nber	2/26/2		Balance 3,919.09			



PROGRESS REPORT

		7.1.00.1.200.1.2.1.0.1.1			
PROJECT#	2022001042-002				
PROJECT ANKENY REGIONAL AIRPORT - NORTH PROPERTY LINE BOX HANGARS (SITE WORK AND VERTICAL INFRASTRUCTURE): CONSTRUCTION MANAGEMENT, ADMINISTRATION AND OBSERVATION SERVICES					
PRJ MNGR	JAY PUDENZ, P.E., LEED AP				
CLIENT	POLK COUNTY AVIATION AUTHORI 410 WEST 1ST STREET	ITY Phone 515.965.6420 Fax			
	ANKENY, IOWA 50021	Email: pmoritz@ankenyiowa.gov			
REPORT BY	JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com				
REPORTING PER	RIOD MARCH 2024 NEXT REP	ORT APRIL 2024			
✓ Continued ✓ Completion ✓ Construction ✓ Construction ✓ Observation ○ Int ○ Pr ○ Pr ○ Pr ○ Out ✓ Construction ✓ Held progr	review of submittals on of Pay Estimate #5 on administration services on reports, diaries of daily activity, etc.) on of construction activities ternal building build-out eparation of ditch for flume ouring of flume and grading out the ufall / adding riprap on Staking ess meeting on 2/29 on with materials testing firm for on-site	Part 1A: CA/Obs. Services-AIP Services Construction Administration Resident Project Representative Construction Staking Project Closeout Project Management and Coordination Part 1B: CA/Obs. Services- GAVI Services			
	CTIVITIES FOR NEXT PERIOD	Construction Administration			
 Continue of 	review of submittals construction administration services				
	construction observation services substantial completion walk-through	Resident Project Representative			
VALUE ADDED S	<u>ERVICES</u>	Construction Staking			
•		Project Closeout			
INPUT NEEDED N/A		Project Management and Coordination			
		Part 1B: CA/Obs. Services- GAVI Services - Subconsul			
		Project Management and Coordination			



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?	ORIGINATING DEPARTMENT:	COUNCIL GOAL:	??
	Finance	Exercise Financial Discipline	
	ACTION REQUESTED:		•
	Motion		-
	LEGAL:		
	No Review Required		
		SUBJECT:	•
	Consider motion to approve Payment #5 ir Taxiway D Apron and Access Roadway P	the amount of \$530.00 to McClure Engineering Company for aving – Phase 3.	
	EXE	ECUTIVE SUMMARY:	
	FIS	SCAL IMPACT: ??No	

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
McClure Engineering Invoice 5 for Taxiway D Phase 3



CURRENT PAYMENT DUE

OTHER CHARGES (Please attach an itemized list)

	Project Title: Contractor:			Constru	nd Access Roadw ction Admin neering Company		ng – Phase 3 -
	Address:		1360 NW	121st St, Su	ite A, Clive, IA 50)325	
Ankany Racional	Finance Bud	get Code:	644	Fin	ance Project Co	de:	N/A
Ankeny Regional AIRPORT	Vendor Proje	ct or Invoice #	:	201937-020	PO #		N/A
Central lowa's Business Connection	Original Cont	tract Date:	Septembe	er 9, 2021	Vendor #		N/A
Date of Board Meeting	9-May-2	24		ı	PAYMENT REQU	IEST#	5
	PAYM	ENT PERIOD:	From:	11/26/23	through:		12/30/23
Contract Summary							
Original Contract Amount:		\$	48,450.00				
Net change by Change Orders	s:	\$	-	•			
Contract Amount to Date: (line	1 ± 2)			\$	48,450.00		
Total completed and stored to	date:	\$	48,450.00				
Retainage: 0 % of Co	ompleted Work:	\$	-	1			
Total Earned less Retainage:	-			\$	48,450.00		
Less previous applications for	payment:			\$	47,920.00		
SUBTOTAL					\$		530.00

\$

Balance to finish, including retainage: Contract Time Remaining (If applicable) N/A The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due. Engineer/Consultant Approval: McClure 4/11/2024 Signature Date PCAA Approval: Signature Date City of Ankeny Staff Approval: Signature Work Completed

Submit to: Paul Moritz, cc: Alexia Grgurich Email: PMoritz@Ankenylowa.gov; AGrgurich@Ankenylowa.gov 515-965-6420 515-965-6416 Phone: Fax:

Date Printed: 4/11/2024

530.00



1360 NW 121st Street Clive, IA 50325

Polk County Aviation Authority December 31, 2023

410 West First St Project No: 0000201937-020

Ankeny, IA 50023 Invoice No: 5

Due Date: January 30, 2024

Project 0000201937-020 Ankeny Airport - TWY D Apron and Access Road (Phase 3) - CA

Phase 600 Construction Administration

Phase 600 Construction Administration

Current Prior To-Date

Total Billings 0.00 11,780.00 11,780.00

Contract Limit (not-to-exceed) 11,780.00

Total this Phase 0.00

Phase 650 Resident Project Representative

Current Prior To-Date

Total Billings 0.00 25,900.00 25,900.00

Contract Limit (not-to-exceed) 25,900.00

Total this Phase 0.00

Phase 760 Construction Staking

Current Prior To-Date

Total Billings 0.00 4,420.00 4,420.00

Contract Limit (not-to-exceed) 4,420.00

Total this Phase 0.00

Phase 800 Project Closeout

 Engineer IV
 Hours
 Rate
 Amount

 2.00
 275.00
 550.00

Totals 2.00 275.00 550.00

Total Labor 550.00

Current Prior To-Date

 Total Billings
 550.00
 2,450.00
 3,000.00

 Contract Limit (not-to-exceed)
 2,980.00

Amount Adjusted this Period -20.00

Total this Phase \$530.00

Phase 850 Project Management and Coordination

Current Prior To-Date

 Total Billings
 0.00
 3,370.00
 3,370.00

 Contract Limit (not-to-exceed)
 3,370.00

Project	0000201937-020	Ankeny Airport - TWY D Apron and Access		Invoice	149797	
			Total this Phase		0.00	
			Total Due this Invoice		\$530.00	



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: **COUNCIL GOAL:** Finance Exercise Financial Discipline ACTION REQUESTED: Motion LEGAL: No Review Required SUBJECT: Consider motion to approve Payment #11 in the amount of \$2,524.95 to McClure Engineering Company for services that includes Preliminary Engineering for Runway 18/36. EXECUTIVE SUMMARY: FISCAL IMPACT: ??No STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
☐ McClure Engineering Invoice #11 for Design & Bidding for RW 18/36

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title:	Ankeny Airport - Runway 18/36 Preliminary Engineering							
Contractor:	McClure Engineering Company							
Address:	1360 NW 121st St, Suite A, Clive, IA 50325							
Finance Budget Code:	644	Finance Project Code	e: N/A					
Vendor Project or Invo	ice #: 20220001	104-000 PO #	N/A					
Original Contract Date:	July 7, 2022	Vendor #	N/A					

Ankeny Regional AIRPORT Central lowa's Business Connection	Vendor Proje Original Cont			2022000104-000 July 7, 2022		O# or#	N/A N/A
Date of Board Meeting	9-May- PAYN		IOD: From:	10/29	PAYMENT R		11 11/25/23
Contract Summary Original Contract Amount:		\$	134,030.00	_			
Net change by Change Orders: Contract Amount to Date: (line 1 ±	2)	\$	-	\$	134,030.00	_	
Total completed and stored to da Retainage:0 % of Complete Co	oleted Work:	\$	134,030.00	- - \$ \$	134,030.00 131,505.05	<u>-</u>	
SUBTOTAL OTHER CHARGES (Please attach a	an itemized list)					\$	2,524.95
CURRENT PAYMENT DUE						\$	2,524.95
Balance to finish, including retains	age:			\$	-	-	
Contract Time Remaining (If applic	cable)		N/A	_ ##			
The undersigned Contractor certifies that to the accordance with the Contract Documents, that a received from the Owner, and that current paym	all the amounts have ent shown herein is	been paid by th					
Engineer/Consultant Approval:	McClure Firm Name						/11/2024
Signature PCAA Approval:						Date	
Signature City of Ankeny Staff Approval:						Date	
Signature						Date	
Work Completed							

Submit to: Paul Moritz, cc: Alexia Grgurich

Email: pmoritz@ankenyiowa.gov; AGrgurich@Ankenylowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

November 30, 2023

Project No: 2022000104-000

Invoice No: 11

Due Date: December 30, 2023

Project 2022000104-000 Runway 18/36 Preliminary Engineering

Professional Services from October 29, 2023 to November 25, 2023

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
ExistingConditions	4,840.00	100.00	4,840.00	4,840.00	0.00
Preliminary Tasks	7,815.00	100.00	7,815.00	7,815.00	0.00
Preliminary Design Phase	71,465.00	100.00	71,465.00	69,321.05	2,143.95
Conduct Site Visit (if necessary)	4,200.00	100.00	4,200.00	4,200.00	0.00
Soil Boring Coordination	4,810.00	100.00	4,810.00	4,810.00	0.00
Base Topographic Survey	17,800.00	100.00	17,800.00	17,800.00	0.00
Expanded Topo Survey (if necessary)	10,400.00	100.00	10,400.00	10,400.00	0.00
Project Management and Coordination	12,700.00	100.00	12,700.00	12,319.00	381.00
Total Fee	134,030.00		134,030.00	131,505.05	2,524.95

Total Fee 2,524.95

Total Due this Invoice \$2,524.95



POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: **COUNCIL GOAL:** Finance Exercise Financial Discipline ACTION REQUESTED: Motion LEGAL: No Review Required SUBJECT: Consider motion to approve Payment #6 in the amount of \$36,021.79 to Jensen Builders Ltd for services that include North Property Line Box Hangars. EXECUTIVE SUMMARY: FISCAL IMPACT: ??No STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
☐ Jensen Builders - Invoice 6 - North Property Line Box Hangars

AP



City of Ankeny Staff Approval:

A	Project Ti	tle:	Anke				
^	Contract	Contractor: Jensen Builders,					
	Address:		1175 South 32 nd Street, Fort Dodg		eet, Fort Dodge, IA	ge, IA 50501	
	Finance Budget Code: _		644		Finance Proje	Finance Project Code:	
Ankeny Regional	•		oice #: 2022001042-0				N/A
AIRPORT Central lowa's Business Connection	Original	Contract Date: _	Augu	st 10, 2023	Vend	or#	N/A
Date of Board Meeting	9-Ma	y-24			PAYMENT	REQUES ⁻	Γ#6
	PAY	MENT PERIOD:	From:	03/27/2	24 throug	h:	04/22/24
Contract Summary							
Original Contract Amount:		\$	1,229,924.9	90			
Net change by Change Orders:		\$	22,482.3	30_			
Contract Amount to Date: (line 1 ± 2)				\$	1,252,407.20	i	
Total completed and stored to date:		\$	1,222,380.2	22_			
Retainage: 5 % of Comple	eted Work:	\$	61,119.0)1_			
Total Earned less Retainage:				\$	1,161,261.21		
Less previous applications for payment: SUBTOTAL				\$	1,125,239.42	\$	36,021.79
OTHER CHARGES (Please attach an itemiz	ed list)					\$	_
CURRENT PAYMENT DUE						\$	36,021.79
Balance to finish, including retainage:				\$	91,145.99		
Contract Time Remaining (If applicable)			-	of 80 Caler	ndar Days (Phase 3)	
Contract Time Remaining (If applicable)				6 of 75 Caler	ndar Days (Phase 4)	
Contract Time Remaining (If applicable)			3	of 30 Cale	ndar Days (Phase 5)	
The undersigned Contractor certifies that to the best of the Documents, that all the amounts have been paid by the now due.							
Engineer/Consultant Approval:	McClure Firm Name						
mary							4/30/2024
Signature PCAA Approval:						Date	
Signature						Date	
Signature						Parc	

Work Completed: See attached Payment Invoice

Submit to:	Paul Moritz				
Email: pm	oritz@ankenyiowa.gov	Phone:	515-965-6420	Fax:	515-965-6416

Date Printed: 4/30/2024

Date



McClure Engineering Co. Detailed Payment

Ankeny Airport - North Property Line Hangars

Description Ankeny Regional Airport - North Property Line Box Hangars

IOWA DOT PROJECT NO. 9I230IKV100 (AIP) and IOWA DOT PROJECT NO. 9I230IKV300 (GAVI)

MEC #: 2022001042-001

Directory: P:\2022001042-001\08-Construction

Payment Number 6

Pay Period 03/27/2024 to 04/22/2024

Prime Contractor JENSEN BUILDERS, LTD.

1175 S 32ND STREET

FORT DODGE, IA 50501-0000

Payment Status Pending

Awarded Project Amount \$1,254,924.90

Authorized Amount \$1,252,407.20

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 -	Description									
0001	C-102-1	LS	\$6,680.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$6,680.00
STORM WA	ATER POLLUTION	ON PREVE	NTION PLAN	(SWPPP) PREPA	ARATION AND I	MANAGEMEN	T			
0002	C-102-2	LF	\$12.370	60.000	0.000	60.000	60.000	60.000	\$0.00	\$742.20
INSTALLA	TION AND REM	MOVAL OF	SILT FENCE							

Detailed Payment: 04/23/2024

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0003	C-102-3	LF	\$12.370	30.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
INSTALLA	TION AND REM	IOVAL OF	FILTER SOCK							
0004	C-102-4	SY	\$3.100	720.000	720.000	0.000	720.000	720.000	\$2,232.00	\$2,232.00
TEMPORAL	RY ROLLED ER	OSION CC	ONTROL PROD	UCT (RECP), T	YPE 2C					
0005	C-102-5	SF	\$24.750	88.000	88.000	0.000	88.000	88.000	\$2,178.00	\$2,178.00
FLEXAMA	T STANDARD T	TED CONC	CRETE BLOCK	MAT, 5.5' WID	Ξ					
0006	C-105-1	LS	\$20,900.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$20,900.00
MOBILIZA	TION									
0007	C-105-2	LS	\$2,130.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,130.00
TRAFFIC C	ONTROL									
0008	C-105-3	LS	\$4,765.000	1.000	0.250	0.750	1.000	1.000	\$1,191.25	\$4,765.00
QUALITY (CONTROL AND	QUALITY	ASSURANCE	MATERIAL TE	STING					
0009	C-105-4	LS	\$620.000	1.000	0.250	0.750	1.000	1.000	\$155.00	\$620.00
LOCATION	AND PROTECT	ΓΙΟΝ OF E	XISTING AND	NEW CABLES	AND EQUIPME	NT				
0010	P-101-1	EA	\$2,365.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,365.00
REMOVAL	OF HYDRANT	AND VAL	VE							
0011	P-101-2	LF	\$19.800	150.000	0.000	150.000	150.000	150.000	\$0.00	\$2,970.00
REMOVAL	OF 8" PVC WA	TER MAIN	I							
0012	P-101-3	LS	\$1,815.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,815.00
REMOVAL	OF AREA INTA	KE AND 1	12" STORM SE	WER PIPE						

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0013	P-151-1	AC	\$68,000.000	0.200	0.100	0.200	0.300	0.300	\$6,800.00	\$20,400.00
CLEARING	AND GRUBBING	j								
0014	P-152-1	CY	\$17.320	270.000	0.000	270.000	270.000	270.000	\$0.00	\$4,676.40
UNCLASSII	FIED EXCAVATION	ON								
0015	P-152-2	CY	\$17.320	1,660.000	0.000	1,660.000	1,660.000	1,660.000	\$0.00	\$28,751.20
EMBANKM	ENT IN PLACE									
0016	P-152-3	SY	\$17.950	310.000	0.000	310.000	310.000	310.000	\$0.00	\$5,564.50
12" SUBGR	ADE PREPARATI	ION								
0017	IDOT 2115-1	SY	\$38.350	290.000	0.000	290.000	290.000	290.000	\$0.00	\$11,121.50
6" MODIFIE	ED SUBBASE									
0018	P-505-1	SY	\$80.150	220.000	0.000	228.000	228.000	228.000	\$0.00	\$18,274.20
7" PLAIN P	ORTLAND CEME	NT CON	CRETE PAVEN	MENT						
0019	P-505-2	SY	\$81.400	30.000	0.000	30.000	30.000	30.000	\$0.00	\$2,442.00
4" PLAIN PO	ORTLAND CEME	NT CON	CRETE PAVEN	MENT						
0020	P-505-3	SY	\$60.250	250.000	250.000	0.000	250.000	250.000	\$15,062.50	\$15,062.50
FLUME, PC	C, 4 IN.									
0021	P-505-4	LS	\$865.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
ELECTRICA	AL TRANSFORM	ER PAD,	8" REINFORCE	ED PCC						
0022	P-505-5	EA	\$230.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PCC CURB	STOP BOX PAD,	16"x16"								

04/23/2024

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0023	D-701-1	LF	\$102.000	30.000	0.000	30.000	30.000	30.000	\$0.00	\$3,060.00
8" PVC STO	ORM SEWER, SDR	2-26								
0024	D-701-2	EA	\$5,735.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DOWNSPO	UT CONNECTION	N TO EX	ISTING OR PRO	OPOSED 8" STC	ORM SEWER					
0025	T-901-1	AC	\$3,710.000	0.800	0.900	0.000	0.900	0.900	\$3,339.00	\$3,339.00
SEEDING A	ND FERTILIZING	j								
0026	T-905-1	CY	\$18.550	720.000	0.000	360.000	360.000	360.000	\$0.00	\$6,678.00
TOPSOILIN	G (STRIPPING, S	ТОСКРІ	LING, RE-SPRE	EADING)						
0027	T-908-1	AC	\$3,710.000	0.800	0.552	0.000	0.552	0.552	\$2,047.92	\$2,047.92
MULCHING	j									
0028	IDOT 4010-1	LF	\$80.750	50.000	0.000	50.000	50.000	50.000	\$0.00	\$4,037.50
4" SANITAI	RY SEWER SERV	ICE, SCI	HEDULE 80							
0029	IDOT 4010-2	LF	\$77.550	620.000	0.000	620.000	620.000	620.000	\$0.00	\$48,081.00
8" TRUSS P	IPE SANITARY S	EWER								
0030	IDOT 4010-3	EA	\$1,890.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,890.00
CONNECTION	ON TO EXISTING	SANIT.	ARY SEWER M	IANHOLE						
0031	IDOT 4010-4	EA	\$4,150.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$8,300.00
SW-301 SA1	NITARY SEWER I	MANHO	LE, 48 IN.							
0032	IDOT 5010-1	LF	\$72.000	340.000	0.000	340.000	340.000	340.000	\$0.00	\$24,480.00
8" PVC WA	TER MAIN, DR 18	3, TREN	CHED							

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0033	IDOT 5010-2	LF	\$345.000	20.000	0.000	20.000	20.000	20.000	\$0.00	\$6,900.00
8" PVC WAT	ER MAIN, DR 18	, TREN	CHED, WITH 16	5" PVC CASING						
0034	IDOT 5010-3	EA	\$10,120.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$20,240.00
WM-201 - FIF	RE HYDRANT A	SSEMB	LY, 6? DIA.							
0035	IDOT 5010-4	EA	\$8,480.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$8,480.00
CONNECTIO	N TO EXISTING	WATE	R MAIN, WITH	TAPPING SLEE	VE AND VALV	Е				
0036	IDOT 5010-5	EA	\$1,800.000	7.000	0.000	7.000	7.000	7.000	\$0.00	\$12,600.00
8" DUCTILE	IRON FITTINGS	(BEND	S, TEES, REDU	CERS)						
0037	IDOT 5010-6	LS	\$3,565.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$3,565.00
1" WATER SI	ERVICE LINE EX	XTENSI	ON W/ 1? CURE	STOP AND BO	X					
0038	IDOT 6010-1	EA	\$9,955.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$9,955.00
CONSTRUCT	NEW SW-511 II	NTAKE								
0039	SP-01	LS	\$28,875.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$28,875.00
FIBER OPTIC	LINE EXTENSI	ON, CO	NDUIT ONLY V	WITH PULL BOX	XES					
0040	SP-02	LS	\$24,000.000	1.000	0.000	0.040	0.040	0.040	\$0.00	\$960.00
GAS UTILITY	Y SERVICE EXT	ENSION	1							
0041	15714-1	LS	\$17,220.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$17,220.00
ELECTRIC SI	ERVICE EXTEN	SION								
0042	13122-1	LS	\$860,500.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$860,500.00
	CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, AND FOUNDATION (100'X42' INCLUDING RESTROOM FACILITIES (20?X10?) AND STORAGE ROOM (22?X10?), COMPLETE									

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0043	SP-03	LS	\$0.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
	R DELETING ON LL EXTERIOR SI	. /	`	,,		JRE, FLOOR SI	LAB, ACCESSO	RIES, AND ADJACEN	NT SIDEWALK.	FURNISH
0044	SP-04	LS	\$0.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
	R DELETING ST HEATHING (26 (· ·		TURE, FLOOR S	SLAB, ACCESS	SORIES, AND A	DJACENT SIDEWAL	K. FURNISH AN	D INSTALL
0050	BA-1	LS	-\$25,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	-\$25,000.00
	R DELETING ON LL EXTERIOR SI		`	X10'), ASSOCIA	ATED STRUCTU	RE, FLOOR SL	AB, ACCESSOF	RIES, AND ADJACEN	IT SIDEWALK. I	FURNISH
0060	2599-9999010	LS	\$15,490.300	1.000	0.000	1.000	1.000	1.000	\$0.00	\$15,490.30
('LUMP SUM	ITEM): Lower P	rivate W	ater Main (SPAI	2)						
CO-1-1	2599-9999010	LS	\$2,080.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$2,080.00
('LUMP SUM	ITEM): Mainten	ance Bon	d							
CO-1-2	2599-9999010	LS	\$4,912.000	1.000	1.000	0.000	1.000	1.000	\$4,912.00	\$4,912.00
('LUMP SUM	ITEM): (2) Over	head Doo	ors							
								Section Totals:	\$37,917.67	\$1,222,380.22
							,	Total Payments:	\$37,917.67	\$1,222,380.22

Detailed Payment: 04/23/2024

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Building Erection (Phase 4): Erect Hangar and Complete Utility Hook Ups. Liquidated Damages: \$750/Day	75.0 Days	75.0 Days	6.0 Days	\$0.00	75.0 Days	0.0 Days	\$0.00
Punch List (Phase 5): Address All Punch List Items from Final Inspection, unless time extensions are authorized in writhing by both the Owner and the Engineer. Liquidated Damages: \$250/Day	30.0 Days	30.0 Days	14.0 Days	\$0.00	14.0 Days	16.0 Days	\$0.00
Site Work (Phase 3): Demolition, Site Work, Building Footing and Slab Work, Utility Installation, and Paving. Liquidated Damages: \$500/Day	75.0 Days	80.0 Days	0.0 Days	\$0.00	80.0 Days	0.0 Days	\$0.00
					Tot	al Damages:	\$0.00

Summary

Current Approved Work:	\$37,917.67	Approved Work To Date:	\$1,222,380.22
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$1,895.88	Retainage To Date:	\$61,119.01
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$36,021.79	Payments To Date:	\$1,161,261.21
Previous Payment:	\$216,978.53	Previous Payments To Date:	\$1,125,239.42

Detailed Payment:

Ankeny Airport - North Property Line Hangars

_	d by this Partial Payment Estimate has been completed in accordance with Partial Payment Estimates were issued and payments received from the Own	
Ingaly	4/30/2024	
McClure Engineering Company	Date	
Charlie Dunn	4/23/2024	
Jensen Builders, Ltd.	Date	
Ankeny Regional Airport	Date	



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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ORIGINATING DEPARTMENT:
COUNCIL GOAL:
Finance
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$252,427.49

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
Listing of Bills

POLK COUNTY AVIATION AUTHORITY LISTING OF BILLS TO BE APPROVED FOR THE MAY 9, 2024 BOARD MEETING

		Date of	
Vendor	Amount	Invoice	Description
Brick Gentry Law Firm	2,190.00	04/25/24	General legal services
Des Moines Register	239.00	03/31/24	March A/P, minutes
Exec 1 Aviation	5,000.00	04/30/24	On-site management fee
McClure Engineering	2,781.25	03/31/24	Professional services
MidAmerican Energy	385.92	04/17/24	Lift station; Runway lights; Lighting services
Paul Moritz	527.55	04/17/24	Reimbursement of IPAA Conference registration fee and travel expenses
Paul Novak	200.00	04/15/24	Reimbursement of IPAA Conference registration fee
Perficut	3,010.00	04/30/24	Sterilant & Fenceline Weed Control
USDA, APHIS, General	667.57	04/01/24	Wildlife mitigation services through 1/31/24
USDA, APHIS, General	628.73	04/01/24	Wildlife mitigation services through 3/31/24
Van Maanen Electric, Inc	1,137.65	04/05/24	Rotating Beacon Replacement, Retainage
Wood Roofing & Sheet Metal Co	11,186.25	04/15/24	Z-girts and Profile Panels
Total Airport Operations Fund	\$ 27,953.92		
	26 024 70	04/22/24	North Brown at Care Boot Have access
Jensen Builders	36,021.79	04/22/24	North Property Line Box Hangers
McClure Engineering	8,497.95	03/31/24	North Property Line Box Hangers
McClure Engineering	2,920.58	03/31/24	Taxiway D Apron & Access Rodway Paving - Phase 4, Engineering (Design and Bid)
McClure Engineering	530.00	12/31/23	Taxiway D Apron & Access Rodway Paving - Phase 3, Engineering (Construction)
McClure Engineering	2,524.95	11/30/23	Reconstruct Runway 18/36 Design and Bidding Engineering Professional Services
McClure Engineering	91,059.00	03/31/24	Reconstruct Runway 18/36 Design and Bidding Engineering Professional Services
HDR Engineering	18,137.79	04/02/24	Task Order Two: Environmental Assessment services
HDR Engineering	60,477.01	04/15/24	Task Order Two: Environmental Assessment services - FINAL INVOICE
818, LLC	437.50	04/09/24	Signage design for interstate and roundabout signs
McClure Engineering	3,867.00	03/31/24	Construction of Monument signs
Total Capital Improvements Fund	\$ 224,473.57		
Grand Total	\$ 252,427.49		

See attachments for more information regarding:

Contractor/project costs Snow removal costs, if applicable Insurance renewal costs, if applicable



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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ORIGINATING DEPARTMENT:
COUNCIL GOAL:
Finance
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve May 2024 Financial Reports.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
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<u>May Financial Reports</u>

POLK COUNTY AVIATION AUTHORITY Balance Sheet

As of April 30, 2024

	AS OT April 30, 2024
ACCETC	Apr 30, 24
ASSETS	
Current Assets	
Checking/Savings 102 · FIRST NATIONAL BANK	5,245,431.30
	5,245,431.30
Total Checking/Savings Accounts Receivable	5,245,451.50
110 · GRANTS RECEIVABLE	EGE 200 00
110 · GRANTS RECEIVABLE 112 · ACCOUNTS RECEIVABLE	565,200.00 195.00
Total Accounts Receivable	565,395.00
Other Current Assets	10 227 20
113 · PRE-PAID EXPENSES	19,327.30
114 · LEASE RECEIVABLE	747,148.49
Total Other Current Assets	766,475.79
Total Current Assets	6,577,302.09
Fixed Assets	
140 · NON-DEPRECIABLE ASSETS	6,956,965.27
141 · DEPRECIABLE ASSETS	26,159,214.02
180 · CONSTRUCTION IN PROGRESS	1,159,103.39
181 · ACCUMULATED DEPRECIATION	(18,654,624.06)
Total Fixed Assets	15,620,658.62
TOTAL ASSETS	22,197,960.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
202 · ACCOUNTS PAYABLE	251,802.57
Total Accounts Payable	251,802.57
Other Current Liabilities	
204 · RETAINAGE PAYABLE	65,391.83
206 · DEFERRED REVENUE	9,479.17
207 · HANGAR/LEASE ADVANCE	DEPOSITS 15,780.00
208 · SPECIAL EVENT DEPOSITS	200.00
209 · DEFERRED LEASE REVENUE	727,756.69
Total Other Current Liabilities	818,607.69
Total Current Liabilities	1,070,410.26
Total Liabilities	1,070,410.26
Equity	
3000 · INVESTED IN CAPITAL ASSETS	15,541,825.02
3001 · UNRESTRICTED NET ASSETS	7,196,625.67
3003 · RESTRICTED FOR AIRPORT IMPRO	
Total Equity	21,127,550.45
TOTAL LIABILITIES & EQUITY	22,197,960.71
3	

POLK COUNTY AVIATION AUTHORITY Profit & Loss Budget vs. Actual

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · MEMBER GOVERNMENT ASSESSMENTS	1,326,931.87	1,326,932.00	(0.13)	100.0%
401 · LEASE AND LICENSE FEE INCOME	194,355.28	244,000.00	(49,644.72)	79.65%
403 · FUEL FEE INCOME	35,549.78	49,000.00	(13,450.22)	72.55%
404 · INTEREST INCOME	(5,417.93)	0.00	(5,417.93)	100.0%
407 · OTHER REVENUE	100.00	100.00	0.00	100.0%
Total Income	1,551,519.00	1,620,032.00	(68,513.00)	95.77%
Gross Profit	1,551,519.00	1,620,032.00	(68,513.00)	95.77%
Expense				
601 · OFFSITE MANAGEMENT SERVICES	33,938.22	71,500.00	(37,561.78)	47.47%
602 · POSTAGE & OFFICE SUPPLIES	729.92	1,400.00	(670.08)	52.149
603 · ONSITE MANAGEMENT SERVICES	50,000.00	60,000.00	(10,000.00)	83.33%
604 · CONSULTING & MANAGEMENT	0.00	25,000.00	(25,000.00)	0.09
609 · FINANCIAL SERVICES	1.40	100.00	(98.60)	1.49
610 · ADVERTISING & PROMOTION	219.75	700.00	(480.25)	31.399
611 · PUBLICATIONS	1,533.14	2,200.00	(666.86)	69.69
612 · CONFERENCES AND SEMINARS	2,081.56	4,000.00	(1,918.44)	52.049
613 · LEGAL SERVICES	16,605.00	23,000.00	(6,395.00)	72.29
614 · AUDIT SERVICES	11,175.00	11,200.00	(25.00)	99.789
616 · GENERAL INSURANCE	6,514.63	8,000.00	(1,485.37)	81.43
617 · PROPERTY INSURANCE	32,175.75	38,900.00	(6,724.25)	82.71
618 · PUBLIC OFFICIALS INSURANCE	1,227.55	1,500.00	(272.45)	81.849
630 · SNOW REMOVAL & MOWING	83,387.36	106,000.00	(22,612.64)	78.679
631 · REPAIRS & MAINTENANCE (General)	228,693.60	238,000.00	(9,306.40)	96.09
640 · UTILITIES	4,705.76	6,900.00	(2,194.24)	68.2
644 · AIRPORT PLANNING & ENGINEERING	24,739.25	60,000.00	(35,260.75)	41.23
645 · MISCELLANEOUS	0.00	100.00	(100.00)	0.0
703 · NORTH PROPERTY LINE BOX HANGARS	1,373,373.79	1,464,781.00	(91,407.21)	93.76
718 · 4/22 THRESHOLD RELOCATE & REHAB	0.00	265,000.00	(265,000.00)	0.0
721 · TAXIWAY D ACCESS ROAD	96,707.68	748,156.00	(651,448.32)	12.93
729 · RECONSTRUCT & EXTEND RW 18/36	698,589.27	1,028,884.00	(330,294.73)	67.9
730 · SIGNING AND ENTRY IMPROVEMENTS	7,429.50	253,840.00	(246,410.50)	2.93
Total Expense	2,673,828.13	4,419,161.00	(1,745,332.87)	60.51
Net Ordinary Income		(2,799,129.00)	1,676,819.87	40.1
Other Income/Expense		•		
Other Income				
402 · INVESTMENT INCOME	215,473.95	213,000.00	2,473.95	101.16
504 · FAA GRANT REIMBURSEMENT	0.00	926,119.00	(926,119.00)	0.0
505 · STATE GRANT REIMBURSEMENT	565,200.00	898,515.00	(333,315.00)	
Total Other Income	780,673.95	2,037,634.00	(1,256,960.05)	
Net Other Income	780,673.95	2,037,634.00	(1,256,960.05)	
t Income	(341,635.18)	(761,495.00)	419,859.82	44.86

POLK COUNTY AVIATION AUTHORITY A/R Aging Summary

As	of April	30, 2024	
-	~ ~	00	

IOWA DOT Scott Hogue TOTAL

	AS 01 April 30, 2024					
Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
565,200.00	0.00	0.00	0.00	0.00	565,200.00	
0.00	0.00	0.00	0.00	195.00	195.00	
565,200.00	0.00	0.00	0.00	195.00	565,395.00	

Sheet	Project Name	Contractors	Grant Eligible?	Original Contract Amount	Change orders & Non-Contract	Total Project Cost	Expenditures to date	Remaining Obligation	Retainage	Expected Grant Receipts	Grant Funds Received to date:	FY Completed	
Sheet01	General Engineering - 2022 Agreement	McClure Engineering	EXP	49,531.50	-	49,531.50	49,531.50	(-	-	-	n=1		-
	General Planning - 2022 Agreement	HDR Engineering	EXP	42,000.00	-	42,000.00	12,692.01	29,307.99	-	-	(<u>*</u>		-
	Wildlife Hazard Mitigation	USDA, APHIS, General	EXP	46,000.00	(5,163.03)	40,836.97	35,133.27	5,703.70	-	-			-
	Strengthen & Extend RW 18/36	McClure & HDR	FAA	430,721.00	26,776.00	457,497.00	437,095.00	20,402.01	(-)	-	1.7		-
Sheet22	North Property Line Box Hangars	McClure, Jensen Builders	laDOT	1,549,966.90	18,608.47	1,568,575.37	1,530,404.63	38,170.74	61,119.01	565,200	-		565,200
	3-Year Vegetation Control Agreement	Perficut ('23-'25)	EXP	47,586.00	=	47,586.00	18,872.00	28,714.00	-	-	-		-
	Taxiway D Apron and Access Roadway Paving-Phase 4	McClure	IaDOT	733,200.85	7,500.00	740,700.85	94,378.08	646,322.77		-	-		-
	Signing and Entry Improvements	McClure & 818, LLC	EXP	28,840.00	-	28,840.00	7,429.50	21,410.50	-	-	5 <u>2</u> 8		-
	-	McClure/Foth	FAA	754,030.00	1,690.62	755,720.62	477,754.62	277,966.00	7 <u>-</u>	_	(- ()		-
Sheet27	T-Hangars Gutter Replacement Project	Wood Roofing & Sheet Metal Co.	EXP	73,256.40	12,200.00	85,456.40	85,456.40	-	4,272.82	-	-		-
Sheet28	Rotating Beacon Replacement	Van Maanen Electric, Inc	EXP	22,753.00	-	22,753.00	22,753.00	-	-	-	_		
Sheet12	Protect RW18 Land Acquisition-Clark	Various	TBD		897,154.77	897,154.77	897,154.77		-		- 1000	FY23	-
Sheet19	Protect RW18 Land Acquisition-Disposal	Various	EXP	-	29,955.00	29,955.00	29,955.00					FY23	-
Sheet20	Runway 18/36 Rehabilitation	McClure & Fahrner	FAA	631,380.24	18,270.99	649,651.23	649,651.23			584,686	584,686	FY23	-
Sheet07	Taxiway D Apron and Access Roadway Paving-Phase 3	McClure, Concrete Tech	laDOT	736,490.90	41,046.73	777,537.63	777,537.63		-	312,682	312,682	FY24	
	Grayed out = Completed items, no ne	w charges expected		11,914,905.93	2,001,979.37	13,916,885.30	12,848,048.33	1,067,997.71	65,391.83	5,478,588	4,913,388		565,200
			-			-			\$ 65,391.83 ^= 204 Retain		\$ 565,200 ^ = 110 Grant		



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

Print

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??	ORIGINATING DEPARTMENT: City Manager	COUNCIL GOAL: Enhance Quality of Life	??				
	ACTION REQUESTED: Resolution						
	LEGAL: Item Reviewed by Legal Counsel						
	SUBJECT:						
	Consider motion to adopt RESOLUTION grantic Company for the installation of an electric cable to Ankeny Regional Airport.	ng an electric easement to MidAmerican Energy serve the North Property Line Box Hangars on the					

STAFF RECOMMENDATIONS:

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

1	PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
	PUBLIC OUTREACH EFFORTS:
	ACTION REQUESTED:
	ADDITIONAL INFORMATION:
	ATTACHMENTS:
Click to download	
□ Resolution	
☐ <u>Fasement Document</u>	
☐ Easement Plat	

RESOLUTION NO. 2024 -

A RESOLUTION GRANTING AN ELECTRIC EASEMENT TO MIDAMERICAN ENERGY COMPANY FOR THE INSTALLATION OF AN ELECTRIC CABLE TO SERVE THE NORTH PROPERTY LINE BOX HANGARS ON THE ANKENY REGIONAL AIRPORT

WHEREAS, the Polk County Aviation Authority (PCAA) is developing the North Property Line Box Hangars project with construction nearly completed at this time; and

WHEREAS, an electric cable needs to be extended to the project site to facilitate the necessary electric power to operate the lights, hangar doors and possible heat for the new hangars; and

WHEREAS, staff coordinated with MidAmerican Energy, Jensen Builders and McClure Engineering to determine the proper alignment of the proposed electric cable which runs generally along the west side of the airport adjacent to the exisitng t-hangar buildings, then east to the new box hangars; and

WHEREAS, MidAmerican Energy provided an easement document containing their standard language and stipulations for creating an electric easement for their benefit and use; and

WHEREAS, McClure Engineering surveyed the proposed electric cable alignment and prepared an easement plat with a legal description of the proposed easement; and

WHEREAS, staff reviewed the easement documentation and found it to be in order.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority hereby officially grants the said Electric Easement to MidAmerican Energy Company which authorizes the installation of the electric cable to serve the North Property Line Box Hangars on the Ankeny Regional Airport.

Dated, this 9 th day of May, 2024.		
	Jeff, Wangsness, Chairperson	
	Polk County Aviation Authority	
ATTEST:		
Diane Klemme, Recording Secretary	_	

Prepared by and return to: Jill Ingraham 515-242-4070
MIDAMERICAN ENERGY ATTN: RIGHT-OF-WAY SERVICES PO Box 657, Des Moines, IA 50306

MIDAMERICAN ENERGY COMPANY ELECTRIC EASEMENT

		State of	<u>IA</u>	
Folder No.	126784	County of	<u>Polk</u>	
Work Req. No.	· · · · · · · · · · · · · · · · · · ·	Section	31	
Project No.	A1145	Township	80	North
•		Range	23	West of the 5 th P.M.

This MidAmerican Energy Company Electric Easement (this "Easement") is made this <u>9th</u> day of <u>May</u>, 2024, by and between **Polk County Aviation Authority** ("Grantor"), and **MIDAMERICAN ENERGY COMPANY**, an Iowa Corporation, its successors and assigns ("Grantee") (individually referred to at times as "Party", or collectively the "Parties").

RECITALS

WHEREAS, Grantor is the owner of the property legally described as:

The South half of the Northeast Quarter of Section 31, Township 80 North, Range 23 West of the 5th P.M., City of Ankeny, Polk County, Iowa (the "Property").

WHEREAS, Grantor desires to grant to Grantee an electric easement to be located on a portion of the Property and Grantee desires to accept the easement on the following terms and conditions.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Electric Easement. Grantor does hereby establish, give, grant, and convey to Grantee a perpetual, non-exclusive easement under, upon, through and across the Easement Area, described on <u>Exhibit A</u> attached hereto, to construct, attach, reconstruct, operate, maintain, inspect, replace or remove electric supply line(s) for the transmission and distribution of electric energy and for communication and electrical controls, including other reasonably necessary poles, wires, conduit, duct, transformers, switching equipment, measurement and monitoring equipment, guys, guy stubs, anchors, ground rods, and further including other reasonably necessary equipment incident thereto (collectively "Facilities"), together with the right to survey the Property and the right of ingress and egress to and from same and all the rights and privileges incident and necessary to the enjoyment of this Easement. Additionally, if Grantor provides or installs duct or conduit for said Facilities, this grant shall cover and include all Facilities installed as a part of the Easement Area.

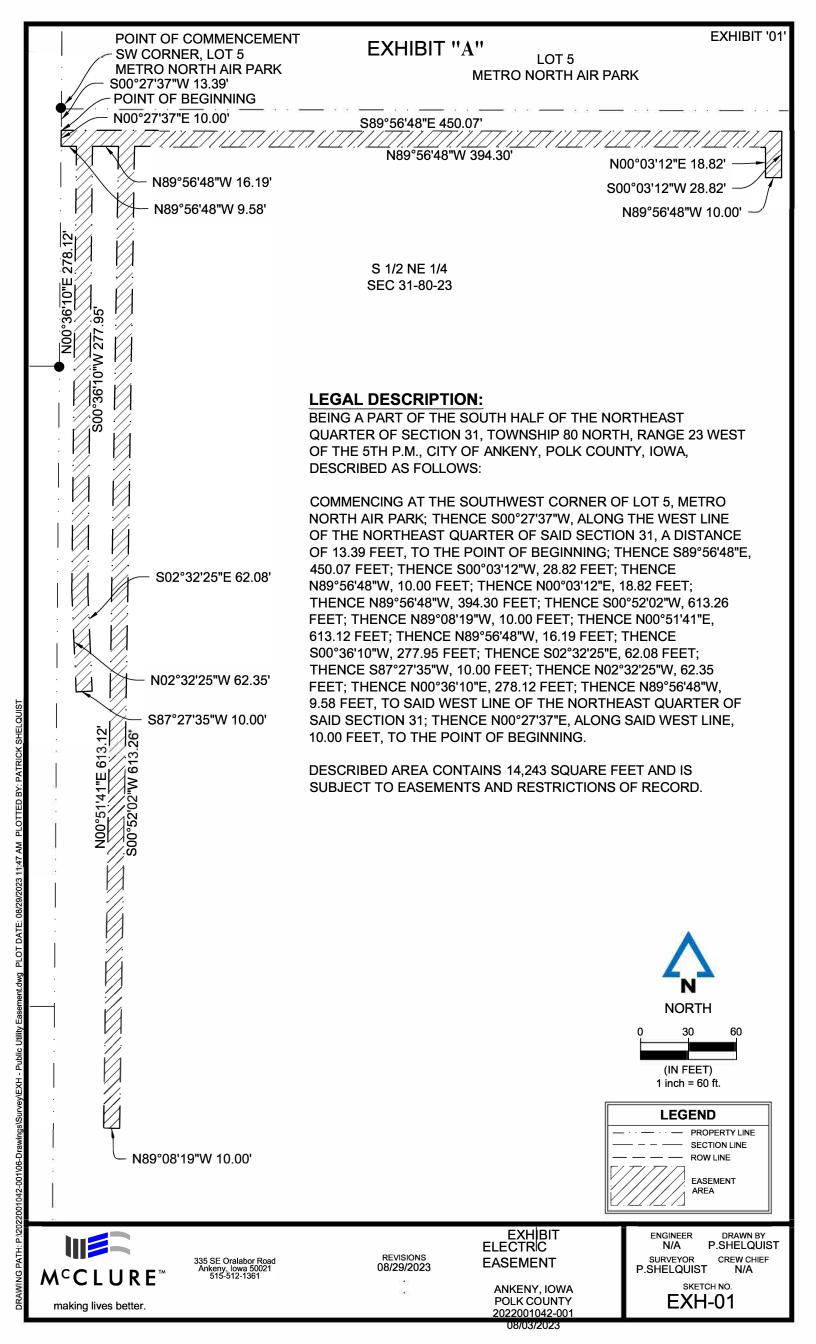
- 2. Erection and Placement of Structures, Obstructions, Plantings or Materials Prohibited. Grantor shall not construct or place any permanent or temporary buildings, pavement, hardscape, structures, fences, trees, plants or other objects on or within the Easement Area without prior written permission from Grantee indicating that said construction or placement will not result in inadequate or excessive ground cover, or otherwise interfere with the Grantee's rights to operate and maintain its Facilities, nor shall Grantor cause or permit any obstruction or material to be placed on or within the Easement Area which violates the clearance requirements of the National Electrical Safety Code and/or the rules of the lowa Utilities Board. No brush, vegetation or other flammable materials shall be deposited, placed, accumulated, or burned within the Easement Area. Subject to the rights of Grantee granted in this Easement, Grantor shall have the right to cultivate, use, and occupy the Property.
- 3. Change of Grade Prohibited. Grantor shall not change the grade, elevation or contour of any part of the Easement Area without prior written consent from Grantee, nor shall Grantor place or install any rocking, paving or other hardscape materials in the Easement Area without prior written consent from Grantee. Grantee shall have the right to restore any changes in grade, elevation or contour without prior written consent of Grantor.
- 4. **Violations by Grantor.** In the event Grantor, its successors, assigns, contractors, employees, or agents violates Section 2 or 3 above or otherwise commits an intentional or negligent act, which results in damage to Grantee's Facilities or the Easement Area, Grantor shall be solely responsible for all costs associated with the repair, reconstruction, replacement, and/or work to the Easement Area and Grantee's Facilities.
- 5. Right of Access and Removal. Grantee shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto. Grantee shall have the right to remove, trim, spray, or cut down any unauthorized fences, hardscape, structures, trees, shrubs, branches, saplings, brush, vegetation, or other obstructions within, upon, across, along, adjacent to and overhanging the Easement Area that may interfere with the proper construction, maintenance, operation or removal of Grantee's Facilities.
- 6. Property to be Restored. Grantee shall repair or pay for any damage which may be caused to crops, fences, or other property, real or personal of the Grantor by Grantee's construction, reconstruction, maintenance, operation, replacement or removal of Grantee's Facilities (except for damage to property placed subsequent to the granting of this easement). For any such repairs required to be made by Grantee hereunder, Grantee agrees to repair such damaged property to the approximate condition of such property existing immediately before being damaged, to the extent reasonably practicable. The cutting, recutting, trimming and removal of trees, branches, saplings, brush or other vegetation on or adjacent to the Easement Area is expected and not considered damage to the Grantor.
- 7. **Easement Runs with the Land.** This Easement shall be deemed perpetual and to run with the land. All provisions of this Easement, including benefits and burdens, shall run with the Property and are binding upon and inure to the heirs, assigns, successors, tenants, and personal representatives of the Parties hereto.
- 8. **Grantor Certification.** Grantor certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Grantor hereby agrees to defend, indemnify and hold harmless Grantee from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

- 9. Severability, Choice of Law and Waiver. Each of the provisions of this Easement shall be enforceable independently of any other provision of this easement and independent of any other claim or cause of action. In the event of any matter or dispute arising out of or related to this easement, it is agreed between the parties that the law of the jurisdiction and location where this easement is recorded (including statute of limitation provisions) will govern the interpretation, validity and effect of this easement without regard to the place of execution or place of performance thereof, or any conflicts or law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS EASEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.
- 10. Dower, Homestead, and Distributive Share. Grantor hereby relinquishes all rights of dower, homestead and distributive share in and to the Easement Area and waives all rights of exemption as to any of the Easement Area. Grantor understands that homestead property is in many cases protected from the claims of creditors and exempt from judicial sale; and that by signing this easement, Grantor voluntarily gives up any right to this protection for the Easement Area with respect to claims based upon this Easement.
- 11. **IRS W-9 Form.** Prior to any payments referenced herein being made, Grantor is required to submit a fully executed IRS W-9 form to Grantee. Grantor's failure to submit a fully executed IRS W-9 form shall not impact any other provisions or obligations under this Easement.
- 12. **Fee Simple.** Grantor warrants to Grantee that Grantor holds title to the Easement Area in fee simple and Grantor has good and lawful authority to grant the rights provided in this Easement.
- 13. **Headings and Captions.** The titles or captions of sections and paragraphs in this Easement are provided for convenience of reference only and shall not be considered a part hereof for purposes for interpreting or applying this Easement, and such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Easement or any of its terms or conditions.
- 14. **Counterparts.** This Easement may be executed in two (2) or more counterparts, each of which shall be deemed an original for all purposes and all of which together shall constitute one and the same instrument. Parties may sign and deliver this Easement by facsimile, electronic, or PDF signatures, each such signature to be treated as an original.
- 15. **Entire Agreement.** It is mutually understood and agreed that this Easement covers all of the agreements and stipulations between the parties and that no representations or statements, oral or written, have been made modifying or changing the terms hereof.

Signature Page Follows

IN WITNESS WHEREOF, this Easement is executed as of the date first above written.

Polk County Aviation Authority	
Signed:	
Printed: Jeff Wangsness	
Title: Board Chairperson	
ACKNOWLEDGMENT	
STATE OF) ss COUNTY OF)	
COUNTY OF)	
This record was acknowledged before me on	, 2024,
byas	of
Polk County Aviation Authority on behalf of said co	mpany.
	Signature of Notary Public





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

□ Print

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ORIGINATING DEPARTMENT:

COUNCIL GOAL: Enhance Quality of Life

ACTION REQUESTED:

Motion

City Manager

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve the Special Event Permit for Exec 1 Aviation to hold a Fly-In Lunch event at the Ankeny Regional Airport on June 15, 2024 pending the submittal of the required fee, deposit and proof of insurance.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):		
PUBLIC OUTREACH EFFORTS:		
ACTION REQUESTED:		
ADDITIONAL INFORMATION:		
ATTACHMENTS:		
Click to download		
Permit Application by Dave K.		

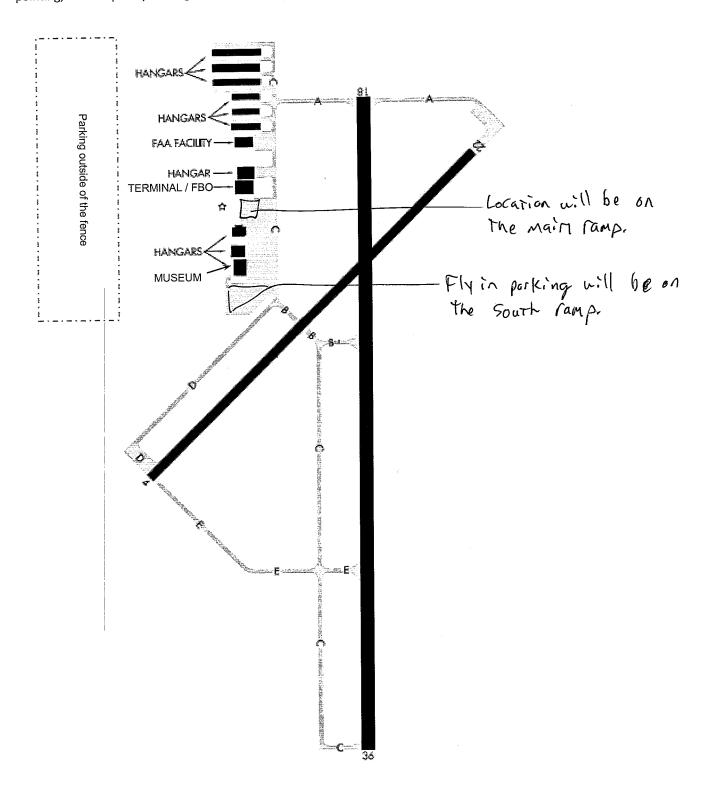
		· · · · · · · · · · · · · · · · · · ·
Date received by the Authority:	by:	- A
Ankeny Regional Airport Special Events	Application	
This application must be approved by the Auth Ankeny Regional Airport property. Return th Aviation Authority, Attn: Airport Manager, 410	e completed application to: Polk County West First Street, Ankeny, IA 50023-1557.	1
Include a refundable \$200 deposit check with th	e application.	Ankeny Regional
Special event applications must be received by t the event to be considered for approval.		AIRPORT Central lowe's Business Connection
If your event entails multiple venues/activities, p provide detailed information. All event applications	please add additional sheets as necessary to ations are subject to approval by the Airpo	ort Manager or his/her

designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration (FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including insurance requirements. Refer to the contacts list for questions.

General Information:

Name of event Fly in lunch				
Day and date of event 06/15/24		New Yes event?		Returning No event?
Location where event will be held Main Ramp				
Description of event Fly in lunch, F	AA safety semiar, young e	agle rides, r	nuseum wi	II be open.
Sponsor or hosting organization and phone number	ve Kalwishky / Exec 1 Aviat	ion / 515-96	65-1020 Op	ot 1
Name and mailing address				
-	alwishky / 3700SE Conveni	ence Blvd,	Ankeny IA	50021
	•			
Daytime phone # (515) 965-1020	Mobile phone # (515) 314-7060		Fax#	
E-mail davek@exec1aviation.com				
Event start time 9:00 am	Event end time 4:00 pm Tear-down end date and time 06/15 @ 4:00 pm		Note: All clean-up must be done on the day of the event. Costs to remove any remaining trash or equipment will be billed to the organizers	
Set-up start date and time 06/15 @ 9:00 am				
Name of event contractor, if applicable				
What type of audience is the event planned for?				
Anticipated number of Participants:	Spectators: 100		Adult volunteers: 10	
Are there fees for the participants or spectators? No Will fees be collected on site? No				

Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.



Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any	of the following sound systems o	or temporary lighting:	
Amplified sound/speakers	Public address system	Recorded music	Live music
Temporary outside lighting	Temporary indoor lighting	Spot light of	any kind
Tents/Canopies/Stages: The use of temand Building Department, application in use of such structures may be limited in and guy lines shall not be tied or and navigational structures, runway lights of Please indicate if any of the following we	nust be received a minimum of for a some areas due to undergroun chored to trees, monuments, ror taxiway lights.	ive (5) business days and utilities and irrigation	prior to the event. The on systems. Tent ropes
Tent, size:	Ca	nopy, size:	
Stage Bleachers	Bandwagon/Trailer Other:		
Concessions: Food vendors must contarequired permits and guidelines. Any r			ice of the event for any
Will food or beverages be served at the	event? Yes	If yes, please indicate	if the food will be:
Cooked or prepared on-site? Please list the types of food or beverag food for the fly in's and spectators.	es that will be available: We pla	✓ Catered in? an on having three f	ood trucks selling
Are you requesting approval to offer of	ther items for sale at the event?	If yes, what: No.	
Alcohol and Tobacco: The sale of alcohol application must be completed online at the sale of alcohol; the presence of a recouping costs for the event; or if the	at least forty-five (45) days prior iny hard liquor; if an admission	to the event. A liquor fee is being charged	r license is required for:
Are you requesting that alcohol be serv	ved at the event? No		
All facilities at the Airport are non-smo	king.		
Restrooms: Will additional restroom fa	cilities be brought to the event	site? No	How many? 0

Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-up of the area immediately following the event, including trash removal, is the responsibility of the applicant. Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, include p Dave Kalwishky /. Exec 1 Aviation / 515-314-7060	onone number:
List who will be responsible for removal of trash from the event sit Dave Kalwishky /. Exec 1 Aviation / 515-314-7060	e, include phone number:
Airport Utilities: Limited water and electrical power are available a utility use and will be payable upon approval of the permit. Addresponsibility of the applicant. Please indicate your source for the Electrical power: N/A	ditional generator power or water supply is the
Water: N/A	
Vehicle Loading/Unloading: Vehicles cannot be left unattended ar loading or unloading around the terminal, you will need to arran times.	ound the terminal building. If you are requesting ge for a person to remain with the vehicle at all
Are you requesting that vehicles be permitted to load/unload near	the terminal?
If yes, please indicate the locations and times: N/A	
Public Safety/Security: Public safety officials may be required for the FAA. If required, it is the responsibility of the event organizers to and/or Fire Departments to arrange the necessary public safety of the necessary staff to oversee such events. Any events requesting access to the Airport Area of Operation additional security measures in place.	o work with the City of Ankeny Police Department overage. Additional fees may be assessed to pay
By signing this event application, the applicant agrees and under violate any laws, ordinances or statutes. The Police Department has safety or order, to terminate the event without notice. Applicant's printed name: Dave Kalwishky	rstands that this application is not permission to las the authority, in the interest of public welfare,
Applicant's signature:	
Date: 04/30/2024	
Important Contacts:	
Airport Manager, Paul Moritz: (515) 965-6420	Ankeny Police Department: (515) 289-5240
Fixed Base Operator, Exec 1 Aviation: (515) 965-1020	Ankeny Fire Department: (515) 965-6469
Ankeny City Clerk: (515) 965-6400	Polk County Public Health: (515) 286-3798

Iowa Alcoholic Beverages: www.iowaabd.com

Ankeny Planning & Building Department: (515) 963-3520

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Anken Regional Airport. Please check any that apply.
FULL closure of the airport PARTIAL closure of the airport NO closure
The location of the event will interfere with the normal operation of the airport. If yes, is an alternat location available that will not interfere with the normal operation of the airport? Please attach a majoricating the proposed alternate location.
There are possible significant adverse impacts to the aviation community. If yes, are there other airport
in the area available to handle diverted air traffic? Which:
There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted
If yes, which:
Special precautions will need to be taken to prevent damage to airport property. If yes, what:
There are financial or other benefits that will result from this event. If yes, what:
Additional public safety officials should be on-site for this event. Explain:
This event will require special communications:
NOTAMS: Closure of main ramp. Dave Kalwishky will issue the NOTAM.
Airport tenants: Dave Kalwishky will notify based customers.
Others:
Other items the FBO would like the Authority to consider:
The FBO recommends approving this event Yes
Form completed by: Dave Kalwishky 04/22/2024 Date:

To be Completed by the Polk County Aviation Authority

	This application is approved subject to obtaining all	required permits, insurance and FA/	A approvals.
X	This application is approved with the following mod	ifications or additional requirements	:
	Submittal of the required deposit, one-day fee and	insurance certificate.	
	This application is denied.		
PERMIT	FEE: \$200		
CERTIFIC	ATE OF INSURANCE REQUIREMENTS: \$1,000,000		
	Governmental Immunities Endorsement is	required.	
PUBLIC S	AFETY: Additional public safety officials are required	for this event:	
	Police Department or private security offic	ers	
	Fire Department personnel		
	Emergency Medical Services personnel		
POLK C	OUNTY AVIATION AUTHORITY		
Signed	Plm.		
By: <u>Pau</u>	I Moritz, PE	Date: April 30,	2024
Office us	e:		
	Deposit received	FAA notified	
	Event permit fee received	FAA approval received	
	Certificate of insurance received	Deposit returned	_ Deposit retained



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

□ Print

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: ??
City Manager Exercise Financial Discipline

ACTION REQUESTED:
Resolution

LEGAL:
No Review Required

SUBJECT:
Consider motion to adopt RESOLUTION providing final payment to Wood Roofing Company, Inc. and accepting the public improvements associated with the T-Hangars Gutter Replacement Project.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

	PUBLIC OUTREACH EFFORTS:	
	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
Resolution		
Pay Application No. 2		

RESOLUTION NO. 2024-

RESOLUTION PROVIDING FINAL PAYMENT TO WOOD ROOFING COMPANY, INC. AND ACCEPTING THE PUBLIC IMPROVEMENTS ASSOCIATED WITH THE T-HANGARS GUTTER REPLACEMENT PROJECT

WHEREAS, at their meeting on December 7, 2023 the PCAA accepted a proposal in the amount of \$73,256.40 from Wood Roofing Company, Inc. to replace the deteriorated and leaking gutters and downspouts on the t-hangar buildings at the Ankeny Regional Airport; and

WHEREAS, additional work items were subsequently added to the contract including sheet metal wall repairs, roof leak repairs and insulation repairs which increased the contract amount to \$85,456.40; and

WHEREAS, Wood Roofing Company has fully completed the gutter replacement project in accordance with the terms and conditions of the construction contract at this time.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority accepts the T-Hangars Gutter Replacement at the Ankeny Regional Airport, having been fully completed in accordance with the form of contract and the total final construction cost thereof is hereby determined to be \$85,456.40.

BE IT FURTHER RESOLVED that Wood Roofing receive a payment of \$11,186.25 so that 95% of the said final construction amount be paid out at this time, with the 5% retainage amount of \$4,272.72 being paid to the contractor after a period of thirty (30) days from this date of project acceptance by the Polk County Aviation Authority.

	Polk County Aviation Authority
ATTEST:	Jeff Wangsness, Chairperson
Diane Klemme. Recording Secretary	

APPLICATION AND CERTIFICATE FOR PAYMENT

Commission No. 852218 My Commission Expires ricia M Mitchell knowledge, information and belief the Work has progressed as indicated, the quality of the figures on this Application and on the Continuation Sheet that changed to conform to the by the Contractor for Work for which previous Certificates for Payment were issued and completed in accordance with the Contract Documents, that all amounts have been paid payments received from the Owner, and that current payment shown herein is now due. In accordance with the Contract Documents, based on on-site observations and the data Attach explanation if amount certified differs from the amount applied for. Initial all XX CONTRACTOR Work is in accordance with the Contract Documents, and the Contractor is entitled to This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without comprising this application, Architect certifies to the Owner that to the best of their The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been ARCHITECT Distribution to: OWNER prejudice to any rights of the Owner or Contractor under this Contract. Date: Date: SUBCONTRACTOR: WOOD ROOFING COMPANY, INC. ZON. County of: POLK CERTIFICATE FOR PAYMENT Subscribed and sworn to before me this 15 day of CONTRACT DATE: 10/31/2023 2/26/2024 PROJECT NO: 23-10004 payment of the AMOUNT CERTIFIED. APPLICATION DATE: APPLICATION NO: PERIOD TO: AMOUNT CERTIFIED amount certified.) State of: IOWA Notary Public: ARCHITECT: By: 20 20 20 73,256.40 12,200.00 85,456.40 85,456.40 4,272.82 81,183.58 69,997.33 11,186.25 4,272.82 DEDUCTIONS 3700 SE Convenience Blvd Ankeny Regional Airport CONTRACTOR'S APPLICATION FOR PAYMENT \$12,200 Application is made for payment, as shown below, in connection with the Contract. Ankeny, IA 50021 \$425 \$12,200 \$11,775 4,272.82 ADDITIONS PROJECT: 8 TOTALS BALANCE TO FINISH, INCLUDING RETAINAGE Continuation Sheet, AIA Document G703, is attached. 4. TOTAL COMPLETED & STORED TO DATE CONTRACT SUM TO DATE (Line 1 ± 2) PAYMENT (Line 6 from prior Certificate) CHANGE ORDER SUMMARY 7. LESS PREVIOUS CERTIFICATES FOR TOTAL EARNED LESS RETAINAGE WOOD ROOFING COMPANY, INC. Total Retainage (Lines 5a + 5b or NET CHANGES by Change Order TO GENERAL CONTRACTOR: CONTRACT FOR: ROOFING 1. ORIGINAL CONTRACT SUM 5% of Completed Work 2. Net change by Change Orders 5% of Stored Material Total in Column I of G703) CURRENT PAYMENT DUE in previous months by Owner (Column D + E on G703) (Line 4 less Line 5 Total) DES MOINES, IA 50313 Total approved this Month FROM CONTRACTOR: 5225 NE 17TH STREET (Column G on G703) Total changes approved (Line 3 less Line 6) RETAINAGE: Ъ. 9

CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NUMBER: 23-10004 2/26/2024 APPLICATION NO: APPLICATION DATE: PERIOD TO:

PAGE 2 OF 2 PAGES

					כ		H	_
NO. DESCRIPTION NO. OF WORK	SCHEDULED VALUE	WORK CO FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED REVIOUS THIS PERIOD CATION + E) CONTRACT DATE	PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	(O÷5)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1 Replace Gutters and Downspouts	\$73,256.40	\$73,256.40	\$0.00	\$0.00	\$73,256.40	100.00%	\$0.00	\$3,662.82
3 C.O. #1 - Splash Pads	\$425.00	\$425.00	\$0.00	\$0.00	\$425.00	100.00%	\$0.00	\$21.25
5 C.O. #2 - Z-girts - 6	\$6,175.00	\$0.00	\$6,175.00	\$0.00	\$6,175.00	100.00%	\$0.00	\$308.75
7 C.O. #2 - Z.girts - 3 and Profile Panels	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$5,600.00	100.00%	\$0.00	\$280.00
. o.								
01								
12								
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17								
18								
19	-							
20			•					
21						•		
22								
23								
24								
25								
GRAND TOTALS	\$85,456.40	\$73,681.40	\$11,775.00	\$0.00	\$85,456.40	100.00%	\$0.00	\$4,272.82



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: ??

City Manager Upgrade Essential Infrastructure

ACTION REQUESTED:
Resolution

LEGAL:
No Review Required

SUBJECT:

Consider motion to adopt RESOLUTION authorizing the execution of Supplemental Agreement No. 1 to Task Order No. 4 with McClure Engineering for the Runway 18/36 Reconstruction - Design and Bidding Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
<u>Resolution</u>
□ Supplemental Agreement No. 1

RESOLUTION 2024-

A RESOLUTION AUTHORIZING THE EXECUTION OF SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4 WITH McCLURE ENGINEERING COMPANY FOR THE RUNWAY 18/36 RECONSTRUCTION- DESIGN AND BIDDING SERVICES

WHEREAS, the PCAA previously identified a need to undertake the full reconstruction of the main Runway 18/36 due to the deteriorated conditions of the runway and to ultimately provide a runway that can accommodate a larger class of aircraft at the Ankeny Regional Airport, and

WHEREAS, the FAA has designated the project as eligible for FAA funding with the project design being completed in FFY 2024 and construction initiated in FFY 2025, and

WHEREAS, the engineering design and bidding services will need to be financed by the PCAA initially, with the FAA reimbursing 90% of these costs since the PCAA is going to receive FAA grant funding for the project, and

WHEREAS, on December 7, 2023 the PCAA Board approved Task Order No. 4 with McClure Engineering Company in the amount of \$754,030.00 for the Runway 18/36 Reconstruction – Final Design and Bidding Services, and

WHEREAS, during the design process, field survey data showed that the Runway 18/36 profile would need to be substantially changed to meet current FAA standards, and

WHEREAS, the change in profile will require additional dirtwork to raise the grade of the south portion of the runway, and the entire runway light system will need to be replaced, and

WHEREAS, the FAA reviewed the additional scope of work and agrees that it is justified and is eligible for reimbursement under the same methodology as the Task Order No. 4 scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Aviation Authority approves the Supplemental Agreement No. 1 to Task Order No. 4 with McClure Engineering Company for the Runway 18/36 Reconstruction – Final Design and Bidding Services.

BE IT FURTHER RESOLVED that the Chairperson is hereby authorized to sign Supplemental Agreement No. 1 to Task Order No. 4 facilitating the said agreement.

Dated at Ankeny, Iowa, this	s 9 th day of May, 2024.
	Jeff Wangsness, Chairperson
ATTEST:	

Diane Klemme, Recording Secretary

Project No.: 2022001042-004

Project Name: Reconstruct Runway 18/36: Design and Bidding Services – Supplemental No. 1

Ankeny Regional Airport (IKV)

Project Manager: Jay A. Pudenz, PE, LEED AP

SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES RECONSTRUCT RUNWAY 18/36 ANKENY REGIONAL AIRPORT FAA AIP 3-19-0132-029-2024

This SUPPLEMENTAL AGREEMENT No. 1, made on the _____day of _____, 2024, shall amend the original agreement (Reconstruct Runway 18/36: Design and Bidding Services) dated the 9th_day of ____November__, 2023, by and between McClure of Clive, IA (herein referred to as "Consultant") and the Polk County Aviation Authority (PCAA) (hereinafter referred to as "Owner"). Services shall be performed per the fees, terms and conditions outlined in this Supplemental No. 1. The Consultant shall provide additional Engineering and Consulting Services at the request of the Owner which consists of the items listed below, located at the Ankeny Regional Airport (IKV).

PROJECT DESCRIPTION:

Supplemental Agreement No. 1 amends the Scope of Design and Bidding Services provided under the original Task Order No. 4. This is to include additional components:

- Additional topographic survey that wasn't not included in the original survey scope. This is necessary to complete the grading design for the project, which is required to grade outside of the Runway Safety Area (RSA) and the survey limits previously established in Task Order #4
- Additional grading design required to grade out past the Runway 18/36 RSA
- Electrical and Lighting Design (full replacement of Runway 18/36 electrical system, including: conduit, wiring, counterpoise, L-867(L) High Intensity Runway Lights, PAPIs, REILs, etc.), including an electrical engineering Subconsultant
- 1. The Consultant shall provide the following services, including:

Part I: Additional Design and Bidding Services

	Item	Included	Not Included
500.	Final Design		
	A. 30% Design Phase		
	Review 30% Airfield Electrical / NAVAIDs for potential modifications	X	
	2. Prepare 30% Electrical Project Drawings	X	
	3. Prepare listing of 30% Electrical Specifications	X	
	4. Prepare 30% Engineering Design Report (EDR) for electrical scope	X	
	Perform 30% QA/QC by Senior Airport Engineer for electrical scope (by Subconsultant)	X	
	Furnish 30% Electrical Documents in accordance with Table 3 in Exhibit 'C'	X	
	B. 90% Design Phase		
	1. Perform additional 3-D surface modeling and develop proposed contours for additional grading area required for the project.	X	
	2. Perform 90% Airfield Electrical Design (no NAVAID design included, see Part II)	X	
	3. Prepare 90% Electrical Project Drawings	X	
	4. Prepare 90% Electrical Specifications	X	
	5. Prepare 90% Engineering Design Report (EDR) for electrical scope	X	
	6. Prepare 90% Detailed Construction Schedule to incorporate electrical scope	X	
	 Prepare 90% "Opinion of Probable Costs" and Project Budget to incorporate electrical scope 	X	
	8. Perform 90% QA/QC by Senior Airport Engineer for electrical scope (by Subconsultant)	X	
	9. Furnish 90% Electrical Documents in accordance with Table 3 in Exhibit 'C'	X	
	C. <u>Issued for Bid (IFB) Package (100% Phase)</u>		
	Formally Address FAA and Owner 90% Comments for electrical scope	X	
	2. Prepare IFB (100%) Electrical Drawings, Specifications, and Bid Documents	X	
	3. Furnish IFB (100%) Documents in accordance with Table 3 in Exhibit 'C'	X	
602.	Advertising, Bidding, Contract Award		
	 Provide Electrical Drawings, Specifications, and Bid Documents in accordance with Table 3 in Exhibit 'C' 	X	
	Issue Addenda to interpret or clarify bid documents regarding electrical scope	X	
	Review pre-bid submittals pertaining to electrical scope from Bidders	X	
700.	Topographic Survey		
	Research existing survey control network system		X
	Establish bearings of centerlines		Х
	Locate standard topographic features, within the additional survey limits (Refer to Figure 1 in Exhibit 'C')	X	
	4. Collect Cross Sections		X
	5. Collect drainage, electrical, and NAVAID locations within the additional survey limits (Refer to Figure 1 in Exhibit 'C')	X	
	Perform topographic survey in turf areas within the additional survey limits (Refer to Figure 1 in Exhibit 'C')	X	
	7. Process additional survey work into CAD topographic base files	X	



	ltem	Included	Not Included
960.	Subconsultants		
	1. Electrical Subconsultant		
	A. 30% Design Phase		
	 Perform field investigation with Consultant and Owner to review existing conditions, establish equipment preferences. 	X	
	Review as-built record drawings to confirm existing condition of electrical equipment.	X	
	Review 30% electrical plan sheets prepared by the Engineer. Engineer will address any necessary revisions.	X	
	Review 30% electrical and NAVAID narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.	Х	
	 Review electrical line items in 30% Opinion of Probable Construction Cost prepared by the Engineer. 90% Design Phase 	X	
	1. Review 90% electrical plan sheets prepared by the Engineer. Engineer will address any necessary revisions.	X	
	Review 90% electrical narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.	Х	
	3. Review 90% electrical specifications prepared by the Engineer	X	
	4. Review electrical line items in 90% Opinion of Probable Construction Cost prepared by the Engineer	X	
	Perform vault analysis of runway and taxiway edge lighting systems	X	
	C. <u>Issued for Bid (IFB) Package (100% Phase)</u>		
	1. Provide formal responses to FAA, Owner, or Engineer 90% comments	X	
	Review and seal by a licensed engineer the IFB electrical plan sheets	X	
	Review and seal by a licensed engineer the IFB L-specifications	X	
	D. <u>Advertising, Bidding, Contract Award</u>		
	Answer questions and provide general assistance during the bidding phase	X	
	Assist with issuing Addenda to interpret or clarify bid documents as necessary	X	

Part II: Design and Bidding Services - Electrical NAVAID Design (If Necessary)

	I: Design and Bidding Services - Electrical NAVAID Design (If Necessary) Item	Included	Not Included
500.	Final Electrical Design	Intolucio	Trot moradou
300.	A. 90% Electrical Design Phase		
	Perform 90% Airfield NAVAID Design	Х	
	Prepare 90% Electrical Project Drawings for NAVAID design	X	
	Prepare 90% Electrical Specifications for NAVAID design Prepare 90% Electrical Specifications for NAVAID design	X	
	Prepare 90% Engineering Design Report (EDR) for electrical scope for NAVAID design	X	
	5, Prepare 90% "Opinion of Probable Costs" and Project Budget to incorporate NAVAID scope	X	
	6. Perform 90% QA/QC by Senior Airport Engineer for NAVAID scope (by Subconsultant)	^	Х
	7. Furnish 90% Electrical Documents related to NAVAID scope accordance with Table 3 in Exhibit 'C'	X	,
	8. Prepare Draft and Final CSPP Document for NAVAID scope	X	
	B. Issued for Bid (IFB) Package (100% Phase)		
	1. Formally Address FAA and Owner 90% Comments for NAVAID electrical scope	Х	
602.	Advertising, Bidding, Contract Award		
	1. Provide NAVAID Drawings, Specifications, and Bid Documents in accordance with Table 3 in Exhibit 'C'	Х	
	Issue Addenda to interpret or clarify bid documents regarding NAVAID scope	X	
	3. Review pre-bid submittals pertaining to NAVAID scope from Bidders	Х	
960.	Subconsultants		
	Electrical Subconsultant		
	A. <u>90% Design Phase</u>		
	1. Review 90% NAVAID design prepared by the Engineer. Engineer will address any necessary revisions.	Х	
	Review 90% NAVAID narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.	Х	
	3. Review 90% NAVAID portion of electrical specifications prepared by the Engineer	Х	
	4. Review line items related to NAVAID scope in 90% Opinion of Probable Construction Cost prepared by the Engineer	X	
	5. Determine power supply and circuitry requirements for NAVAIDs (REILs, PAPIs, Wind Cone)	Х	
	B. Issued for Bid (IFB) Package (100% Phase)		
	1. Provide formal responses to FAA, Owner, or Engineer 90% comments regarding NAVAID scope	Х	
	C. Advertising, Bidding, Contract Award		
	1. Answer questions and provide general assistance regarding NAVAID scope during the bidding phase	X	
	2. Assist with issuing Addenda regarding NAVAID scope to interpret or clarify bid documents as necessary	Х	



2. Payment to the Consultant shall be made on the following basis:

Section 2.1: Basis of Compensation

2.1.1 For performing the Services identified within Section I, the Owner shall pay the Consultant a lump sum fee:

Part I: Additional Design and Bidding Services

	<u>ltem</u>	Description		
Χ	500.	Final Design		
		A. 30% Design	Lump Sum	\$ 7,030
		B. 90% Design	Lump Sum	\$ 25,152
		C. Issued for Bid (100%)	Lump Sum	\$ 14,298
Χ	602.	Advertise, Bidding, Contract Award	Lump Sum	\$ 3,350
Χ	700.	Topographic Survey	Lump Sum	\$ 3,655
Χ	960.	Subconsultants	Lump Sum	\$ 23,000
			TOTAL PART I:	\$ 76,485

Part II: Design and Bidding Services - Electrical NAVAID Design (If Necessary)

2.1.2 For performing the Services identified within Part II, the Owner shall pay the Consultant a lump sum amount in accordance with the following:

	<u>ltem</u>	Description		
Х	500.	Final Design		
		A. 90% Design	Lump Sum	\$ 5,335
		B. Issued for Bid (100%)	Lump Sum	\$ 1,112
Х	602.	Advertise, Bidding, Contract Award	Lump Sum	\$ 2,083
Х	960.	Subconsultants	Lump Sum	\$ 9,700
			TOTAL PART II:	\$ 18,230

Section 2.2: Additional Services

- 2.2.1 Any services rendered by the Consultant beyond those described in Section 1 shall be compensated on a lump sum basis as set forth in Section 2.1.
- 2.2.2 The **Consultant's** estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Consultant** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

Section 2.3: Other Payment Provisions

- 2.3.1 Progress Payments: Payment to the Consultant shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.
- 2.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.
- 3. This Supplemental Agreement No. 1 represents the entire and integrated Agreement between the **OWNER** and the **CONSULTANT**. This Supplemental Agreement No. 1 may be amended only by written instrument by both the **Owner** and the **Consultant**.

		Included	Not Included
Exhibit 'A'	Consultant Terms and Conditions Standard Agreement		Х
Exhibit 'B'	Hourly Rate Schedule		Х
Exhibit 'C'	Detailed Scope of Services	Х	
Exhibit 'D'	Subconsultant(s) Contract		Х
Exhibit 'E'	Owner's Responsibilities		Х
Exhibit 'F'	Duties and Responsibilities of Resident Project Representative (RPR)		Х
Exhibit 'G'	Project Exhibit		Х
Exhibit 'H'	Preliminary Opinion of Probable Costs		Х
Exhibit 'I'	Federal Provisions	Х	
Exhibit 'J'	Estimated Cost of Consultant Services	Х	



SPECIAL INSTRUCTIONS: The following assumptions have been established for the additional design and bidding services in Supplemental Agreement No. 1: 1. The project scope does not include any modifications to the existing FAA-owned glideslope shelter or antenna. If it is determined through review of the design that such modifications are necessary, it is assumed that this additional effort will be covered with a Reimbursable Agreement (RA) with the FAA who will assume responsibility for design of these modifications. 2. The project scope assumes that no major modifications are necessary to the existing electrical vault outside of potential replacement of equipment. OWNER: Polk County Aviation Authority Ankeny, lowa By: By:

Name:

Title:

Jay A. Pudenz, PE, LEED AP

Project Manager



Name:

Title:

EXHIBIT C



McCLURE

DETAILED SCOPE OF SERVICES SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES RECONSTRUCT RUNWAY 18/36

EXHIBIT 'C'

DETAILED SCOPE OF SERVICES ADDITIONAL DESIGN AND BIDDING SERVICES

PROJECT DESCRIPTION:

Supplemental Agreement No. 1 amends the Scope of Design and Bidding Services provided under the original Task Order No. 4 to include additional components:

- Additional topographic survey outside the Runway Safety Area. This area wasn't included in the original survey scope but is necessary to complete the grading design for the project, which is required to grade outside of the Runway Safety Area (RSA) and the survey limits previously established in Task Order #4
- Additional grading design required to grade out past the Runway 18/36 RSA
- Electrical and Lighting Design (full replacement of Runway 18/36 electrical system, including: conduit, wiring, counterpoise, L-867(L) High Intensity Runway Lights, PAPIs, REILs, etc.), including an electrical engineering Subconsultant.

PROJECT ASSUMPTIONS:

The following assumptions have been established for the additional design and bidding services in Supplemental Agreement No. 1:

- The project scope does not include any modifications to the existing FAA-owned glideslope shelter or antenna. If it
 is determined through review of the design that such modifications are necessary, it is assumed that this additional
 effort will be covered with a Reimbursable Agreement (RA) with the FAA who will assume responsibility for design
 of these modifications.
- The project scope assumes that no major modifications are necessary to the existing electrical vault outside of potential replacement equipment.

Part I: Additional Design and Bidding Services

Phase 500: Final Design 500A: 30% Design Phase

- 1. Review 30% Airfield Electrical / NAVAIDs for potential modifications
 - a. Meetings/Data Gathering/Site Visits Design support data and existing conditions information shall be gathered from the Owner, including record drawings, previous design documents, etc. to develop existing conditions. Once the documents are received, field investigations and survey of the runway and taxiway lighting, signage, PAPIs, REILs, Field Lighting Vault, etc. shall be conducted to verify existing conditions as depicted on the survey and record drawings. The Owner will be consulted and interviewed during survey to provide electrical information. Discussions with the Owner during the field investigation will determine existing lighting, signage, etc. to be re-used and establish equipment preferences (performed by Subconsultant).
- 2. Prepare 30% Electrical Project Drawings
 - The Engineer shall prepare 30% plans in accordance with **Table 1**.
- 3. Prepare listing of 30% Electrical Specifications
 - The Engineer shall prepare 30% specifications in accordance with **Table 2**.
- 4. Prepare 30% Engineering Design Report (EDR) for electrical scope
- 5. Perform 30% QA/QC by Senior Airport Engineer for electrical scope (performed by Subconsultant)
- 6. Furnish 30% Electrical Documents in accordance with Table 3

500B: 90% Design Phase

- 1. Perform 3-D surface modeling and develop proposed contours for additional grading area required for the project.
- 2. Perform 90% Airfield Electrical Design
 - a. Runway and Taxiway Lighting Layouts. Locate proposed edge lighting systems within the project limits. All edge lighting systems shall be designed in accordance with FAA AC 150/5340-30, *Design and Installation Details for Airport Visual Aids*, current edition at time of design.
 - i. Locate proposed Runway 18/36 HIRL edge lighting system.
 - ii. Locate proposed Runway 4/22 HIRL edge lighting system within project limits only.
 - iii. Locate proposed taxiway edge lighting systems within the project limits shown only.
 - b. Locate proposed guidance signs including directional, location, and mandatory signage within the project limits. All guidance signs shall be designed in accordance with the following FAA Advisory Circulars, current edition at time of design:
 - i. AC 150/5340-18, Standards for Airport Sign Systems
 - ii. AC 150/5340-30, Design and Installation Details for Airport Visual Aids
 - iii. AC 150/5345-44, Specification for Taxiway and Runway Signs



- c. Locate proposed Runway Distance Remaining Signs on Runway 18/36
- d. Runway Edge Lighting System Vault Analysis. Analyze condition of existing runway constant current regulator to determine if improvements are needed. No modifications to the vault building/structure are anticipated (performed by Subconsultant).
- e. Taxiway Edge Lighting System Vault Analysis. Analyze condition of existing taxiway constant current regulator to determine if improvements are needed. No modifications to the vault building/structure are anticipated (performed by Subconsultant).
- f. Perform lighting system circuit load calculations to determine if power systems are properly sized.
- g. Determine wiring and circuit layout plans to power proposed runway edge lighting systems, taxiway edge lighting systems, guidance signs, and Runway Distance Remaining Signs in accordance with FAA AC 150/5340-30
- 3. Prepare 90% Electrical Project Drawings
 - The Engineer shall prepare 90% plans in accordance with **Table 1**.
- 4. Prepare 90% Electrical Specifications
 - The Engineer shall prepare 90% specifications in accordance with **Table 2**.
- 5. Prepare 90% Engineering Design Report (EDR) for electrical scope
- 6. Prepare 90% Detailed Construction Schedule to incorporate electrical scope
- 7. Prepare 90% Engineer's Opinion of Probable Construction Cost and Project Budget to incorporate electrical scope
- 8. Perform 90% Quality Control by Senior Airport Engineer for Electrical Scope (performed by Subconsultant)
- 9. Furnish 90% Electrical Documents in accordance with Table 3.

500C: Issued for Bid (IFB) Package (Completed to 100%)

- 1. Formally Address FAA and Owner 90% Comments for electrical scope
 - The Engineer shall review all comments related to the electrical scope received from the Airport and FAA from the 90% design submittal review and incorporate applicable comments into plans, specifications, Engineer's Opinion of Probable Construction Cost, and Engineer's Report.
 - The Engineer shall provide a written comment on how each comment will be incorporated into the documents, or why it was not applicable.
- 2. Prepare Issued for Bid Electrical Drawings, Specifications, and Bid Documents
 - The Engineer shall prepare IFB plans and specifications in accordance with Tables 1 and 2.
- 3. Furnish Issued for Bid (100%) Submittal for Electrical Scope
 - This task consists of the assembly of the electrical documents for the final Issued for Bid submittal to the Owner, Airport, and FAA. Deliverables will also be submitted electronically. Copies will be distributed as detailed in **Table 3**.

Phase 602: Advertising, Bidding, Contract Award

The Engineer shall provide the following services during the advertisement and bidding phase:

- 1. Provide Electrical Drawings, Specifications, and Bid Documents
 - Prepare and provide Issued for Bid (IFB) contract documents for use by up to four (4) Plan Holding Houses (Plan Rooms) and seven (7) potential bidders. The Engineer shall distribute IFB documents in accordance with **Table 3.**
- 2. Issue Addenda to interpret or clarify bid documents regarding electrical scope
 - The Engineer shall prepare all required addenda to revise electrical plans, specifications and other contract documents in order to (1) provide clarifications, (2) correct discrepancies, or (3) add necessary details or contract alterations.
- 3. Review pre-bid submittals pertaining to electrical scope from Bidders

Phase 700: Topographic Survey

As shown in **Figure 1**, additional survey will be needed from what was collected as part of the Task Order #4 limits. Survey shall be completed using Horizontal Control with NAD 83 State Plane Coordinates and Vertical Control tied to NAVD 88 datums. Primary Airport Control Station (PACS) shall be used for control (if available). See http://www.ngs.noaa.gov/cgi-bin/airports.prl for information.

- 3. Locate standard topographic features, within the additional survey limits (Refer to Figure 1)
- 5. Collect drainage, electrical, and NAVAID locations within the additional survey limits (Refer to Figure 1)
- 6. Perform topographic survey in turf areas within the additional survey limits (Refer to Figure 1)
- 7. Process additional survey work into CAD topographic base files



Phase 960: Subconsultants

- 1. Electrical Subconsultant
 - A. 30% Design Phase
 - i. Perform field investigation with Consultant and Owner to review existing conditions, establish equipment preferences.
 - ii. Review as-built record drawings to confirm existing condition of electrical equipment.
 - iii. Review 30% electrical plan sheets prepared by the Engineer. Engineer will address any necessary revisions.
 - iv. Review 30% electrical and NAVAID narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.
 - v. Review electrical line items in 30% Opinion of Probable Construction Cost prepared by the Engineer.
 - B. 90% Design Phase
 - Review 90% electrical plan sheets prepared by the Engineer. Engineer will address any necessary revisions.
 - ii. Review 90% electrical and NAVAID narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.
 - iii. Review 90% electrical specifications prepared by the Engineer
 - iv. Review electrical line items in 90% Opinion of Probable Construction Cost prepared by the Engineer
 - v. Perform vault analysis of runway and taxiway edge lighting systems
 - C. Issued for Bid (IFB) Package (100% Phase)
 - i. Provide formal responses to FAA, Owner, or Engineer 90% comments
 - ii. Review and seal by a licensed engineer the IFB electrical plan sheets
 - iii. Review and seal by a licensed engineer the IFB L-specifications
 - D. Advertising, Bidding, Contract Award
 - Answer questions and provide general assistance during the bidding phase
 - ii. Assist with issuing Addenda to interpret or clarify bid documents as necessary

Part II: Design and Bidding Services - Electrical NAVAID Design (If Necessary)

Phase 500: Final Design 500A: 90% Design Phase

- 1. Perform 90% NAVAIDs Design
 - i. Runway 18 and Runway 36 End Identifier Lights (REIL)
 - Determine Power Supply and Circuitry requirements (performed by Subconsultant)
 - ii. Finalize location 2-box PAPI systems on Runway 18 end and Runway 36 end in accordance with FAA AC 150/5340-30.
 - o Determine final location and aperture height using detailed calculations.
 - Develop Obstruction Clearance Surface (OCS) Exhibit illustrating no obstructions with approach 4-mile glide path. The Engineer will utilize existing data collected from AC 150/5300-18B to aid in determining obstacle heights to confirm OCS surface is clear of obstructions.
 - Determine Power Supply and Circuitry requirements (performed by Subconsultant)
 - iii. Primary Wind Cone
 - Determine Power Supply and Circuitry requirements (performed by Subconsultant)
- 2. Prepare 90% Electrical Project Drawings for NAVAID design
 - The Engineer shall prepare 90% plans in accordance with **Table 1**.
- 3. Prepare 90% Electrical Specifications for NAVAID design
 - The Engineer shall prepare 90% specifications in accordance with Table 2.
- 4. Prepare 90% Engineering Design Report (EDR) for electrical scope for NAVAID design
- 5. Prepare 90% Engineer's Opinion of Probable Construction Cost and Project Budget to incorporate electrical scope
- 6. Perform 90% Quality Control by Senior Airport Engineer for NAVAID Scope (performed by Subconsultant)
- 7. Furnish 90% Electrical Documents related to NAVAID scope in accordance with Table 3.
- 8. Prepare Draft and Final CSPP Document for NAVAID scope

500B: Issued for Bid (IFB) Package (Completed to 100%)

- 1. Formally Address FAA and Owner 90% Comments for NAVAID electrical scope
 - The Engineer shall review all comments related to the electrical scope received from the Airport and FAA from the 90% design submittal review and incorporate applicable comments into plans, specifications, Engineer's Opinion of Probable Construction Cost, and Engineer's Report.
 - The Engineer shall provide a written comment on how each comment will be incorporated into the documents, or why it was not applicable.



Phase 602: Advertising, Bidding, Contract Award

The Engineer shall provide the following services during the advertisement and bidding phase:

- 1. Provide NAVAID Drawings, Specifications, and Bid Documents
 - Prepare and provide Issued for Bid (IFB) contract documents for use by up to four (4) Plan Holding Houses (Plan Rooms) and seven (7) potential bidders. The Engineer shall distribute IFB documents in accordance with **Table 3.**
- 2. Issue Addenda to interpret or clarify bid documents regarding NAVAID scope
 - The Engineer shall prepare all required addenda to revise electrical plans, specifications and other contract documents in order to (1) provide clarifications, (2) correct discrepancies, or (3) add necessary details or contract alterations.
- 3. Review pre-bid submittals pertaining to NAVAID scope from Bidders

Phase 960: Subconsultants

- 1. Electrical Subconsultant
 - A. 90% Design Phase
 - i. Review 90% NAVAID design prepared by the Engineer. Engineer will address any necessary revisions.
 - ii. Review 90% NAVAID narrative portion of the Engineering Design Report prepared by the Engineer. Engineer will address any necessary revisions.
 - iii. Review 90% NAVAID specifications prepared by the Engineer
 - iv. Review electrical line items in 90% Opinion of Probable Construction Cost prepared by the Engineer
 - v. Determine power supply and circuitry requirements for NAVAIDs (REILs, PAPIs, Wind Cone)
 - B. Issued for Bid (IFB) Package (100% Phase)
 - i. Provide formal responses to FAA, Owner, or Engineer 90% comments
 - C. Advertising, Bidding, Contract Award
 - Answer questions and provide general assistance regarding NAVAID scope during the bidding phase
 - ii. Assist with issuing Addenda regarding NAVAID scope to interpret or clarify bid documents as necessary

Table 1. Estimated Additional Project Drawings

Sheet Title	# Sheets	30%	90%	IFB
Electrical Legend and Symbols	1		X	X
Electrical Circuit Map	1	X	X	X
Electrical Site Plan	1		X	X
Electrical Demolition Plan	6		X	X
Electrical Demolition Plan Legend and Notes	1		X	X
Electrical Layout Plans	6	X	X	X
Electrical Layout Plan Legend and Notes	1		X	X
Electrical Wiring Plan	6		X	X
Existing Electrical Vault Building Plan	1		X	X
Existing Electrical Vault Building Keyed Notes	1		X	X
Airfield Signage Plan	1	X	X	X
Guidance Sign Schedule	1		X	X
Guidance Sign Details	1		X	X
REIL Wiring Diagram and Details	1		X	X
PAPI Wiring Diagram and Details	1		X	X
Misc. Electrical Details	4		X	X
Total	34	8	34	34

Table 2. Estimated Additional Specifications

Technical Specifications				
L-107: Airport Wind Cones				
L-108: Underground Power Cable for Airports				
L-109: Airport Transformer Vault and Vault Equipment				
L-110: Airport Underground Electrical Duct Banks and Conduits				
L-115: Electrical Manholes & Junction Structures				
L-125: Installation of Airport Lighting Systems				
Appendix				
List of Additional FAA Advisory Circulars				



Table 3. Additional Electrical Deliverables

	90% Submittal			IFB (100%) Submittal			
	Pla	ans	Specs	EDR	Plans		Specs
	Full	Half	Specs		Full	Half	Specs
Owner	1	3	3	3	1	3	3
FAA *							
Engineer		2	2	2		2	2
Electrical Sub		1	1	1		1	1
Plan Houses						4	4
Bidders						7	7
Total	1	6	6	6	1	17	17

^{*}For submittals to the FAA, electronic files (PDF) are acceptable



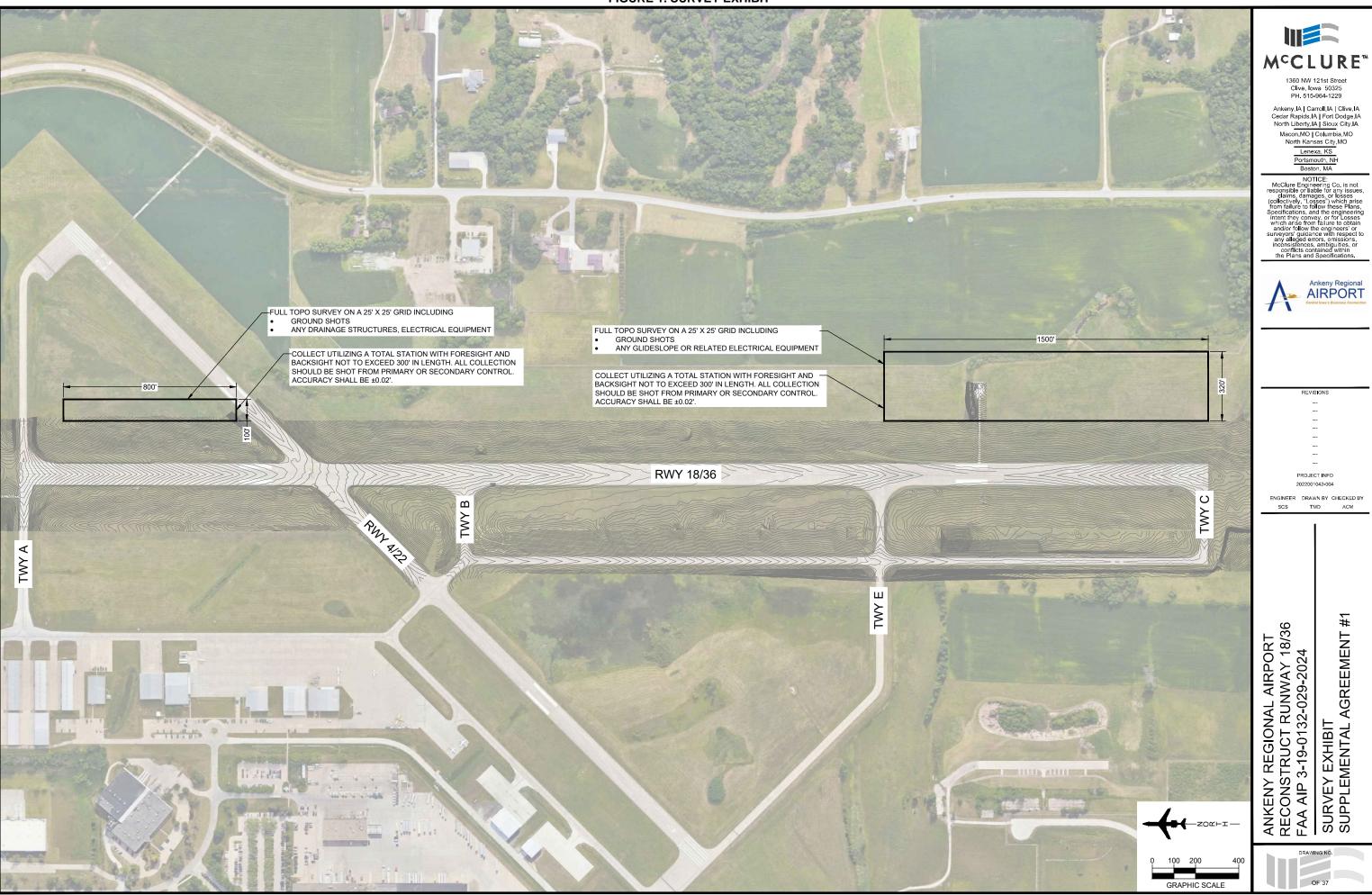


EXHIBIT J



McCLURE

FEDERAL PROVISIONS
SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES
RECONSTRUCT RUNWAY 18/36

FEDERAL CONTRACT PROVISIONS FOR A/E AGREEMENTS

ALL REFERENCES MADE HEREIN TO "CONTRACTOR", "PRIME CONTRACTOR", "BIDDER", "OFFEROR", AND "APPLICANT" SHALL PERTAIN TO THE ARCHITECT/ENGINEER (A/E).

ALL REFERENCES MADE HEREIN TO "SUBCONTRACTOR", "SUB-TIER CONTRACTOR" OR "LOWER TIER CONTRACTOR" SHALL PERTAIN TO ANY SUBCONSULTANT UNDER CONTRACT WITH THE A/E.

ALL REFERENCES MADE HEREIN TO "SPONSOR" AND "OWNER" SHALL PERTAIN TO THE STATE, CITY, AIRPORT AUTHORITY OR OTHER PUBLIC ENTITY EXECUTING CONTRACTS WITH THE A/E.

PROVISIONS APPLICABLE TO ALL CONTRACTS

ACCESS TO RECORDS AND REPORTS	3
CIVIL RIGHTS – GENERAL	3
CIVIL RIGHTS – TITLE VI ASSURANCES	3
PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT	6
FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)	6
OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970	θ
RIGHT TO INVENTIONS	θ
SEISMIC SAFETY	
TAX DELINQUENCY AND FELONY CONVICTIONS	7
TRADE RESTRICTION CERTIFICATION	7
VETERAN'S PREFERENCE	8
PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000	
DISTRACTED DRIVING	g
EQUAL EMPLOYMENT OPPORTUNITY (EEO)	g
PROHIBITION OF SEGREGATED FACILITIES	10
TERMINATION OF CONTRACT	11

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000

DEBARMENT AND SUSPENSION	12
PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000	
CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS	13
LOBBYING AND INFLUENCING FEDERAL EMPLOYEES	14
PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$150,000	
CLEAN AIR AND WATER POLLUTION CONTROL	15
PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$250,000	
BREACH OF CONTRACT TERMS	15
DISADVANTAGED RUSINESS ENTERPRISE	15

PROVISIONS APPLICABLE TO ALL CONTRACTS

ACCESS TO RECORDS AND REPORTS

Reference: 2 CFR § 200.334

2 CFR § 200.337 FAA Order 5100.38

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Owner, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

CIVIL RIGHTS – GENERAL

Reference: 49 USC § 47123

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

CIVIL RIGHTS – TITLE VI ASSURANCES

Reference: 49 USC § 47123

FAA Order 1400.11

Title VI Solicitation Notice

The Sponsor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

• Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC §
 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired
 because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English
 Proficiency, and resulting agency guidance, national origin discrimination includes discrimination
 because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take
 reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed.
 Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).

Nondiscrimination Requirements / Title VI Clauses for Compliance

Compliance with Nondiscrimination Requirements:

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be

- amended from time to time, which are herein incorporated by reference and made a part of this contract.
- 2. Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
- 3. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
- 4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
- 5. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
- 6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Reference: 2 CFR § 200, Appendix II(K)

2 CFR § 200.216

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [Public Law 115-232 § 889(f)(1)].

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

Reference: 29 USC § 201, et seq

2 CFR § 200.430

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

Reference: 20 CFR Part 1910

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

RIGHT TO INVENTIONS

Reference: 2 CFR Part 200, Appendix II(F)

37 CFR Part 401

Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements. This contract incorporates by reference the patent and inventions rights as specified within 37 CFR § 401.14. Contractor must include this requirement in all sub-tier contracts involving experimental, developmental, or research work.

SEISMIC SAFETY

Reference: 49 CFR Part 41

In the performance of design services, the Consultant agrees to furnish a building design and associated construction specification that conform to a building code standard that provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of the design services, the Consultant agrees to furnish the Owner a "certification of compliance" that attests conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

TAX DELINQUENCY AND FELONY CONVICTIONS

Reference: Section 8113 of the Consolidated Appropriations Act, 2022 (Public Law 117-103) and

similar provisions in subsequent appropriations acts

DOT Order 4200.6 – Appropriations Act Requirements for Procurement and Non-

Procurement Regarding Tax Delinquency and Felony Convictions

The Contractor certifies:

- 1) It is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) It is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months. A felony conviction is a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 USC § 3559.

The Contractor agrees to incorporate the above certification in all lower tier subcontracts.

TRADE RESTRICTION CERTIFICATION

Reference: 49 USC § 50104

49 CFR Part 30

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror:

- is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and

3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

VETERAN'S PREFERENCE

Reference: 49 USC § 47112(c)

In the employment of labor (excluding executive, administrative, and supervisory positions), the Contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC § 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000

DISTRACTED DRIVING

Reference: Executive Order 13513

DOT Order 3902.10

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$10,000 that involve driving a motor vehicle in performance of work activities associated with the project.

EQUAL EMPLOYMENT OPPORTUNITY (EEO)

Reference: 2 CFR Part 200, Appendix II(C)

41 CFR § 60-1.4 41 CFR § 60-4.3

Executive Order 11246

Equal Opportunity Clause

During the performance of this contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identify, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in

- response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The Contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

PROHIBITION OF SEGREGATED FACILITIES

Reference: 2 CFR Part 200, Appendix II(C)

41 CFR Part 60-1

- (a) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Employment Opportunity clause in this contract.
- (b) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees that are segregated by explicit directive or are in fact

segregated on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.

(c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Employment Opportunity clause of this contract.

TERMINATION OF CONTRACT

Reference: 2 CFR Part 200, Appendix II(B)

FAA Advisory Circular 150/5370-10, Section 80-09

<u>Termination for Convenience (Professional Services)</u>

The Owner may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Owner, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

Termination for Cause (Professional Services)

Either party may terminate this Agreement for cause if the other party fails to fulfill its obligations that are essential to the completion of the work per the terms and conditions of the Agreement. The party initiating the termination action must allow the breaching party an opportunity to dispute or cure the breach.

The terminating party must provide the breaching party seven (7) days advance written notice of its intent to terminate the Agreement. The notice must specify the nature and extent of the breach, the conditions necessary to cure the breach, and the effective date of the termination action. The rights and remedies in this clause are in addition to any other rights and remedies provided by law or under this agreement.

- a) **Termination by Owner:** The Owner may terminate this Agreement for cause in whole or in part, for the failure of the Consultant to:
 - 1. Perform the services within the time specified in this contract or by Owner approved extension;
 - 2. Make adequate progress so as to endanger satisfactory performance of the Project; or
 - 3. Fulfill the obligations of the Agreement that are essential to the completion of the Project.

Upon receipt of the notice of termination, the Consultant must immediately discontinue all services affected unless the notice directs otherwise. Upon termination of the Agreement, the Consultant

must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

If, after finalization of the termination action, the Owner determines the Consultant was not in default of the Agreement, the rights and obligations of the parties shall be the same as if the Owner issued the termination for the convenience of the Owner.

- b) **Termination by Consultant:** The Consultant may terminate this Agreement for cause in whole or in part, if the Owner:
 - 1. Defaults on its obligations under this Agreement;
 - 2. Fails to make payment to the Consultant in accordance with the terms of this Agreement;
 - 3. Suspends the project for more than one hundred eighty (180) days due to reasons beyond the control of the Consultant.

Upon receipt of a notice of termination from the Consultant, Owner agrees to cooperate with Consultant for the purpose of terminating the agreement or portion thereof, by mutual consent. If Owner and Consultant cannot reach mutual agreement on the termination settlement, the Consultant may, without prejudice to any rights and remedies it may have, proceed with terminating all or parts of this Agreement based upon the Owner's breach of the contract.

In the event of termination due to Owner breach, the Consultant is entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all justified reimbursable expenses incurred by the Consultant through the effective date of termination action. Owner agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000

DEBARMENT AND SUSPENSION

Reference: 2 CFR Part 180 (Subpart B)

2 CFR Part 200, Appendix II(H)

2 CFR Part 1200 DOT Order 4200.5

Executive Orders 12549 and 12689

<u>Certification of Offeror/Bidder Regarding Debarment</u>

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Certification of Lower Tier Contractors Regarding Debarment

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must confirm each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally-assisted project. The successful bidder will accomplish this by:

- Checking the System for Award Management at website: http://www.sam.gov.
- 2. Collecting a certification statement similar to the Certification of Offeror /Bidder Regarding Debarment, above.
- 3. Inserting a clause or condition in the covered transaction with the lower tier contract.

If the Federal Aviation Administration later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000

CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS

Reference: 2 CFR Part 200, Appendix II(E)

2 CFR § 5.5(b) 40 USC § 3702 40 USC § 3704

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) of this clause, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this clause, in the sum of \$29 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this clause.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration (FAA) or the Owner shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any

such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this clause.

4. Subcontractors.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this clause.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

Reference: 31 USC § 1352 – Byrd Anti-Lobbying Amendment

2 CFR Part 200, Appendix II(I) 49 CFR Part 20, Appendix A

<u>Certification Regarding Lobbying</u>

The Bidder or Offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$150,000

CLEAN AIR AND WATER POLLUTION CONTROL

References: 2 CFR Part 200, Appendix II(G)

42 USC § 7401, et seq 33 USC § 1251, et seq

Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC §§ 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

The Contractor must include this requirement in all subcontracts that exceed \$150,000.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$250,000

BREACH OF CONTRACT TERMS

Reference: 2 CFR § 200 Appendix II(A)

Any violation or breach of terms of this contract on the part of the Contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

Owner will provide Contractor written notice that describes the nature of the breach and corrective actions the Contractor must undertake in order to avoid termination of the contract. Owner reserves the right to withhold payments to Contractor until such time the Contractor corrects the breach or the Owner elects to terminate the contract. The Owner's notice will identify a specific date by which the Contractor must correct the breach. Owner may proceed with termination of the contract if the Contractor fails to correct the breach by the deadline indicated in the Owner's notice.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

DISADVANTAGED BUSINESS ENTERPRISE

Reference: 49 CFR Part 26

Solicitation Language (Solicitations that include a Contract Goal)

Bid Information Submitted as a matter of responsiveness:

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsiveness, the Bidder or Offeror must submit the following information with its proposal on the forms provided herein:

1) The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;

- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Bid Information submitted as a matter of bidder responsibility:

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsibility, every Bidder or Offeror must submit the following information on the forms provided herein within five days after bid opening.

- The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will
 participate in the contract;
- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Solicitation Language (Race/Gender Neutral Means)

The requirements of 49 CFR part 26 apply to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

Prime Contracts (Contracts Covered by a DBE Program)

Contract Assurance (49 CFR § 26.13)

The Contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may

result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the Contractor from future bidding as non-responsible.

Prompt Payment (49 CFR § 26.29)

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) calendar days from the receipt of each payment the prime contractor receives from Owner. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Owner. This clause applies to both DBE and non-DBE subcontractors.

Termination of DBE Subcontracts (49 CFR § 26.53(f))

The prime contractor must not terminate a DBE subcontractor listed in response to the above *Solicitation Language (Solicitations that include a Contract Goal)* section (or an approved substitute DBE firm) without prior written consent of Owner. This includes, but is not limited to, instances in which the prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.

The prime contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the contractor obtains written consent from the Owner. Unless the Owner's consent is provided, the prime contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

The Owner may provide such written consent only if the Owner agrees, for reasons stated in the concurrence document, that the prime contractor has good cause to terminate the DBE firm. For purposes of this paragraph, good cause includes the circumstances listed in 49 CFR §26.53.

Before transmitting to the Owner its request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to the Owner, of its intent to request to terminate and/or substitute, and the reason for the request.

The prime contractor must give the DBE five days to respond to the prime contractor's notice and advise the Owner and the contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why the Owner should not approve the prime contractor's action. If required in a particular case as a matter of public necessity (e.g., safety), the Owner may provide a response period shorter than five days.

In addition to post-award terminations, the provisions of this section apply to preaward deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

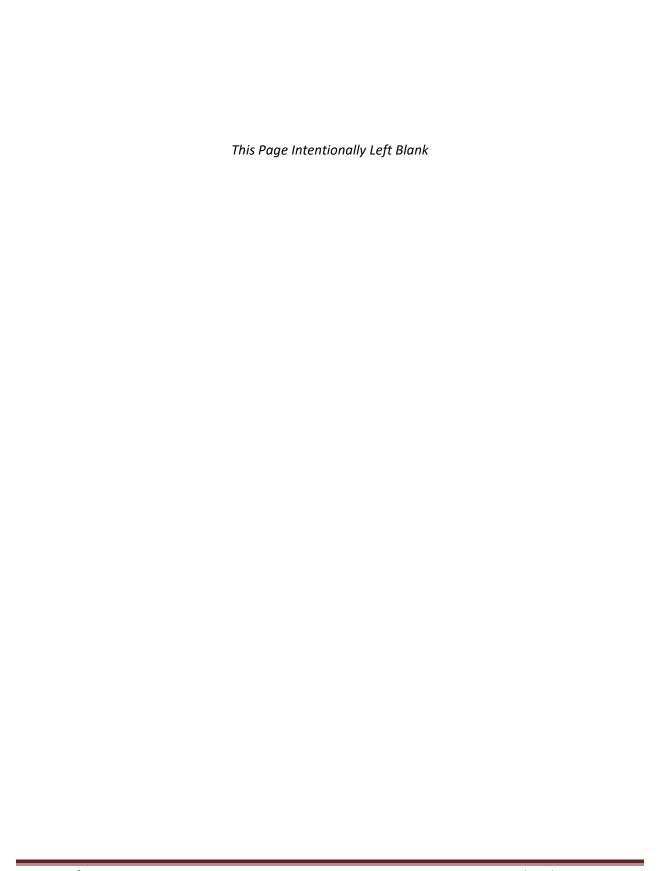


EXHIBIT J



McCLURE

ESTIMATED COST OF CONSULTANT SERVICES SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES RECONSTRUCT RUNWAY 18/36

Exhibit J

SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES RECONSTRUCT RUNWAY 18/36 ANKENY REGIONAL AIRPORT ANKENY, IOWA

PART I. ADDITIONAL DESIGN AND BIDDING SERVICES

I. Direct Salary Costs

i. Direct Galary Costs								
Title	Hou	irs				Rate		Cost
Principal		30				\$85.42	\$	2,563
Project Manager II		24				\$70.90	\$	1,702
Sr. Project Engineer IV		40				\$65.85	\$	2,634
Project Engineer II		61				\$58.00	\$	3,538
Staff Engineer I		55				\$33.98	\$	1,869
CADD Technician		44				\$35.45	\$	1,560
Survey Crew		20				\$38.68	\$	774
Project Coordinator		7				\$38.23	\$	268
Administrative Assistant		7				\$32.22	\$	226
	Total	288						
				7	Total Dire	ct Salary Costs	s_\$_	15,134
II. Labor and General A	dministrative Ov	verhead*						
Percentage of Direct Sala	ry Costs					207.09%	\$	31,342
III. Subtotal (I+II)							\$	46,476
IV. Profit								
15% of Item III							\$	6,972
V. Direct Non-Salary Ex	penses							
8.5x11		180 pages	@	\$	0.07	per page	\$	13
11x17		170 pages	@	\$		per page	\$	24
Full-Size Plots		pages	@	\$		per page	\$	_
Specs		reports	@	\$		per report	\$ \$ \$ \$ \$	_
Postage		mailings	@	\$		per mailing	\$	_
Vehicle Mileage		miles	@	\$		per mile	\$	_
Car Rental		days	@	\$		per day	\$	_
Lodging		nights	@	\$		per night	\$	-
Meals		meals	@	\$		per meal	\$	-
		_					•	
		To	otal	Dire	ct Non-S	alary Expenses	s <u>\$</u>	37
VI. Additional Costs (if	necessary)							
Electrical Subconsultant							\$	23,000
					Total Sul	ocontract Costs	\$	23,000
VII. Maximum Total Fee	(III+IV+V+VI)						\$	76,485
								,

^{*}Overhead rate is fixed for the duration of this agreement

Exhibit J

SUPPLEMENTAL AGREEMENT NO. 1 TO TASK ORDER NO. 4: DESIGN AND BIDDING SERVICES RECONSTRUCT RUNWAY 18/36 ANKENY REGIONAL AIRPORT ANKENY, IOWA

PART II. DESIGN AND BIDDING SERVICES - ELECTRICAL NAVAID DESIGN (IF NECESSARY)

I. Direct Salary Costs

							_
Title Hou					Rate		Cost
Principal	5				\$85.42	\$	427
Project Manager II	2				\$70.90	\$	142
Sr. Project Engineer IV	11				\$65.85	\$	724
Project Engineer II	6				\$58.00	\$	348
Staff Engineer I	13				\$33.98	\$	442
CADD Technician	5				\$35.45	\$	177
Survey Crew	0				\$38.68	\$	-
Project Coordinator	4				\$38.23	\$	153
Administrative Assistant	0				\$32.22	\$	-
Total	46						
			Т	otal Dire	ect Salary Costs	\$	2,413
					-		
II. Labor and General Administrative Ov	<u>/erhead*</u>					·	
Percentage of Direct Salary Costs					207.09%	\$	4,998
III. Subtotal (I+II)						\$	7,411
na = a.							
IV. Profit							
15% of Item III						\$	1,112
V. Direct Non-Salary Expenses							
8.5x11	20 pages	@	\$	0.07	per page	\$	2
11x17	30 pages	@	\$		per page	\$	5
Full-Size Plots	pages	@	\$		per page	\$	-
Specs	reports	@	\$		per report	\$	_
Postage	mailings	@	\$		per mailing	\$	_
Vehicle Mileage	miles	@	\$		per mile		_
Car Rental	days	@	\$		per day	\$	_
Lodging	nights	@	\$		per night	\$ \$ \$	_
Meals	meals	@	\$		per meal	\$	-
	To	otal	Dire	ct Non-S	alary Expenses	\$	7
VI. Additional Costs (if necessary)							
						_	
Electrical Subconsultant						\$	9,700
			•	Total Sul	ocontract Costs	\$	9,700
VII. Maximum Total Fee (III+IV+V+VI)						\$	18,230
						<u> </u>	. 5,255

^{*}Overhead rate is fixed for the duration of this agreement



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

□ Print

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?? ORIGINATING DEPARTMENT: ?? COUNCIL GOAL: City Manager Upgrade Essential Infrastructure **ACTION REQUESTED:** Resolution LEGAL: Item Reviewed by Legal Counsel SUBJECT: Consider motion to adopt a **RESOLUTION** granting a public utility easement to the City of Ankeny for the relocation of a MidAmerican Energy electric cable to the east side of SE Fourmile Drive.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

	PUBLIC OUTREACH EFFORTS:	
	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
□ Resolution		
☐ Easement Document		
Easement Plat North		
<u>□ Easement Plat South</u>		

RESOLUTION NO. 2024 -

A RESOLUTION GRANTING A PUBLIC UTILITY EASEMENT TO THE CITY OF ANKENY FOR THE RELOCATION OF A MIDAMERICAN ENERGY ELECTRIC CABLE TO THE EAST SIDE OF SE FOURMILE DRIVE

WHEREAS, the Polk County Aviation Authority (PCAA) relocated SE Fourmile Drive some years ago to facilitate the extension of the runway approach for Runway 4/22; and

WHEREAS, an electric cable was originally installed along the previous N/S alignment of SE Fourmile Drive, and

WHEREAS, the said electric cable was not relocated when SE Fourmile Drive was previously relocated; and

WHEREAS, the east side of the current SE Fourmile Drive alignment is developing as industrial/mixed use properties at this time, necessitating the need for upgraded electric service in this area, and

WHEREAS, MidAmerican Energy needs to relocate the said electric cable from the former SE Fourmile Drive alignment to the current street alignment, and

WHEREAS, to facilitate the said relocation, the City of Ankeny is requiring that a 10-foot public utility easement be established on the PCAA property located on the east side of SE Fourmile Drive, and

WHEREAS, MidAmerican Energy provided an easement document containing the standard language and stipulations for creating a public utility easement for the benefit of the City of Ankeny, and

WHEREAS, staff reviewed the easement documentation and found it to be in order.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority hereby officially grants the said Public Utility Easement to the City of Ankeny which authorizes the relocation of the electric cable to the east side of SE Fourmile Drive on the Ankeny Regional Airport.

Dated, this 9 th day of May, 2024.		
	Jeff, Wangsness, Chairperson Polk County Aviation Authority	
ATTEST:	Tone county rividuon riddioney	
Diane Klemme, Recording Secretary	-	

WHEN RECORDED RETURN TO:

City Clerk 410 W. 1st Street Ankeny, Iowa 50023

Preparer Information:

PUBLIC UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, <u>Polk County Aviation Authority</u>, of the City of <u>Ankeny</u>, County of <u>Polk</u>, State of <u>Iowa</u>, hereinafter referred to as "Grantor", in consideration of the sum of one dollar (\$1.00), and other valuable consideration, in hand paid by the City of Ankeny, Iowa, receipt of which is hereby acknowledged, do hereby sell, grant and convey unto the City of Ankeny, Iowa, a municipal corporation, in the County of Polk, State of Iowa, hereinafter referred to as "Grantee" or "City", a permanent easement under, through, and across the following described real estate:

A 10-FOOT WIDE PUBLIC UTLITY EASEMENT IN AREA "B", AS DESCRIBED IN THE ACQUISITION PLAT RECORDED IN BOOK 13479, PAGE 546 AT THE POLK COUNTY RECORDER'S OFFICE, CITY OF ANKENY, POLK COUNTY, IOWA THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE EAST 10 FEET OF THE WEST 17 FEET OF SAID AREA "B" ON GEOPARCEL 8023-32-101-007 AND GEOPARCEL 8023-32-151-002.

That the above described easement is granted unto the City of Ankeny, Iowa for the purpose of constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining the following public improvements:

Public Utility

- 1. Erection and Placement of Structures, Obstructions, Plantings or Materials Prohibited. Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City.
- 2. <u>Change of Grade Prohibited.</u> Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.
- 3. <u>Right of Access.</u> The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.

- 4. <u>Property to be Restored.</u> The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees, or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
- 5. <u>Liability.</u> Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor the property damage or any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
- 6. <u>Easement Benefit.</u> This easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
- 7. <u>Easement Runs with Land.</u> This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
- 8. <u>Consent and Subordination of Mortgage Holder(s).</u> By signing this Agreement, the undersigned lender, its successors and assigns consents to the terms of this agreement and hereby subordinates its interest in the Easement Area to the interest of the City and its successors and assigns.
- 9. <u>Approval by City Council.</u> This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

That the Grantor does hereby covenant with the said Grantee, and successor-in-interest, that said Grantor holds said real estate by title and fee simple; that it has good and lawful authority to sell and convey the same; that said premises are free and clear of all liens and encumbrances whatsoever, except as may be herein stated; that said Grantor covenants to warrant and defend the said premises against the lawful claims of all persons whomsoever, except as may be herein stated.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Signed this <u>9th</u> day of <u>May</u> , <u>2024</u> .	
Grantor:	
Ву:	
Name: <u>Jeff Wangsness</u>	
Title: Chairperson	
STATE OF IOWA, COUNTY OF	
	e me, the undersigned, a Notary Public in and for said County and
	ally known, who being by me duly sworn, did say that he is Title or ament and acknowledged that he executed the same as his voluntary and by him voluntarily executed.
	Notary Public in and for the State of Iowa

EXHIBIT 'A'
IO' PUBLIC UTILITY
EASEMENT

GEOPARCEL 8023-32-101-007 POLK COUNTY, IOWA

PREPARED FOR:

MIDAMERICAN ENERGY

PROPERTY OWNERS:

POLK COUNTY AVIATION AUTHORITY RICHARD D ASH 410 W IST ST ANKENY, IA 50023-1557

LEGAL DESCRIPTION: PROPERTY

AREA "B", AS DESCRIBED IN THE ACQUISITION PLAT RECORDED IN BOOK 13479, PAGE 546 AT THE POLK COUNTY RECORDER'S OFFICE, CITY OF ANKENY, POLK COUNTY, IOWA THAT HAS BE ASSIGNED GEOPARCEL 8023-32-101-007

LEGAL DESCRIPTION: 10' PUBLIC UTILITY EASEMENT

A 10 FOOT WIDE PUBLIC UTILITY EASEMENT IN AREA "B", AS DESCRIBED IN THE ACQUISITION PLAT RECORDED IN BOOK 13479, PAGE 546 AT THE POLK COUNTY RECORDER'S OFFICE, CITY OF ANKENY, POLK COUNTY, IOWA THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE EAST IO FEET OF THE WEST IT FEET OF SAID AREA "B".

LEGEND

---- EASEMENT LINES LOT LINES - EASEMENT LINES FOUND PROPERTY CORNER 0 SET %" I.R. WORANGE CAP #12265 I.P. IRON PIPE I.R. IRON ROD P.O.B. POINT OF BEGINNING P.O.R. POINT OF REFERENCE P.O.T. POINT OF TERMINUS MEASURED BEARING & DISTANCE М PREVIOUSLY RECORDED BEARING & DISTANCE ADDRESS



Civil Engineering Consultants, Inc.

2400 86th Street . Unit 12 . Des Moines, Iowa 50322 515.276.4884 . Fax: 515.276.7084 . mail@ceclac.com

DATE: April 26, 2024
DESIGNED BY: PJS
DRAWN BY: JDS



OF 2 57837

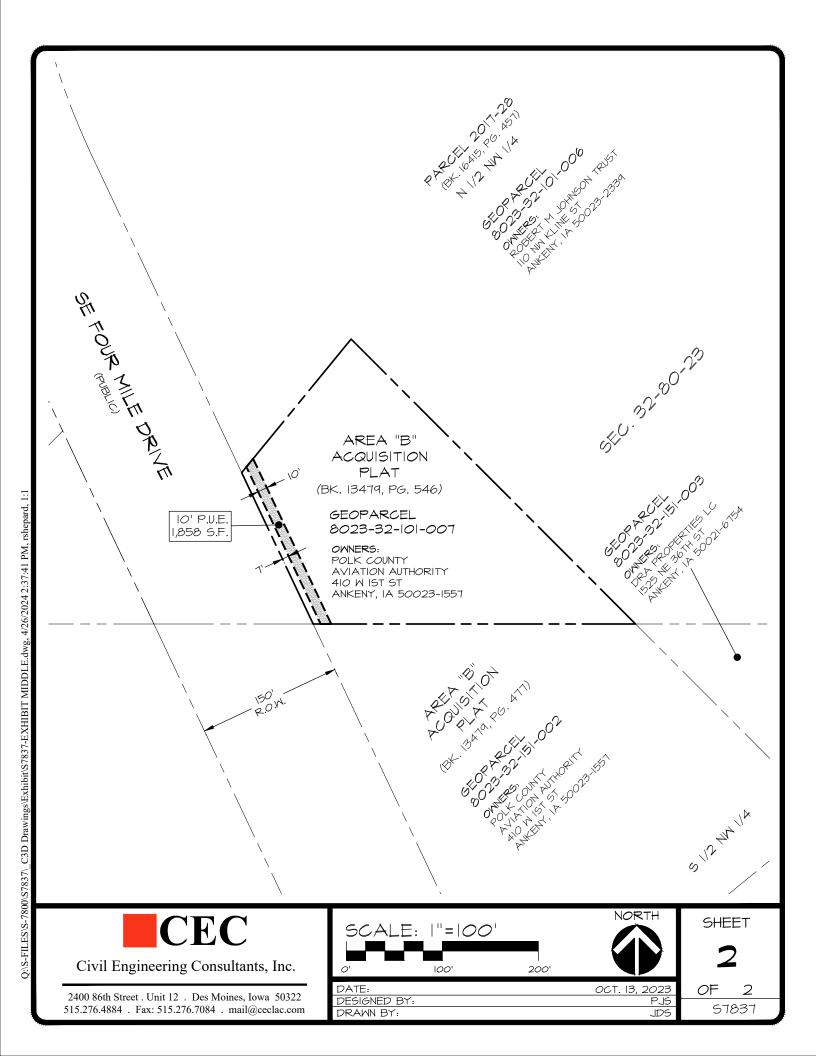


EXHIBIT 'A'

IO' PUBLIC UTILITY

EASEMENT

GEOPARCEL 8023-32-151-002 POLK COUNTY, IOWA

PREPARED FOR:

MIDAMERICAN ENERGY

PROPERTY OWNERS:

POLK COUNTY AVIATION AUTHORITY RICHARD D ASH 410 W IST ST ANKENY, IA 50023-1557

LEGAL DESCRIPTION: PROPERTY

AREA "B", AS DESCRIBED IN THE ACQUISITION PLAT RECORDED IN BOOK 13479, PAGE 546 AT THE POLK COUNTY RECORDER'S OFFICE, CITY OF ANKENY, POLK COUNTY, IOWA THAT HAS BE ASSIGNED GEOPARCEL 8023-32-151-002

LEGAL DESCRIPTION: 10" PUBLIC UTILITY EASEMENT

A 10 FOOT WIDE PUBLIC UTILITY EASEMENT IN AREA "B", AS DESCRIBED IN THE ACQUISITION PLAT RECORDED IN BOOK 13479, PAGE 546 AT THE POLK COUNTY RECORDER'S OFFICE, CITY OF ANKENY, POLK COUNTY, IOWA THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE EAST IO FEET OF THE WEST IT FEET OF SAID AREA "B".

LEGEND

---- EASEMENT LINES LOT LINES - EASEMENT LINES FOUND PROPERTY CORNER 0 SET %" I.R. WORANGE CAP #12265 I.P. IRON PIPE I.R. IRON ROD P.O.B. POINT OF BEGINNING P.O.R. POINT OF REFERENCE P.O.T. POINT OF TERMINUS MEASURED BEARING & DISTANCE М PREVIOUSLY RECORDED BEARING & DISTANCE 777 ADDRESS



Civil Engineering Consultants, Inc.

2400 86th Street . Unit 12 . Des Moines, Iowa 50322 515.276.4884 . Fax: 515.276.7084 . mail@ceclac.com

DATE: April 26, 2024
DESIGNED BY: PJS
DRAWN BY: JDS

SHEET

*O*F 2

57837



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

□ Print

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:

City Manager Strengthen Community Engagement

ACTION REQUESTED:

Resolution

LEGAL:

No Review Required

SUBJECT:

Consider motion to adopt **RESOLUTION** authorizing the submittal of two Iowa DOT Grant Applications for partial funding of the proposed North Property Line Box Hangars - Phase 2 Project at the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):
PUBLIC OUTREACH EFFORTS:
ACTION REQUESTED:
ADDITIONAL INFORMATION:
ATTACHMENTS:
Click to download
□ Resolution
DOT Grant Applications (one packet)

RESOLUTION NO. 2024-

RESOLUTION AUTHORIZING THE SUBMITTAL OF TWO IOWA DOT GRANT APPLICATIONS FOR PARTIAL FUNDING OF THE PROPOSED NORTH PROPERTY LINE BOX HANGARS - PHASE 2 PROJECT AT THE ANKENY REGIONAL AIRPORT

WHEREAS, as a condition to receiving State and Federal aid for planned capital improvement projects at the Ankeny Regional Airport, the following provisions must be met:

- Approved Airport Improvement Program Data sheets with the Sponsor's Signature and airfield project application with sponsor's signature,
- Certification that the local match exists if the grant is awarded,
- Authorization to submit the proposed projects for State or Federal Grants; and

WHEREAS, the Polk County Aviation Authority is in a position to initiate the design of the North Property Line Box Hangars – Phase 2 project to facilitate the possible construction of this project in 2025, and

WHEREAS, the scope of the said Phase 2 project includes the construction of two additional box hangars along with the adjacent concrete apron and associated utilities, and

WHEREAS, McClure Engineering Company has completed two separate Iowa DOT grant applications to facilitate possible State of Iowa Aviation (AIP) Program funding and General Aviation Vertical Infrastructure (GAVI) Program funding to assist with the financing of the said Phase 2 project at the Ankeny Regional Airport.

NOW THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority authorizes the signatures and submittals of the said grant applications to the Iowa DOT, and certifies that the local match is available for the project if the grants were to be awarded to the PCAA.

Passed and adopted this 9th day of May, 2024.

POLK COUNTY AVIATION AUTHORITY
Jeff Wangsness, Chairperson

Diane Klemme, Recording Secretary



May 1, 2024

Paul Moritz
Airport Manager
Polk County Aviation Authority (PCAA)
410 West First Street
Ankeny, IA 50023

RE: FY2025 Iowa DOT Application Package Ankeny Regional Airport

Dear Paul,

Enclosed for your review and comment is a copy of the FY2025 lowa DOT application package. After your review and approval please print out one (1) copy and sign/date each required location then submit a scanned copy of the entire application package by **4:00 pm, Thursday, May 23, 2024** in order for projects to be recommended for the lowa DOT FY 2025 program.

Please email the completed application package to Shane.Wright@iowadot.us by the due date. No late applications will be considered.

In addition, I would greatly appreciate a scanned copy sent to me at jpudenz@mcclurevision.com for our records. Please contact me at your earliest convenience at 515.964.1229 if you have any questions on the information provided.

Sincerely,

McClure

Jay A. Pudenz, P.E., LEED AP Aviation Team Leader

Enclosures



AIRPORT STATE FUNDING CHECKLIST AND APPLICATION

Please attach the following documents with your application. Airport State Funding Application Checklist Project data sheet, including a detailed cost breakdown. Use one for each project. ✓ City/Sponsor resolution that endorses the project and certifies availability of matching funds. Five-Year Capital Improvement Program (CIP) Verification that project is identified in a current airport layout plan (ALP) on file with lowa Department of Transportation Aviation (when applying for new construction of buildings or airfield expansion). Pavement maintenance program (verify the use of the pavement maintenance program provided by the loward DOT or similar program when applying for pavement preservation or reconstruction). ✓ Protective land use zoning and/or planning (please answer the following). Yes Date adopted 09/12/1998 Height zoning ☐ No ☐ Pending Land use planning/zoning Yes Date adopted 09/12/1998 Pending ☐ No Comprehensive plan adopted with airport land use included Yes ☐ No Pending Other (please explain) Provide verification that you have either updated the www.basedaircraft.com website or submitted based aircraft N - numbers to Iowa DOT Aviation. Minority Impact Statement (Iowa DOT Form 1051010

Please e-mail the signed application to: Shane.Wright@lowadot.us

Send **one signed** copy of the application materials to the address listed below.



AIRPORT STATE FUNDING APPLICATION

Airport Name: Ankeny Regional Airport				
Airport Sponsor Name: Polk County Aviation	Authority			
Contact Person: Paul Moritz	Title:_Airpo	ort Manager		
Address: 410 West 1st Street				
City: Ankeny		State:I	A ZIP Code: 50	0023
Daytime Phone: 515-965-6428	E-mail: pmoritz@	ankenyiowa.go	OV	
FAX:				
Project Description: If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
North Property Line Box Hangars - Phase 2	AIP	\$222,850	\$111,425	50%
North Property Line Box Hangars - Phase 2	GAVI	\$985,000	\$300,000	30%
The sponsor certifies that the information contain knowledge.	ned in this application is ac Airport Ma		olete to the best of	his/her
Signature of Authorized Sponsor's Representation				
Paul Moritz	Date:			
Typed Name				
e-Mail the signed application to: Shane.Wright@)iowadot.us			

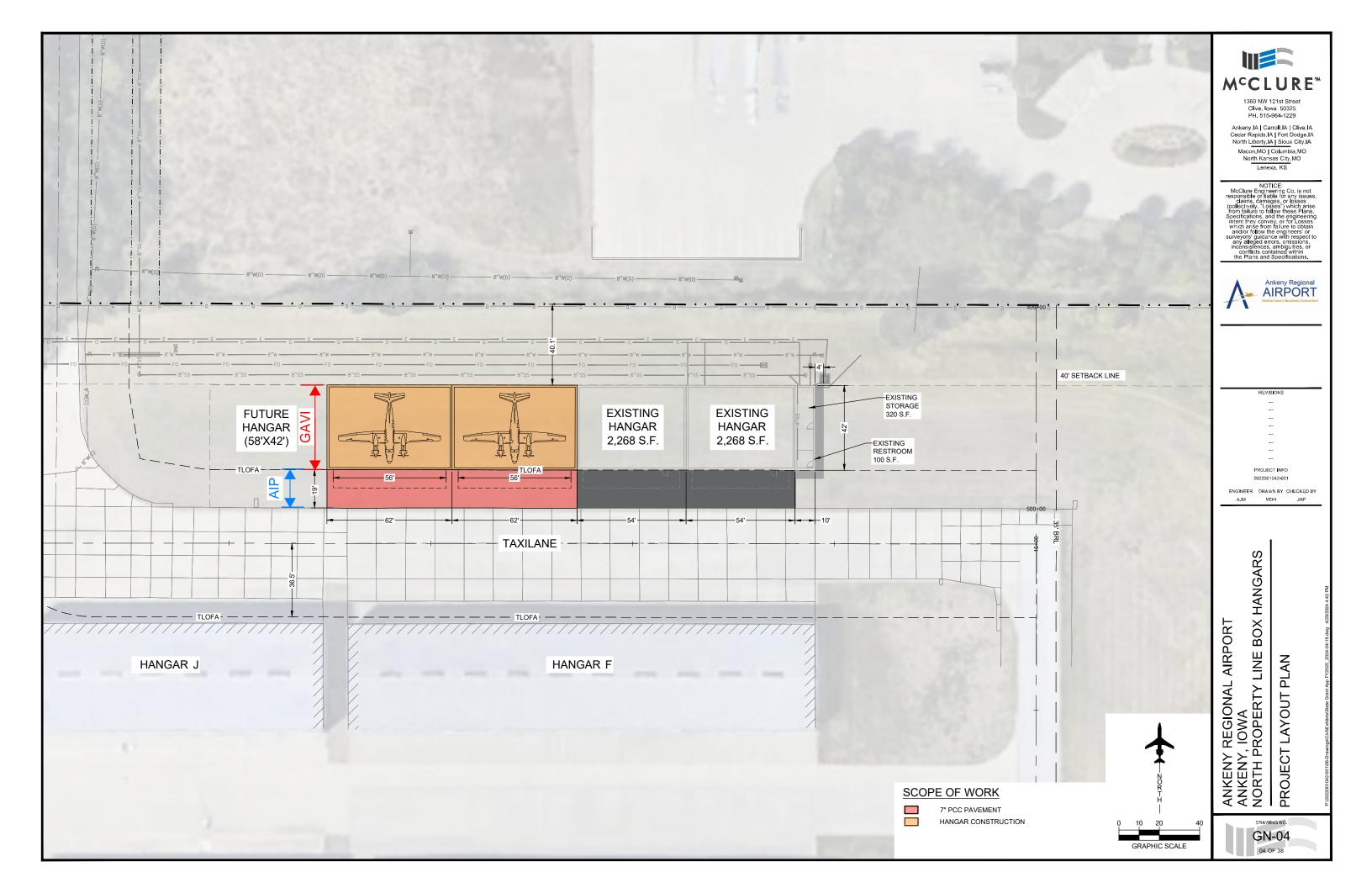


AIRPORT STATE FUNDING PROJECT DATA SHEET

Fiscal Year: 2025

Submit a separate data sheet for each project.

Airport:	Ankeny Regional Airp	ort		Date:	May 1, 2	024		
Project Type (Check one only):	✓ Airport Improvement Program (AIP) ☐ Commercial Service Vertical Infrastructure (CSVI) ☐ General Aviation Vertical Infrastructure (GAVI)							
Project Description:	lorth Property Line Box Hangars-Phase II. Site work to accommodate the construction of two (2) approximately 2'x42' box hangars on the north side of the north taxilane serving existing Hangars J&F, just south of the north irport property line. The project includes excavation, subgrade, subbase, and PCC paving for the aprons onnecting the hangars to the taxilane.							
Engineering Firm (If unknown, write unknown): McClure								
Shown on current A	irport Layout Plan (ALP) [Yes □ No	Current ALP Da	ate: Ma	arch 1, 202	1		
Sketch:	Attach caparata skatah fram	AID if applicable						
Sketch:	Attach separate sketch from		uld add two (2) boy ban	nare alo	na the north t	tavilana iust		
Project Justification (Include detailed information and data to support need):	The second phase of this multi-phased project would add two (2) box hangars along the north taxilane, just south of the airport's north property line. The additional space would help to address the airport's pressing need to accommodate aircraft storage. The utilization of existing taxilane facilities provides a greater benefit to the airport for the costs incurred.							
	See attached cost estimat	re						
Detailed Cost Estimate (Attach separate sheet if necessary):								
		Amount		Pe	rcentage			
	Total Project Cost:	\$222,850		1	00%			
	Local Share:	\$111,425		5	50%			
	Requested State Share:	\$111,425			50%			
, <u> </u>		Signa	ture					
Airport Manager Sponsor's Title								



OPINION OF PROBABLE PROJECT COST
PROJECT: ANKENY NORTH PROPERTY LINE BOX HANGARS (PHASE 2) - STATE AIP
AIRPORT: ANKENY REGIONAL AIRPORT
DATE: APRIL 2024

TEM	ITEM CODE	ITEM DESCRIPTION	UNIT	U	NIT COST	QUANTITY	COST
SITE WORK	- IOWA DOT AIP	GRANT ELIGIBLE COSTS					
1	C-102-1	INSTALLATION AND REMOVAL OF SILT FENCE	LF	\$	10.00	100.0	\$ 1,000.00
2	C-102-2	INSTALLATION AND REMOVAL OF FILTER SOCK	LF	\$	20.00	50.0	\$ 1,000.00
3	C-105-1	MOBILIZATION	LS	\$	70,000.00	1.0	\$ 70,000.00
4	C-105-2	TRAFFIC CONTROL	LS	\$	7,500.00	1.0	\$ 7,500.00
5	C-105-3	QUALITY CONTROL AND QUALITY ASSURANCE MATERIAL TESTING	LS	\$	15,000.00	1.0	\$ 15,000.00
6	C-105-4	LOCATION AND PROTECTION OF EXISTING AND NEW CABLES AND EQUIPMENT	LS	\$	5,000.00	1.0	\$ 5,000.00
7	P-152-1	UNCLASSIFIED EXCAVATION	CY	\$	35.00	200.0	\$ 7,000.00
8	P-152-2	12" SUBGRADE PREPARATION	SY	\$	15.00	320.0	\$ 4,800.00
9	IDOT 2115-1	6" MODIFIED SUBBASE	SY	\$	20.00	290.0	\$ 5,800.00
10	P-505-1	7" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$	90.00	270.0	\$ 24,300.00
11	D-701-1	8" PVC STORM SEWER, SDR-26	LF	\$	65.00	30.0	\$ 1,950.00
12	D-701-2	DOWNSPOUT CONNECTION TO EXISTING OR PROPOSED 8" STORM SEWER	EA	\$	4,500.00	2.0	\$ 9,000.00
13	T-901-1	SEEDING AND FERTILIZING	AC	\$	3,500.00	0.5	\$ 1,750.00
14	T-905-1	TOPSOILING (STRIPPING, STOCKPILING, RE-SPREADING)	CY	\$	25.00	220.0	\$ 5,500.00
15	T-908-1	MULCHING	AC	\$	3,500.00	0.5	\$ 1,750.00
16	SP-01	MISCELLANEOUS UTILITY WORK	LS	\$	15,000.00	1.0	\$ 15,000.00
					STATI	E AIP TOTAL:	\$ 176,350.00
	TOTAL ESTIMA	ATE OF PROBABLE CONSTRUCTION COST					\$ 176,350.00
	TOPOGRAPHIO DESIGN PHAS BIDDING SERV CONSTRUCTION SPONSOR ADIONAL	E ENGINEERING VICES ON SERVICES MINISTRATION TESTING (EST.) ENT APPROACH PROCEDURE DEVELOPMENT					\$2,500 \$2,500 \$15,000 \$5,000 \$17,500 N/A \$4,000 N/A
	TOTAL ESTIMA	TE OF PROBABLE PROJECT COST					\$ 222.850.00

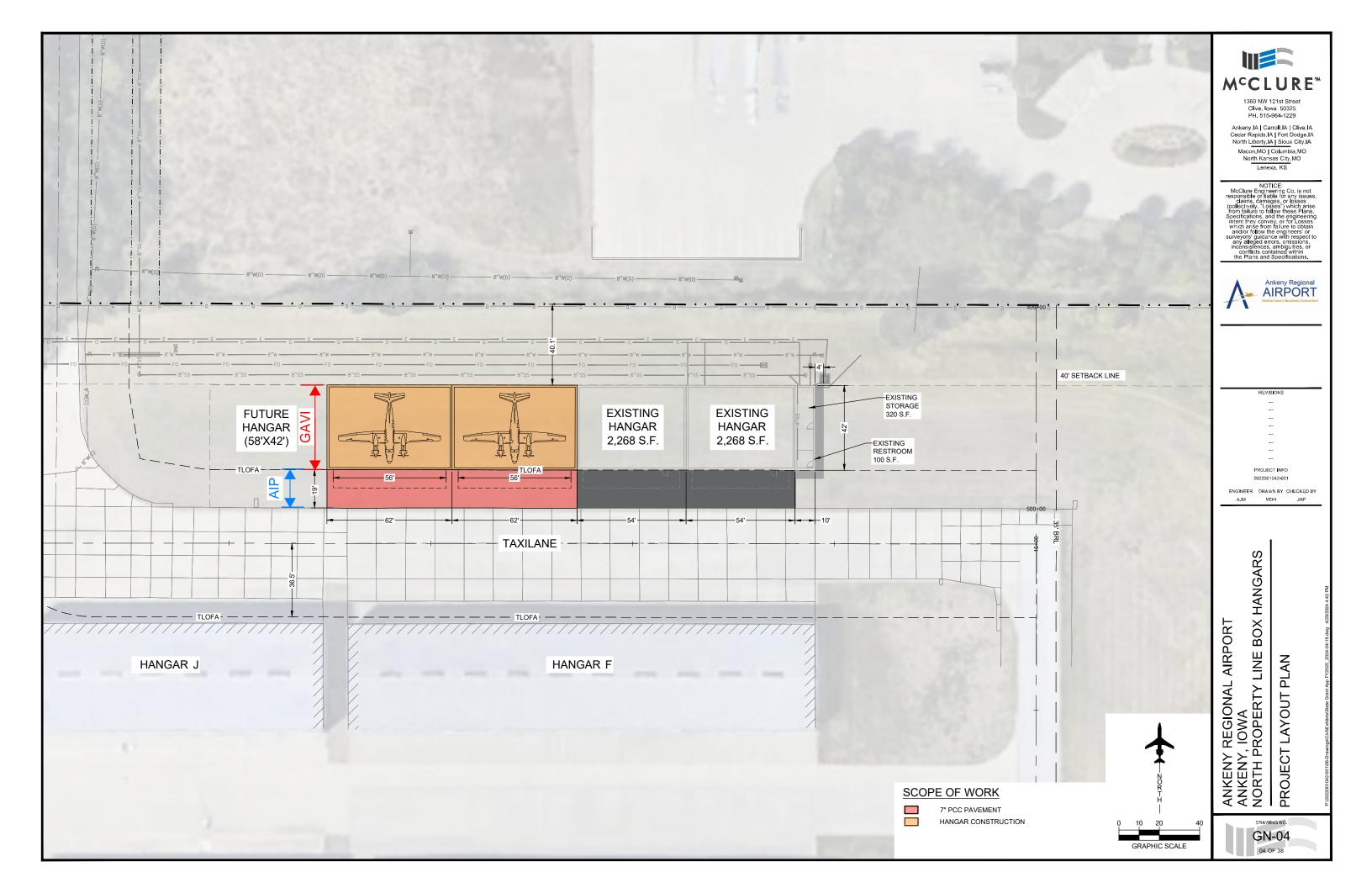


AIRPORT STATE FUNDING PROJECT DATA SHEET

Fiscal Year: 2025

Submit a separate data sheet for each project.

Airport:	Ankeny	y Regional Airp	ort		Date:	May 1, 2024			
Project Type (Check one only):	Co		Program (AIP) Vertical Infrastructure tical Infrastructure (GA						
Project Description:	box hanga	lorth Property Line Box Hangars-Phase II. Project includes the construction of two (2) approximately 56'x42' ox hangars on the north side of the north taxilane serving existing Hangars J&F. This will be Phase 2 of the orth property line hangar expansion development.							
Engineering Firm (If unknown, write u									
Shown on current Airport Layout Plan (ALP) Yes No Current ALP Date: March 1, 2021									
Sketch:	Attach sej	parate sketch from	ALP if applicable.						
Project Justification (Include detailed information and data to support need):	The second phase of this multi-phased project would add two (2) box hangars along the north taxilane, just south of the airport's north property line. The additional space would help to address the airport's pressing need to accommodate aircraft storage. The utilization of existing taxilane facilities provides a greater benefit to the airport for the costs incurred.								
Detailed Cost Estimate (Attach separate sheet if necessary):	See atta	ched cost estimat	e						
			Amount		Pe	ercentage			
	Total Pro	ject Cost:	\$985,000		1	00%			
	Local Sha	are:	\$685,000			70%			
	Requeste	ed State Share:	\$300,000		3	30%			
_			Airport N	nature Manager or's Title			_		
			SDODS	JI S I ILIE					



OPINION OF PROBABLE PROJECT COST
PROJECT: ANKENY NORTH PROPERTY LINE BOX HANGARS (PHASE 2) - GAVI
AIRPORT: ANKENY REGIONAL AIRPORT
DATE: APRIL 2024

ITEM	ITEM CODE	ITEM DESCRIPTION	UNIT	UNIT COST	QUANTITY	COST
HANGAR FO	UNDATIONS A	ND BUILDINGS - IOWA DOT GAVI GRANT ELIGIBLE COSTS				
1	13122-1	CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, SUBBASE, AND FOUNDATION (124'X42'), HYDRAULIC DOOR (56'X17' CLEAR), COMPLETE	LS	\$ 820,000.00	1	\$ 820,000.00
	•			STATE	GAVI TOTAL:	\$ 820,000.00
	TOTAL ESTIM	ATE OF PROBABLE CONSTRUCTION COST				\$ 820,000.00
	GEOTECHNICAL INVESTIGATION TOPOGRAPHIC SURVEY DESIGN PHASE ENGINEERING BIDDING SERVICES CONSTRUCTION SERVICES SPONSOR ADMINISTRATION QA MATERIAL TESTING (EST.) FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT FAA FLIGHT INSPECTION				\$5,000 \$2,500 \$75,000 \$7,500 \$70,000 N/A \$5,000 N/A	
	TOTAL ESTIMA	ATE OF PROBABLE PROJECT COST				\$ 985.000.00

VERIFICATION OF BASED AIRCRAFT STATEMENT

The Polk County Aviation Authority and the Ankeny Regional Airport verifies that we
have either updated the www.basedaircraft.com web-site or submitted based aircraft N-
numbers to the Office of Aviation

Signature		
Print		



Minority Impact Statement

Pursuant to 2008 lowa Acts, HF 2393, lowa Code 8.11, all grant applications submitted to the State of lowa that are due beginning Jan. 1, 2009, shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applications to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary. The proposed grant project programs or policies could have a disproportionate or unique positive impact on minority persons. Describe the positive impact expected from this project: Indicate which groups are impacted: ☐ Women Persons with a Disability ☐ Blacks ☐ Latinos ☐ Asians ☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other The proposed grant project programs or policies could have a disproportionate or unique negative impact on minority persons. Describe the negative impact expected from this project: Present the rationale for the existence of the proposed program or policy:

Provide evidence of consultation with representatives of the minority groups impacted:
Indicate which groups are impacted:
☐ Women ☐ Persons with a Disability ☐ Blacks ☐ Latinos ☐ Asians
☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other
The proposed grant project programs or religion are not expected to beyond dispression at an investment of
The proposed grant project programs or policies are not expected to have a disproportionate or unique impact on minority persons.
Present the rationale for determining no impact:
I hereby certify that the information on this form is complete and accurate, to the best of my knowledge.
Name:
Title:
<u>Definitions</u> "Minority Persons," as defined in Iowa Code 8.11, means individuals who are women, persons with a Disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.
"Disability," as defined in Iowa Code 15.102, subsection 12, paragraph "b," subparagraph (1): <i>b.</i> As used in this subsection:
(1) "Disability" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.
"Disability" does not include any of the following: (a) Homosexuality or bisexuality.
 (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders. (c) Compulsive gambling, kleptomania, or pyromania.
(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

□ Print

??

???
ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Upgrade Essential Infrastructure

ACTION REQUESTED:
Resolution

LEGAL:
No Review Required

SUBJECT:
Consider motion to adopt RESOLUTION authorizing the application of a Federal Grant to partially finance the design services for the Reconstruct Runway 18/36 Project at the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:			
ACTION REQUESTED:			
ADDITIONAL INFORMATION:			
ATTACHMENTS:			
Click to download			
□ Resolution			
□ FAA Grant Application			

RESOLUTION NO. 2024-

A RESOLUTION AUTHORIZING THE APPLICATION OF A FEDERAL GRANT TO PARTIALLY FINANCE THE DESIGN SERVICES FOR THE RECONSTRUCT RUNWAY 18/36 PROJECT AT THE ANKENY REGIONAL AIRPORT

FAA PROJECT NUMBER 3-19-0132-031-2024

WHEREAS, as a condition to receiving a Federal Aviation Administration grant for a capital improvement project at the Ankeny Regional Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program (previously submitted),
- Approved Application for Federal Aviation Administration Grant Assistance,
- Certification that the local match exists if the grant is awarded,
- Authorization to submit the proposed project for Federal Grants; and

WHEREAS, McClure Engineering was previously authorized to complete the design of the Reconstruct Runway 18/36 project and is currently completing the design services to facilitate a possible 2025 construction project; and

WHEREAS, an FY2024 Grant Application for Federal Assistance has been prepared and is ready for submittal to the FAA to facilitate the process for obtaining the federal funding to reimburse the PCAA for up to 90% of the costs of the said design services. .

NOW THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority authorizes the Aviation Chairperson to sign and submit an application for Federal Assistance (Form 424) and Grant Application for possible FY2024 Federal Assistance for the <u>Reconstruct Runway 18/36 Design Services</u> at the Ankeny Regional Airport and to certify that the local match is available for the project if the grant is awarded.

Passed and adopted this 9th day of May, 2024.

	POLK COUNTY AVIATION AUTHORITY
	Jeff Wangsness, Chairperson
Diane Klemme, Recording Secretary	

OMB Number: 4040-0004 Expiration Date: 11/30/2025

Application for Federal Assistance SF-424					
*1. Type of Submission:	*2. Type of Application * If Revision, select appropriate I	etter(s):			
Preapplication	New				
Application	Continuation * Other (Specify)				
Changed/Corrected Application	Revision				
*3. Date Received: 4	Applicant Identifier:				
5a. Federal Entity Identifier: *5b. Federal Award Identifier:					
State Use Only:					
6. Date Received by State :	7. State Application Identifier:				
8. APPLICANT INFORMATION:					
*a. Legal Name:					
*b. Employer/Taxpayer Identification	lumber (EIN/TIN): *c. UEI:				
d. Address:	•				
*Street 1:					
Street 2:					
*City:					
County/Parish:					
*State:					
*Province:					
*Country:					
*Zip / Postal Code	_				
e. Organizational Unit:					
Department Name:	Division Name:				
f. Name and contact information of	person to be contacted on matters involving this applica-	ition:			
Prefix: *First	Name:				
Middle Name:					
*Last Name:					
Suffix:					
Title:	Title:				
Organizational Affiliation:					
*Telephone Number: Fax Number:					
*Email:					

Application for Federal Assistance SF-424
*9. Type of Applicant 1: Select Applicant Type:
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
*Other (Specify)
*10. Name of Federal Agency:
11. Catalog of Federal Domestic Assistance Number:
CFDA Title:
*12. Funding Opportunity Number:
*Title:
13. Competition Identification Number:
Title:
14. Areas Affected by Project (Cities, Counties, States, etc.):
*15. Descriptive Title of Applicant's Project:
Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424					
16. Congressional Districts Of:					
*a. Applicant:	*b. Program/Project:				
Attach an additional list of Program/Project Congr	essional Districts if needed.				
17. Proposed Project:					
*a. Start Date:	*b. End Date:				
18. Estimated Funding (\$):					
*a. Federal *b. Applicant *c. State *d. Local *e. Other *f. Program Income *g. TOTAL					
*19. Is Application Subject to Review By State Under Executive Order 12372 Process? a. This application was made available to the State under the Executive Order 12372 Process for review on b. Program is subject to E.O. 12372 but has not been selected by the State for review. c. Program is not covered by E.O. 12372.					
*20. Is the Applicant Delinquent On Any Feder	al Debt?				
Yes No If "Yes", explain:					
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.					
Authorized Representative:					
Prefix: *First Name Middle Name: *Last Name: Suffix:	:				
*Title:					
*Telephone Number:	Fax Number:				
* Email:					
*Signature of Authorized Representative:	*Date Signed:				



Application for Federal Assistance (Development and Equipment Projects)

PART II - PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-42	24 form.		
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	Yes	No	N/A
The project is included in an approved PFC application. If included in an approved PFC application, does the application only address AIP matching share? Yes No The project is included in another Federal Assistance program. Its CFDA number is be	elow.		
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	Yes	No	N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the Sponsor proposes to apply:	e applicable	e indirect	cost rate

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

(Date) (2 CFR part 200, appendix VII).

% as approved by

Negotiated Rate equal to

De Minimis rate of 10% as permitted by 2 CFR § 200.414.

(the Cognizant Agency)

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II - SECTION C

The Sponsor hereby represents and certifies as follows:

- **1. Compatible Land Use** The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:
- **2. Defaults** The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:
- 3. Possible Disabilities There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:
- **4. Consistency with Local Plans** The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.
- **5. Consideration of Local Interest** It has given fair consideration to the interest of communities in or near where the project may be located.
- **6. Consultation with Users** In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).
- 7. Public Hearings In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.
- **8.** Air and Water Quality Standards In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)
9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:
10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]
The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests. (b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]
(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A - GENERAL

- 1. Assistance Listing Number:
- 2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT				
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required	
Administration expense				
2. Preliminary expense				
3. Land, structures, right-of-way				
Architectural engineering basic fees				
5. Other Architectural engineering fees				
6. Project inspection fees				
7. Land development				
8. Relocation Expenses				
Relocation payments to Individuals and Businesses				
10. Demolition and removal				
11. Construction and project improvement				
12. Equipment				
13. Miscellaneous				
14. Subtotal (Lines 1 through 13)				
15. Estimated Income (if applicable)				
16. Net Project Amount (Line 14 minus 15)				
17. Less: Ineligible Exclusions (Section C, line 23 g.)				
18. Subtotal (Lines 16 through 17)				
19. Federal Share requested of Line 18				
20. Grantee share				
21. Other shares				
22. TOTAL PROJECT (Lines 19, 20 & 21)				

OMB EX	PIRATION DATE: 12/31/2026			
SECTION C – EXCLUSIONS				
23. Classification (Description of non-participating work)	Amount Ineligible for Participation			
a.				
b.				
C.				
d.				
e.				
f.				
g. Total				
SECTION D. DEODOSED METHOD OF FINANCING NON FEDERAL SU	ADE			
SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SH				
24. Grantee Share – Fund Categories	Amount			
a. Securities				
b. Mortgages				
c. Appropriations (by Applicant)				
d. Bonds				
e. Tax Levies				
f. Non-Cash				
g. Other (Explain):				
h. TOTAL - Grantee share	_			
25. Other Shares	Amount			
a. State				
b. Other				
c. TOTAL - Other Shares				
26. TOTAL NON-FEDERAL FINANCING				
SECTION E – REMARKS (Attach sheets if additional space is required)				

PART IV - PROGRAM NARRATIVE

(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
2. Delients Anticipated.
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)



Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:	
Airport:	
Project Number:	
Description of Work:	

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

- 2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The sponsor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

	3	Faci	h er	mnlov	vee to h	e engaged in the performance of the work has been or will be given a copy of
	0.					red within item 1 above prior to commencement of project (2 CFR § 182.210).
		,	Yes	3	No	N/A
	4.		-			en or will be notified in the statement required by item 1 above that, as a ent under the grant (2 CFR § 182.205(c)), the employee will:
		;	a.	Abid	le by th	e terms of the statement; and
			b.		-	mployer in writing of his or her conviction for a violation of a criminal drug urring in the workplace no later than five calendar days after such conviction.
		,	Yes	3	No	N/A
	5.	rece such	ivin o co	g not	tice und ion (2 C	n Administration (FAA) will be notified in writing within 10 calendar days after ler item 4b above from an employee or otherwise receiving actual notice of CFR § 182.225). Employers of convicted employees must provide notice, le of the employee, to the FAA (2 CFR § 182.300).
		,	Yes	3	No	N/A
	6.				-	actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of nder item 4b above with respect to any employee who is so convicted:
		i	a.	term		priate personnel action against such an employee, up to and including consistent with the requirements of the Rehabilitation Act of 1973, as and
			b.	reha	bilitatio	ch employee to participate satisfactorily in drug abuse assistance or n programs approved for such purposes by a federal, state, or local health, ment, or other appropriate agency.
			Yes	;	No	N/A
	7.	_				vill be made, on a continuous basis, to maintain a drug-free workplace through ems 1 through 6 above (2 CFR § 182.200).
		,	Yes	3	No	N/A
Site	e(s)	of pe	erfo	rmaı	nce of	work (2 CFR § 182.230):
	Loc	catio	n 1			
	Nar	ne of	f Lo	catio	n:	
	Add	dress	:			
				-	oplicab	le)
		ne of dress		catio	n:	
		catio		-	oplicab n:	le)

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification				
I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.				
Executed on this day of , .				
Name of Sponsor:				
Name of Sponsor's Authorized Official:				
Title of Sponsor's Authorized Official:				
Signature of Sponsor's Authorized Official:				
I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines imprisonment or both				

Project Plans and Specifications Airport Improvement Program Sponsor Certification

Sponsor:	
Airport:	
Project Number:	
Description of Work:	

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

 The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3.		•	t is included or will be included in the pla red by the FAA (14 USC § 47107).	ns is depicted on the current airport
	Yes	No	N/A	
4.	•		itures that are ineligible or unallowable for and specifications (FAA Order 5100.38	_
	Yes	No	N/A	
5.	•	onsor req	es not use or will not use "brand name" or ests and receives approval from the FAA	• •
	Yes	No	N/A	
6.	•		es not impose or will not impose geograp ments (2 CFR §200.319(b) and FAA Ord	•
	Yes	No	N/A	
7.	qualified s	ources th	ed lists of individuals, firms or products in ensure open and free competition and to g during the solicitation period (2 CFR §3	hat does not preclude potential
	Yes	No	N/A	
8.			alternates include or will include explicit i t is free of arbitrary decisions by the spor	
	Yes	No	N/A	
9.			will be obtained from the FAA if Sponsor oct (FAA Order 5100.38, par. 3-57).	incorporates a value engineering
	Yes	No	N/A	
10.	•	•	cations incorporate or will incorporate ap t forth in the federally approved environm	•
	Yes	No	N/A	
11.	•		dings comply or will comply with the seising 5100.38d, par. 3-92)	mic design requirements of 49 CFR
	Yes	No	N/A	
12.		•	ion include or will include process contro the applicable standard:	ol and acceptance tests required for
	a. Co	onstructio	and installation as contained in Advisory	Circular (AC) 150/5370-10.
		Yes	No N/A	

	b.	•	with CSPP safety provisions has been or will be incorporated into the plans ations as a contractor requirement.
	C.	Sponsor will 5100.38, Pa	I not initiate work until receiving FAA's concurrence with the CSPP (FAA Order ar. 5-29).
	Yes	s No	N/A
and	lom	issions in the	will be physically completed without federal participation in costs due to errors e plans and specifications that were foreseeable at the time of project design (1) and FAA Order 5100.38d, par. 3-100).
	Yes	s No	N/A
Attach docu	ımer	ntation clarify	ring any above item marked with "No" response.
Sponsor's	Cer	tification	
I certify, for	the	project identi	ified herein, responses to the forgoing items are accurate as marked and
additional d	ocui	mentation for	any item marked "no" is correct and complete.
Executed or	n thi	s day	<i>t</i> of , .
Name of Sp	ons	or:	
Name of Sp	ons	or's Authoriz	ed Official:
Title of Spo	nsoı	's Authorized	d Official:
Signature of	of Sp	oonsor's Auth	norized Official:
willfully prov	vidin	g false inforn	erjury that the foregoing is true and correct. I understand that knowingly and mation to the federal government is a violation of 18 USC § 1001 (False ect me to fines, imprisonment, or both.

b. Snow Removal Equipment as contained in AC 150/5220-20.

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming

N/A

N/A

13. For construction activities within or near aircraft operational areas(AOA):

Yes

Yes

No

No

to Advisory Circular 150/5370-2.



Sponsor:

Project Number:

Airport:

OMB CONTROL NUMBER: 2120-0569 EXPIRATION DATE: 12/31/2026

Selection of Consultants Airport Improvement Program Sponsor Certification

Descri	otion of Wor	k:	
with the Progra are des provide	C § 47105(de statutory a m (AIP). Ge scribed in 2 ed they are e	ind admi neral red CFR §§ equivale	zes the Secretary to require certification from the sponsor that it will comply nistrative requirements in carrying out a project under the Airport Improvement quirements for selection of consultant services within federal grant programs 200.317-200.326. Sponsors may use other qualifications-based procedures at to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, and Planning Consultant Services for Airport Grant Projects.
Except require confirm based perform	ments of the nation of the on the certif nance. This able statutor	tion state e constru certifica ication s list is no	ements below marked as not applicable (N/A), this list includes major ction project. Selecting "Yes" represents sponsor acknowledgement and tion statement. The term "will" means Sponsor action taken at appropriate time attement focus area, but no later than the end of the project period of a comprehensive and does not relieve the sponsor from fully complying with a ministrative standards. The source of the requirement is referenced within
1.	•		Iges their responsibility for the settlement of all contractual and administrative f their procurement actions (2 CFR § 200.318(k)).
	Yes	No	N/A
2.			ent actions ensure or will ensure full and open competition that does not ition (2 CFR § 200.319).
	Yes	No	N/A
3.	Sponsor h	as exclu	ded or will exclude any entity that develops or drafts specifications,

requirements, or statements of work associated with the development of a request-forqualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

N/A

Yes

No

4.	The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).			
	Yes	No	N/A	
5.	Sponsor has	public	ized or will publicize a RFQ that:	
	a. Solid	its an	adequate number of qualified sources (2 CFR § 200.320(d)); and	
	b. Iden	tifies al	ll evaluation criteria and relative importance (2 CFR § 200.320(d)).	
	Yes	No	N/A	
6.	•		or will base selection on qualifications, experience, and disadvantaged participation with price not being a selection factor (2 CFR § 200.320(d)).	
	Yes	No	N/A	
7.	individuals or	r firms	d or will verify that agreements exceeding \$25,000 are not awarded to suspended, debarred or otherwise excluded from participating in federally CFR §180.300).	
	Yes	No	N/A	
8.	A/E services	coveri	ng multiple projects: Sponsor has agreed to or will agree to:	
			m initiating work covered by this procurement beyond five years from the date (AC 150/5100-14); and	
			right to conduct new procurement actions for projects identified or not the RFQ (AC 150/5100-14).	
	Yes	No	N/A	
9.	Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).			
	Yes	No	N/A	
10.	10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).			
	Yes	No	N/A	
11.	•		red or will prepare a record of negotiations detailing the history of the , rationale for contract type and basis for contract fees (2 CFR §200.318(i)).	
	Yes	No	N/A	
12.	. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)			
	Yes	No	N/A	

- 13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
 - a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
 - b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
 - c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of . . .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official:

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:		
Airport:		
Project Number:		
Description of Work:		

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

The sponsor or sub-recipient maintains a written standards of conduct governing conflict of
interest and the performance of their employees engaged in the award and administration of
contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such
standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of
such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by
contractors or their agents.

Yes No

Yes No		
Attach documentation clarifying any above item marked with "no" response.		
Sponsor's Certification		
I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.		
Executed on this day of , .		
Name of Sponsor:		
Name of Sponsor's Authorized Official:		
Title of Sponsor's Authorized Official:		
Signature of Sponsor's Authorized Official:		
I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.		

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any

parties to sub-agreements (2 CFR § 200.318(c)).

known potential conflict of interest (2 CFR § 1200.112).

Yes

No

accept gratuities, favors or anything of monetary value from contractors, potential contractors, or



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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Print

??	ORIGINATING DEPARTMENT: COUNCIL GOAL:	??			
	ACTION REQUESTED:				
	LEGAL:				
	SUBJECT:				
	HDR Environmental Assessment: Wetlands Jurisdictional Determination				
	EXECUTIVE SUMMARY:				
	FISCAL IMPACT: ??No				
	STAFF RECOMMENDATIONS:				
	PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):				

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
No Attachments Available		



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: ??
City Manager Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Project Update: Taxiway D Apron and Access Roadway Paving - Phase 4

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
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ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Deliver Exceptional Service

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Project Update: Interstate and Entry Monument Signs

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
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ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Deliver Exceptional Service

ACTION REQUESTED:

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:
Casey's Taxiway D Hangar Concept: Above-Ground Fuel Tank

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

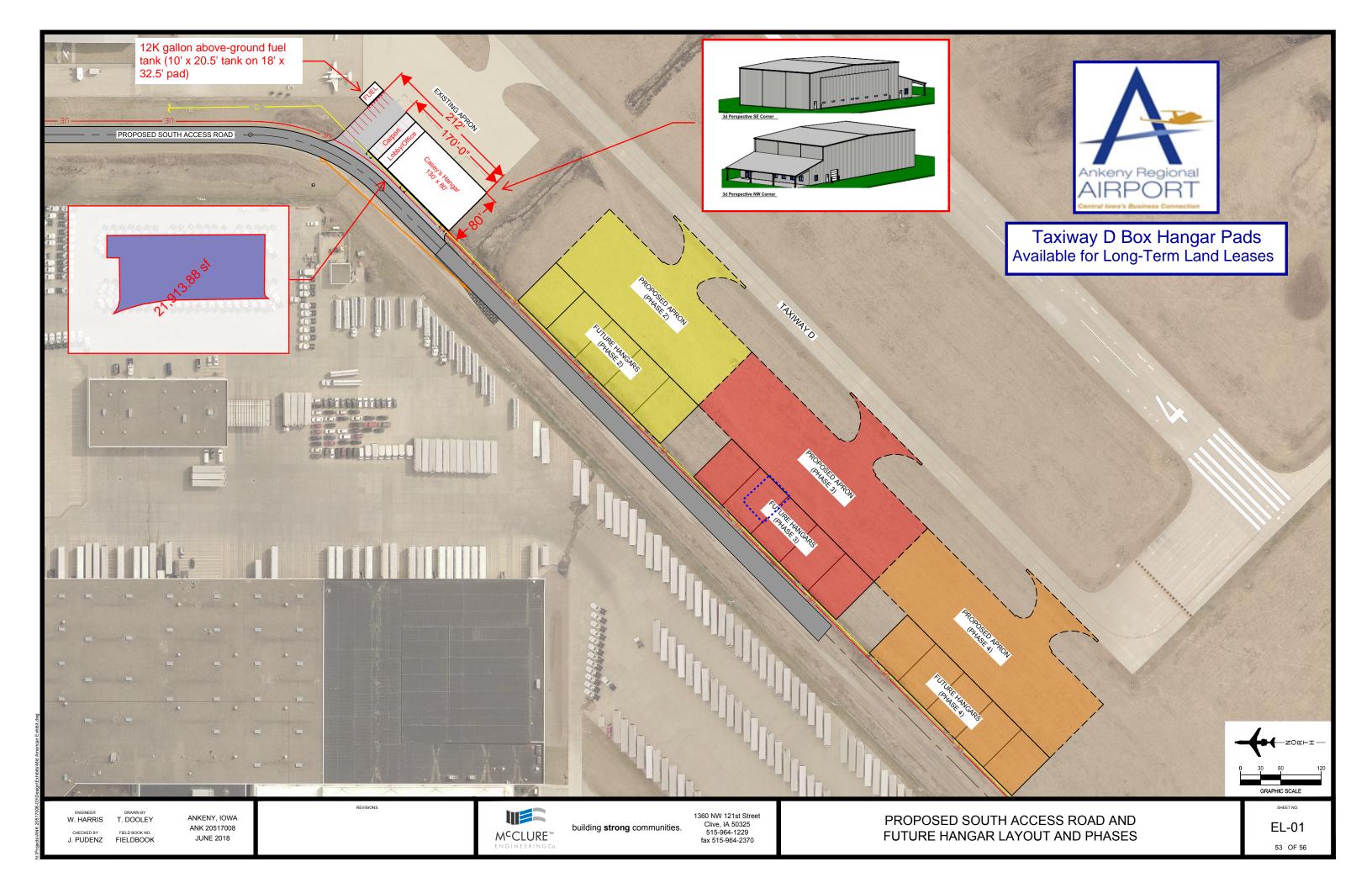
STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED: ADDITIONAL INFORMATION: ATTACHMENTS:

Conceptual Layout





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL: ??
City Manager Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Dumpster Enclosure for Solid Waste Disposal: Request by Exec 1

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED: ADDITIONAL INFORMATION: ATTACHMENTS: Click to download D Dumpster Abuse





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Deliver Exceptional Service

ACTION REQUESTED:

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:
Ankeny Regional Airport Special Events Policy: Possible Revision

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED: ADDITIONAL INFORMATION: ATTACHMENTS: Click to download D Draft Revisions

ANKENY REGIONAL AIRPORT SPECIAL EVENTS POLICY Polk County Aviation Authority Ankeny, Iowa

PURPOSE:

The Polk County Aviation Authority (Authority) has approved and adopted this policy and application process for permitting special events of an aeronautical nature to occur at the Ankeny Regional Airport (Airport), including on airport property, and in both privately owned and leased buildings, while maintaining responsibility for the safe and efficient operation of the Airport.

BACKGROUND:

While The principal use and purpose of the Airport is for aeronautical to support aviation activities. The Authority reserves the right to issue permits for special events to take place at the Airport, including on Airport property, and in both privately owned and leased buildings. including non-aeronautical activities. When granting these permits, the Authority is not allowed to cause or permit any activity or action which would interfere with normal and routine aviation activities without prior approval of the Federal Aviation Administration (FAA).

Furthermore, as a condition of accepting construction grants from the federal government, the Authority is required to maintain a fee and rental structure for the facilities and services at the Airport which will make the Airport as self-sustaining as possible.

The Authority is committed to operating the Airport under a philosophy of public service and to being a good neighbor to the surrounding communities and their residents. In granting permits for special events, the Authority promotes an interest in aviation and increased awareness of the Airport facilities and services. to attendees of the permitted activities.

DEFINITIONS:

For the purpose of this policy, the following definitions apply:

- 1. Aeronautical Activity: An activity or event that supports aviation or the Airport and/or is regulated or governed by the Federal Aviation Administration. This also includes the use of lighter-than-air craft (hot air balloons, blimps, etc.) that may be tethered or anchored to the ground or other fixed or stationary objects.
- 2. Lights and/or Lighting: Any lighting that is not a permanent fixture on the Airport or an Airport building including any movable or repositioned lighting.
- 3. Loud Music or Public Address Announcements: Any music or announcements that can be heard beyond the perimeter fence of the Airport regardless of the location of the music or announcement being generated.
- 4. Person: Any individual, partnership, corporation, association, joint venture, organization, group or duly authorized representative thereof.
- 5. Non-Aeronautical Activity: An activity or event that does not support aviation or the Airport and/or is not regulated or governed in any manner by the Federal Aviation Administration.
- 6. Special Events: An activity or event held on or over the Airport, including in both privately owned and leased buildings, which has the potential to interrupt the normal principal use and purpose of the Airport especially when a large number of participants or spectators are anticipated to participate and/or attend. This includes potential impacts on the neighborhoods surrounding the Airport and the roadways leading to and from the Airport. A special event could be an aeronautical activity or a non-aeronautical civic activity including eivic,

charitable, educational, religious, non-profit or similar purpose. This does not pertain to press conferences, press briefings, or similar type events.

PERMITTED USES:

The intent of the Authority is to issue permits for Special Events at the Airport as defined in 6. above only if the Special Event supports aviation activities or the Airport and/or is regulated or governed in any manner by the Federal Aviation Authority. Non-aeronautical private events that do not promote or support aviation and/or the Airport will generally not be permitted. These non-aeronautical activities include wedding receptions, individual business gatherings, anniversary parties, graduation receptions, musical events, non-aviation club meetings.

Use of the space is restricted to the event specifically stated in the application, or any activities normally associated with such an event. No person shall utilize any portion of the Airport, including in both privately owned and leased buildings, for any special event except as authorized by the Authority. In addition, no person shall use any structure or facility on the Airport, either directly or indirectly for the conduct or promotion of, or solicitation for any business, trade, or commercial activity; or for any revenue producing or fund-raising purpose, except under the terms and conditions of a lease, license, contract or permit or written authorization issued by the Authority. Authorized tenants of the Airport may be permitted to use their facilities for special event activities after making application for and receiving approval by the Authority for these special event activities.

Approval by the Authority for special event activities is done on a case-by-case basis. The Authority has the right to restrict the use of its facilities, including the time of use and the noise generated, and to discontinue use of its facilities by persons not complying with the terms and conditions of any required permits or for public safety or security reasons. The Authority reserves the right to modify this policy from time to time on a case-by-case basis.

AGREEMENTS:

Persons requesting use of the Airport for a special event activity must first submit a Special Events Application to the Airport Manager for approval by the Authority. The Authority may also require indemnification, insurance certificates and deposits as part of the application. Once approved and signed by the Authority, the application and its supporting documents will act as a formal binding agreement between the parties.

SPECIAL EVENT PERMIT FEE SCHEDULE:

Deposit: \$200

Event permit fee per day: \$200

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

Event permit fees may be waived for special events held inside privately owned or leased buildings, although if an event is planned for both inside and outside the privately owned or leased buildings event permit fees shall apply.

Registered 501(c)(3) non-profit organizations may be eligible for a 50 percent discount on event permit fees.

A deposit is to be included with the application. The deposit will be returned to the applicant if the application is denied or following the next regular Authority meeting after the event provided the facility is returned to satisfactory condition. If repairs or damages occur to the facility, the deposit will be retained.

Event permit fees are to be paid at least fourteen (14) days prior to the event and submitted with the required certificates of insurance. If the event is cancelled by mutual consent of both parties at least fourteen (14) days prior to the event all fees paid will be fully reimbursed. If the event is cancelled within fourteen (14) days of the event, the Authority will reimburse the event permit fee but reserves the right to retain the deposit as a cancellation fee.

In addition to the permit fee listed above, the Airport Manager reserves the right to charge for direct expenses, personnel reimbursement expenses, expenses to restore the facilities to their original state, and expenses due to damage during the use of its facilities.

CERTIFICATE OF INSURANCE REQUIREMENTS:

Proof of insurance is required for all special events and shall be provided at least fourteen (14) days prior to the event. The certificate shall cover the entire time for which the permit is issued, including move-in dates and move out dates, and shall include, at a minimum, a liability policy for bodily injury to any one person or for any one accident in the amount specified below, according to the type of event.

- 1. Low Risk Event: Non-aeronautical event with little or no impact on the public minimum liability limit \$1,000,000.
- 2. High Risk Event: Events requiring street closures, events that expect large crowds, multi-day events, and aeronautical events minimum liability limit \$10,000,000.

The Authority reserves the right to require additional or lesser amounts of insurance depending on the planned activities.

The certificate of insurance shall name Polk County Aviation Authority, its Board Members, officers, employees, agents and volunteers as additional insured with respect to liability arising out of the insured's work and/or services performed at the special event. This coverage shall be primary to the additional insured and not contributing with any other insurance or similar protection available to the additional insured, whether available coverage be primary, contributing or excess.

The following information must be included on the certificate of insurance:

- 1. List the name, date and location of the event in the description of operations section.
- 2. The following address must appear in the certificate holder section:

Polk County Aviation Authority 410 West First Street Ankeny, IA 50023

- 3. The contact person's name, phone number and e-mail address is required.
- 4. Endorsements, as required, shall be included with the certificate of insurance to evidence that the policy has been endorsed.

The Authority may also require a Governmental Immunities Endorsement which must read: 1. Non-Waiver of Government Immunity: The insurance carrier expressly agrees and states that the purchase of this policy and the inclusion of the Polk County Aviation Authority as an additional insured does not waive any of the defenses of governmental immunity available to the Polk County Aviation Authority under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. 2. Claims Coverage: the insurance carrier further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as may be amended from time to time. 3. Assertion of Government Immunity: The Polk County Aviation Authority shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurance carrier. Nothing contained in this endorsement shall prevent the carrier from asserting the defense of governmental immunity on behalf of the Polk County Aviation Authority. 4. Non-Denial of Coverage: The insurance carrier shall not deny coverage under this policy and the insurance carrier shall not deny any of the rights and benefits accruing the

Polk County Aviation Authority under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the Polk County Aviation Authority. 5. No Other Change in Policy: The insurance carrier and the Polk County Aviation Authority agree that the above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

NON-AUTHORITY PERMITS AND LICENSES:

It is the responsibility of the Person submitting this application to obtain any and all permits or licenses that are required and issued by the State of Iowa, Polk County, or the City of Ankeny, such as permits and licenses for special events, noise, food sales and/or distribution, alcohol sales and/or distribution, or motor vehicles. Special events may also require public safety coordination with the City of Ankeny Police Department and/or Fire Department. All non-Authority permits and licenses must be approved and received prior to the use of the Airport facilities.

The Authority is not responsible for any costs associated with the application or acquisition of any permits, including if the special event application is denied.

The Authority is not responsible for illegal or irresponsible use or sale of alcohol during the permitted use of the facilities.

RESTRICTIONS ON USE OF FACILITIES:

The Authority reserves the right to limit the hours of activities, the volume of music/noise generated, the number of amplified speakers and the lighting for all activities conducted by the Person requesting use of its facilities. External speakers must face toward the center point of the Airport and inside speakers in a hangar location must face toward the inside of the hangar. Lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the Airport. Certain airport events, such as airport emergencies, will take priority and may prompt the Airport Manager or Fixed Base Operator to restrict the use of facilities immediately if public safety or other operational concerns warrant. In the event it halts production, the Airport Authority shall not be responsible for any damages or losses that might be incurred by the rental party.

All activities will be restricted to the following hours:

- 1. No loud music or public address announcements before 7:00 a.m.
- 2. Events may not start before 7:00 a.m.
- 3. All events must conclude by 11:00 p.m.
- 4. Aerial lighting must be approved prior to use.

No person holding an event shall, on the grounds of race, color, national origin, or any category or classification protected by State or federal law discriminate or permit discrimination against any person or group of persons in any manner prohibited by the Regulations of the Office of the Secretary of Transportation.

Date received by the Authority:by:	_
Ankeny Regional Airport Special Events Application	
This application must be approved by the Authority prior to any special events held on Ankeny Regional Airport property. Return the completed application to: Polk County Aviation Authority, Attn: Airport Manager, 410 West First Street, Ankeny, IA 50023-1557.	
Include a refundable \$200 deposit check with the application.	Ankeny Regional

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

Central lowa's Business Connection

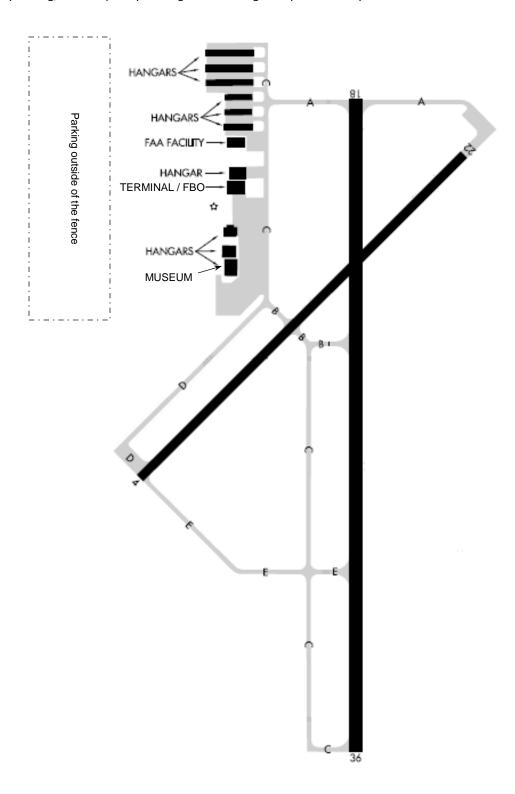
If your event entails multiple venues/activities, please add additional sheets as necessary to

provide detailed information. All event applications are subject to approval by the Airport Manager or his/her
designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration
(FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including
insurance requirements. Refer to the contacts list for questions.

General Information:

Name of event							
Day and date of event				New event?	Yes No	Returning event?	Yes No
Location where event will be held							
Description of event							
Sponsor or hosting organization							
and phone number							
Name and mailing address							
of local contact person							
Daytime	Mobile	Mobile			Fax #		
phone #	phone #		rax#				
E-mail							
Event start time	Event end time			ean-up must be			
Set-up start	Tear-down end		any remain	ing trash or e	quipment		
date and time	date and time			will be billed	d to the organiz	ers	
Name of event contractor,							
if applicable							
What type of audience is							
the event planned for?							
Anticipated number of							
Participants:	Spectators:			Adult volu	nteers:		
Are there fees for the participants or spectators?		Yes No	Will fees be	collected c	on site?	Yes No	

Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.



Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any of the following sound systems or temporary lighting:
Amplified sound/speakers Public address system Recorded music Live music
Temporary outside lighting Temporary indoor lighting Spot light of any kind
Tents/Canopies/Stages: The use of temporary structures may require a tent permit from the City of Ankeny Planning and Building Department, application must be received a minimum of five (5) business days prior to the event. The use of such structures may be limited in some areas due to underground utilities and irrigation systems. Tent ropes and guy lines shall not be tied or anchored to trees, monuments, railings, fences, signs, light poles, or airport navigational structures, runway lights or taxiway lights.
Please indicate if any of the following will be used at the event:
Tent, size: Canopy, size:
Stage Bleachers Bandwagon/Trailer Other:
Concessions: Food vendors must contact Polk County Public Health (515-286-3798) in advance of the event for any required permits and guidelines. Any required permits must be displayed at the event.
Will food or beverages be served at the event? NO YES If yes, please indicate if the food will be:
Cooked or prepared on-site? Cooked over an open flame? Catered in?
Please list the types of food or beverages that will be available:
Are you requesting approval to offer other items for sale at the event? If yes, what:
Alcohol and Tobacco: The sale of alcohol requires a license from the State of Iowa Alcoholic Beverages Division. This application must be completed online at least forty-five (45) days prior to the event. A liquor license is required for the sale of alcohol; the presence of any hard liquor; if an admission fee is being charged; if you are otherwise recouping costs for the event; or if the event is exclusive and not open to the public.
Are you requesting that alcohol be served at the event? NO YES
All facilities at the Airport are non-smoking.
Restrooms: Will additional restroom facilities be brought to the event site? NO YES How many?
Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-

up of the area immediately following the event, including trash removal, is the responsibility of the applicant.

Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, inc	lude phone number:
List who will be responsible for removal of trash from the even	ent site, include phone number:
Airport Utilities: Limited water and electrical power are avail utility use and will be payable upon approval of the permit responsibility of the applicant. Please indicate your source for	. Additional generator power or water supply is the
Electrical power:	
Water:	
Vehicle Loading/Unloading: Vehicles cannot be left unattend loading or unloading around the terminal, you will need to times.	
Are you requesting that vehicles be permitted to load/unload	near the terminal? NO YES
If yes, please indicate the locations and times:	
Public Safety/Security: Public safety officials may be required the FAA. If required, it is the responsibility of the event organiand/or Fire Departments to arrange the necessary public saffor the necessary staff to oversee such events.	zers to work with the City of Ankeny Police Department
Any events requesting access to the Airport Area of Operadditional security measures in place.	ation will be approved on a case-by-case basis with
By signing this event application, the applicant agrees and violate any laws, ordinances or statutes. The Police Departm safety or order, to terminate the event without notice.	
Applicant's printed name:	
Applicant's signature:	
Date:	
Important Contacts:	
Airport Manager, Paul Moritz: (515) 965-6428	Ankeny Police Department: (515) 289-5240
Fixed Base Operator, Exec 1 Aviation: (515) 965-1020	Ankeny Fire Department: (515) 965-6469
Ankeny City Clerk: (515) 965-6400	Polk County Public Health: (515) 286-3798
Ankeny Planning & Building Department: (515) 963-3520	Iowa Alcoholic Beverages: www.iowaabd.com

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Anken Regional Airport. Please check any that apply.
FULL closure of the airport PARTIAL closure of the airport NO closure
The location of the event will interfere with the normal operation of the airport. If yes, is an alternat location available that will not interfere with the normal operation of the airport? Please attach a maindicating the proposed alternate location.
There are possible significant adverse impacts to the aviation community. If yes, are there other airport
in the area available to handle diverted air traffic? Which:
There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted
If yes, which:
Special precautions will need to be taken to prevent damage to airport property. If yes, what:
There are financial or other benefits that will result from this event. If yes, what:
Additional public safety officials should be on-site for this event. Explain:
This event will require special communications:
NOTAMS:
Airport tenants:
Others:
Other items the FBO would like the Authority to consider:
The FBO recommends approving this event YES NO
Form completed by:

To be Completed by the Polk County Aviation Authority

X	_ This application is approved subject to obtaining all required permits, insurance and FAA approvals.
	_ This application is approved with the following modifications or additional requirements:
	_ This application is denied.
PERMIT	FEE: \$
CERTIFIC	CATE OF INSURANCE REQUIREMENTS:
	X Governmental Immunities Endorsement is required.
PUBLIC S	SAFETY: Additional public safety officials are required for this event:
	Police Department or private security officers
	Fire Department personnel
	Emergency Medical Services personnel
POLK C	COUNTY AVIATION AUTHORITY
	Pem,
Signed	
Ву:	Paul Moritz – Airport Board Manager Date:
Office us	se:
	Event permit fee received

 Certificate of insurance received
 FAA notified
 FAA approval received
 Deposit returned Deposit retained



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

City Manager

Strengthen Community Engagement

ACTION REQUESTED:

LEGAL:

No Review Required

SUBJECT:

July Monthly Meeting: Conflict with Fourth of July Holiday

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
No Attachments Available		



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

Print

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? ORIGINATING DEPARTMENT:	COUNCIL GOAL:	??
City Manager	Exercise Financial Discipline	
ACTION REQUESTED:		
LEGAL:		
No Review Required		
	SUBJECT:	
Update: Management Agreement and FBO	O License Review by AMCG	
EXI	ECUTIVE SUMMARY:	
FIS	SCAL IMPACT: ??No	
STAFF	F RECOMMENDATIONS:	

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

	ACTION REQUESTED:	
	ADDITIONAL INFORMATION:	
	ATTACHMENTS:	
Click to download		
No Attachments Available		



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 9, 2024 5:00 PM

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?? ORIGINATING DEPARTMENT: COUNCIL GOAL:
City Manager Exercise Financial Discipline

ACTION REQUESTED:

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:
T-Hangar Lease Review: Scott Hogue

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download Lease Document Dave K Research Flight Aware Records

HANGAR and GROUND SPACE LEASE

Agreement made by and between the Polk County	, Aviation Authority, 410 West First Street, Ankeny, Iowa 50023,
nerein referred to as Lessor, and Scott Hogue	the same simple address at
	herein referred to as Lessee.
327 NE 28th St Ankeny IA 50021	
Primary Phone: <u>(515)</u> 779-2447	Alternate Phone:
E-mail: rshogue12@gmail.com	
Airplane Make and Model: RV-7A	
Type of Aircraft: ☑ Single-engine ☐ Multi-engine ☐	Jet ☐ Helicopter ☐ Glider ☐ Other:
Airplane Identification Number: N174MT	:
Is this aircraft sometimes stored at another airport?	□ No AYes
If "Yes", approximately what percent of time will it be	kept at the Ankeny Regional Airport? 75% %
SECTION ONE – HAN	IGAR AND GROUND SPACE
Lessor leases to Lessee that portion of the airport together with the other improvements currently located or	premises described as follows: Hangar # A-06 n such premises.

Lessee shall not park cars, vans, trucks or other vehicles on the Airport other than in designated parking areas or in the leased premised while Lessee is flying its aircraft. Lessee's right to drive on the Airport property shall be governed by City of Ankeny, Polk County Aviation Authority and United States Homeland Security statutes, regulations, rules and directives.

SECTION TWO - TERM

Subject to earlier termination as provided below in this agreement, the initial term of this agreement shall be the period commencing on January 1st, 2024 and ending on December 31st, 2024. This agreement shall immediately terminate in the event that Lessee does not have an airworthy plane in the hangar within ninety (90) days after commencement of this agreement. Provided, however, if Lessee is using the hangar to finish building a plane, Lessee may continue to lease the hangar for the initial term under the terms and conditions herein. An extension in the event the plane has not been issued a tail number by the end of the initial term may be requested with a showing of progress toward completion and a firm completion date.

In the event Lessee requests early Lease termination, Lessee will be required on the date of requesting Lease termination to: (1) not be in default under the Lease; and (2) tender a check for three months rental payments or the remainder of the Lease term, whichever is less. Provided, however, in the event that a replacement Lessee is found for the hangar Lessee shall be required to pay rental payments only until commencement of the term of the replacement Lessee.

SECTION THREE - RENTALS AND CHARGES

At the time of execution of this Lease Agreement, Lessee shall pay to Lessor the sum of **One Hundred Ninety-Five Dollars (\$195.00)** to be held and disbursed as a rental deposit.

Upon the termination of this Lease, absent any damages beyond the normal wear and tear to the leased premises, failure to return keys requiring an expense to rekey, and absent any default or violation of the provisions of this Lease which allows Lessor to retain all or part of the security deposit, Lessor shall refund Lessee's security deposit in accordance with applicable state and local laws. In the absence of any state or local laws regarding the returning of security deposits, and upon the above conditions being met, Lessor shall refund Lessee's security deposit within thirty (30) days of the date of termination of this Lease. Also, in the absence of any state or local laws, if Lessee gives Lessor an incorrect or incomplete forwarding address, or if Lessee does not give Lessor a forwarding address, and Lessor is unable, after reasonable

investigation, to determine Lessee's new mailing address within sixty (60) days from the date of termination of the Lease, the security deposit shall become the unconditional property of the Lessor.

Lessee agrees to pay Lessor for the exclusive use of the Tee-hangar the sum of **Two Thousand Three Hundred Forty Dollars (\$2,340.00) per annum**, computed at the rate of **One Hundred Ninety-Five Dollars (\$195.00) per month**. Rentals under this section shall be paid in advance in monthly installments due and payable no later than the first day of each month, and if not received by said date are delinquent.

In the event of continued possession by Lessee, beyond the expiration of its tenancy (and absent a written agreement by both parties for an extension of this lease, or for a new lease) Lessee shall pay rent in a monthly amount equal to One Hundred Fifty Percent (150%) of the monthly rental amount.

In the event the leased premises or the means of access thereto shall be damaged by fire or other cause, the rent shall not abate, provided that the hangar is not rendered untenantable by such damage. In the event the leased premises is rendered untenantable and the Lessor elects to repair it the rent shall abate for the period during which such repairs are being made, provided the damage was not caused by the acts or omissions of Lessee, its employees, agents or invitees, in which case the rent shall not abate.

SECTION FOUR - PROHIBITED ACTS

- a. Lessee shall not use the leased premises to compete in any way with any service offered by a Fixed Base Operator (FBO) located on the airport, including flight instructions, air charter, fuel or oil sales and maintenance, except Lessee may use the leased premises for maintenance performed by Lessee upon Lessee's aircraft.
- b. Except as set out in Section Two above, Lessee shall not use the leased premises for storage of unflyable aircraft or the construction of aircraft. Lessee shall keep only flight-worthy aircraft housed in the leased premises.
- c. Lessee shall not use the leased premises for storage of aircraft fuel, lubricating oil or any other flammable or combustible material except for that fuel or lubricating oil used by Lessee's aircraft which is in the aircraft when it is housed on the leased premises and no more than two (2) cases of lubricating oil in closed containers. No cans containing gasoline, and no cleaning solvents including corrosives unless less than a gallon and contained in a nonflammable cabinet, are allowed to be kept on the leased premises. No open flames or devices, including but not limited to propane or kerosene heaters, that utilize open flames are allowed on the leased premises. Lessee shall commit no waste on the leased premises and further agrees that no waste material, rags, or refuse of any kind or character will be allowed to accumulate in or about the premises.
- d. Lessee shall not erect or permit any signs upon the leased premises, and shall make no alteration to the premises unless approved in writing by the Lessor.
- e. Lessee acknowledges that Lessor must have access to the leased premises at all times. No personal or double locks shall be installed on the leased premises. Lessee shall use only airport-issued locks to lock or secure the leased premises. Keys shall be returned upon termination of the Lease.
- f. Lessee shall not incur damage to the leased premises; reasonable wear and tear excepted.

SECTION FIVE – MAINTENANCE AND UTILITIES

- a. Lessor shall provide electricity to the leased premises. Provided, however, electricity shall be used for lights, electric heater, air compressor and refrigerator only. Lessor reserves the right to assess an additional fee for consumption of utilities by Lessee beyond normal requirements as determined by the Lessor.
- b. Lessee shall provide for and supply at its expense all janitorial service with respect to the interior of the leased premises used exclusively by Lessee, and Lessee shall, at its own expense, keep the interior of the leased premises in good condition, in a clean and orderly manner at all times, free from litter, trash and debris.

SECTION SIX – STATUTES, ORDINANCES, LICENSES, RULES AND REGULATIONS

Lessee shall obtain, at its expense, all necessary licenses and permits. Lessee shall comply with all federal, state and local laws and ordinances. Further, Lessee shall comply with all the terms and conditions of any bonds used to acquire any airport property and with all rules and regulations promulgated by Lessor.

Lessee shall at all times comply with all applicable federal, state and local environmental laws and regulations with regard to the Ankeny Regional Airport.

Lessee shall indemnify, defend and hold Lessor harmless against and with respect to any and all damages, claims, losses, liabilities, fines, penalties, and expenses of any kind, including without limitation, reasonable legal and consulting expenses (including attorney and expert fees and the costs of litigation before any court or agency), incurred by Lessor or which are asserted against or imposed upon Lessor by any other party (including without limit any governmental entity) to the extent the event or environmental condition was caused or contributed to by Lessee's activities on or use of the Airport.

SECTION SEVEN - INSURANCE AND WAIVER

Lessee shall, at Lessee's expense, keep Lessee's aircraft insured with adequate insurance at all times during the effective dates of this Lease and shall likewise be solely responsible for securing at its own expense whatever insurance coverage it may desire on the contents of the leased premises. With this Lease, Lessee shall deliver to the Lessor certificates or binders evidencing the existence of the required insurance.

Lessor assumes no responsibility for loss of use, damage or destruction of personal property or injuries to persons occasioned by Lessee's use of the leased premises. Lessee's signature below is a waiver of any liability on the part of Lessor to Lessee and/or its invitees arising out of Lessee's occupancy and/or use of the leased premises.

SECTION EIGHT - INDEMNIFICATION OF LESSOR

Lessee agrees to pay Lessor, indemnify Lessor and hold Lessor harmless against any and all liability for injuries to persons or damage to property caused by Lessee's negligent use of or occupancy of the leased premises or caused by the negligence of any Lessee's employees, officers, agents, guests or invitees; provided, however, that Lessee shall not be liable for any injury, damage, or loss occasioned by the negligence of Lessor or its agents or employees and provided further that Lessor shall give to Lessee prompt and timely notice of any claim made or suit instituted which in any way directly or indirectly, contingent or otherwise, affects or might affect Lessee, and Lessee shall have the right to compromise and defend the suit to the extent of its own interest, and Lessee shall do the same regarding prompt and timely notice.

To the extent permitted by law, Lessee hereby releases Lessor, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Lessor, from and against any and all liability or responsibility to Lessee or anyone claiming through or under Lessee by way of subrogation or otherwise, for any loss or damage to property caused by fire or any other casualty and for any Lessee liability or workers compensation loss. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the term of this Agreement. Lessee's policies of insurance shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of Lessee to recover thereunder.

SECTION NINE - TERMINATION BY LESSOR

If Lessee fails to make any payment due under this agreement within ten (10) days of the date on which such payment is due, or cure any other event of default within ten (10) days, Lessor, at its option, may terminate this agreement and take possession of so much of Lessee's personal property as is reasonably necessary to secure payments of the amounts due and unpaid. Lessor shall also have the right to immediately terminate this agreement in the event Lessee performs or allows to be performed any prohibited activities on the premises.

SECTION TEN - INSPECTION BY LESSOR

Lessor or its agent may enter the premises now or hereafter leased exclusively to Lessee at any reasonable time for any purpose necessary or incidental to the performance of its obligations under this Agreement, and to assure the safety of other Tee-hangar Lessees and airport users.

Lessor shall maintain the building and appurtenances; provided however, that Lessor shall not be obligated to make repairs occasioned by the negligent uses or action of Lessee; including but not limited to Lessee's alteration of the hangar

door opener. If Lessor determines that the necessary repairs are the result of Lessee's negligence, Lessor shall notify Lessee in writing and Lessee shall have thirty (30) days within which to complete the repairs. If the repair is not completed in the allotted time, Lessor may have the damage repaired and bill Lessee for the cost.

SECTION ELEVEN - ASSIGNMENT AND SUBLETTING

Lessee shall not at any time assign or sublet its rights under this agreement or any part thereof without the written consent of Lessor. No such assignment or subletting shall release Lessee from its obligations to pay any and all of the rentals and charges set forth in this agreement.

SECTION TWELVE - SUBORDINATION

This agreement shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States and/or the State of Iowa relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport.

SECTION THIRTEEN - NOTICE

All notices and other communications given pursuant to this Lease shall be in writing and shall be (1) mailed by first class, United States Mail, postage prepaid, certified, with return receipt requested, and addressed to the parties hereto at the address specified next to their signature block, (2) hand delivered to the intended address, (3) sent by facsimile transmission, followed by a confirmatory letter, or (4) sent by electronic transmission, followed by a confirmatory letter. A copy of all notices to Lessee shall be delivered in one of the afore described methods to:

LESSON.		LESSEE:
Polk County Aviation Authority		Name: Scott Hogue
c/o Exec 1 Aviation	·	Address: 327 NE 28th St
3700 SE Convenience Blvd		
Ankeny, Iowa 50021		City, State Zip: Ankeny IA 50021
e-mail: <u>hangar@exec1aviation.c</u>	om	e-mail: rshogue12@gmail.com
All notices shall be effective addresses by giving notice thereof to	e upon delivery to the the other in conformit	address of the addressee. The parties hereto may change their ty with this provision.
LESSOR:		LESSEE:
Name: Polk County Aviation Auth	nority	Name: Scott Hogue
Signed:		Signed: Fast Hone
Title:	Chairperson	·
· ·		Title: OUNCY
Date:		Title: 00ner Date: 12-6-23

4/30/24 E-MAIL FROM DAVE KALWISHKY:

Attached is the report I pulled from flightaware, it shows tracking of the plane Scott has listed as being based at IKV.

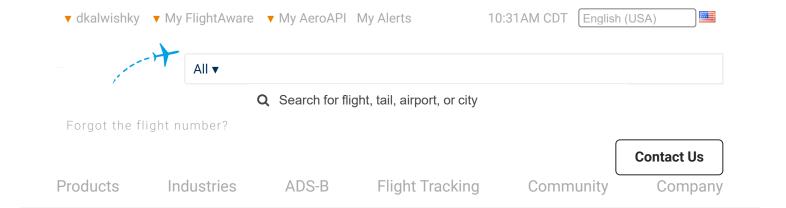
As you can see the plane has been in Texas since September 2023 (that's all the further the report goes back), Scott took possession of the hangar during November 2023.

I also ran Scott's name and tail number through our self serve fuel system and nothing showed up.

I looked at Scott's account in our billing system and as far as I can tell Scott has never purchased anything from Exec 1.

Please let me know if you have any questions.

Dave



N174MT Flight Activity History

N174MT	View Flight Activity History

- <u>Live → N174MT Flight Status</u>
- Resources → N174MT Aircraft Registration
- Photos → N174MT Photos

Filter by date

Show flights between [and		Filter
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ACTIVITY LOG

Want a full history search for N174MT dating back to 1998? Buy now. Get it

within one hour.

Date	Aircraft	Origin	Destination	Departure	Arrival	Duration
<u>11-Apr-2024</u>	Unknown	De Quincy Industrial Airpark (<u>5R8</u>)	Bulverde Airpark (<u>1TT8</u>)	03:34PM CDT	05:33PM CDT (<u>?</u>)	1:58
11-Apr-2024	RV7	Shelby County (KEET)	De Quincy Industrial Airpark (<u>5R8</u>)	11:38AM CDT	02:42PM CDT	3:04
10-Apr-2024	Unknown	Near Bainbridge, GA	Near Montgomery, AL	First seen 10:57AM CDT	Last seen 11:45AM CDT	0:47
10-Apr-2024	Unknown	Cross City (KCTY)	Near Perry, FL	10:07AM CDT	Last seen 10:16AM CDT	0:09
10-Apr-2024	Unknown	Lakeland Linder Intl (<u>KLAL</u>)	Cross City (KCTY)	08:48AM CDT	09:40AM CDT (<u>?</u>)	0:51
08-Apr-2024	Unknown	Cross City (<u>KCTY</u>)	Lakeland Linder Intl (<u>KLAL</u>)	03:57PM CDT	05:35PM CDT	1:37
08-Apr-2024	Unknown	Near Tallahassee, FL	Near Tallahassee, FL	First seen 02:00PM CDT	Last seen 02:02PM CDT	0:01

Date	Aircraft	Origin	Destination	Departure	Arrival	Duration
<u>08-Apr-2024</u>	Unknown	Near Mobile, AL	Near Crestview, FL	First seen 09:15AM CDT	Last seen 10:19AM CDT	1:04
<u>07-Apr-2024</u>	Unknown	Near Baton Rouge, LA	Near Baton Rouge, LA	First seen 06:29PM CDT	Last seen 06:30PM CDT	0:01
<u>07-Apr-2024</u>	Unknown	De Quincy Industrial Airpark (<u>5R8</u>)	Near Oakdale, LA	05:15PM CDT	Last seen 05:47PM CDT	0:32
<u>07-Apr-2024</u>	Unknown	Near College Station, TX	De Quincy Industrial Airpark (<u>5R8</u>)	First seen 02:24PM CDT	Last seen 03:33PM CDT	1:08
<u>07-Apr-2024</u>	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Caldwell, TX	12:19PM CDT	Last seen 01:22PM CDT	1:02
13-Mar-2024	Unknown	Kestrel Airpark (<u>1T7</u>)	Bulverde Airpark (<u>1TT8</u>)	06:57PM CDT	07:01PM CDT (<u>?</u>)	0:04
13-Mar-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Kestrel Airpark (<u>1T7</u>)	06:17PM CDT	06:30PM CDT (<u>?</u>)	0:13
05-Mar-2024	Unknown	Near San Antonio, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 12:08PM CST	Last seen 12:13PM CST	0:05
05-Mar-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near San Antonio, TX	11:04AM CST	Last seen 11:09AM CST	0:04
02-Mar-2024	Unknown	Near Castroville, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 06:36PM CST	Last seen 06:49PM CST	0:12
02-Mar-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Hondo, TX	03:51PM CST	Last seen 04:07PM CST	0:15
20-Feb-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Bulverde Airpark (<u>1TT8</u>)	04:20PM CST	04:49PM CST (?)	0:29
13-Feb-2024	Unknown	Near Universal City, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 04:49PM CST	Last seen 05:01PM CST	0:12
13-Feb-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Universal City, TX	10:27AM CST	Last seen 10:41AM CST	0:13
06-Feb-2024	Unknown	San Geronimo Airpark (<u>8T8</u>)	Bulverde Airpark (<u>1TT8</u>)	05:27PM CST	05:38PM CST (<u>?</u>)	0:10
06-Feb-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near San Antonio, TX	04:19PM CST	Last seen 04:32PM CST	0:13
31-Jan-2024	Unknown	Near Hondo, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 05:38PM CST	Last seen 06:05PM CST	0:27
31-Jan-2024	Unknown	Near Castroville, TX	Haass Fld (<u>TE57</u>)	First seen 04:18PM CST	Last seen 05:03PM CST	0:44
31-Jan-2024	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Hondo, TX	03:06PM CST	Last seen 03:21PM CST	0:15
28-Dec-2023	Unknown	Near Castroville, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 05:28PM CST	Last seen 05:47PM CST	0:19

Date	Aircraft	Origin	Destination	Departure	Arrival	Duration
28-Dec-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Castroville, TX	04:12PM CST	Last seen 04:26PM CST	0:13
26-Dec-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Bulverde Airpark (<u>1TT8</u>)	04:11PM CST	04:37PM CST (<u>?</u>)	0:25
20-Dec-2023	Unknown	Near Castroville, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 05:04PM CST	Last seen 05:14PM CST	0:10
19-Dec-2023	Unknown	Near College Station, TX	Near Castroville, TX	First seen 10:46PM CST	Last seen 12:15AM CST (+1)	1:29
19-Dec-2023	Unknown	Mallards Landing (GA04)	Near Demopolis, AL	04:10PM CST	Last seen 05:27PM CST	1:16
19-Dec-2023	Unknown	Cherokee County Rgnl (KCNI)	Mallards Landing (<u>GA04</u>)	03:00PM CST	03:30PM CST	0:29
19-Dec-2023	Unknown	Near Columbus, MS	Cherokee County Rgnl (<u>KCNI</u>)	First seen 12:53PM CST	Last seen 02:11PM CST	1:17
19-Dec-2023	Unknown	Near Madison, MS	Near Madison, MS	First seen 11:27AM CST	Last seen 11:27AM CST	n/a
19-Dec-2023	Unknown	Near Bryan, TX	Near Bryan, TX	First seen 09:19AM CST	Last seen 09:22AM CST	0:02
19-Dec-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Caldwell, TX	07:48AM CST	Last seen 08:23AM CST	0:35
11-Dec-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Bulverde Airpark (<u>1TT8</u>)	04:57PM CST	05:46PM CST (<u>?</u>)	0:49
06-Dec-2023	Unknown	Near Hondo, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 05:08PM CST	05:40PM CST	0:31
06-Dec-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Hondo, TX	04:06PM CST	Last seen 04:26PM CST	0:19
28-Nov-2023	Unknown	Lago Vista Tx/Rusty Allen (KRYW)	Bulverde Airpark (<u>1TT8</u>)	04:42PM CST	05:22PM CST (?)	0:39
28-Nov-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Lago Vista Tx/Rusty Allen (<u>KRYW</u>)	03:29PM CST	03:52PM CST (?)	0:22
07-Nov-2023	Unknown	Near Universal City, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 04:17PM CST	Last seen 04:29PM CST	0:12
07-Nov-2023	Unknown	Mustang Beach (<u>KRAS</u>)	Mustang Beach (KRAS)	03:32PM CST	result unknown (?)	n/a
07-Nov-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near Universal City, TX	11:09AM CST	Last seen 11:23AM CST	0:14
29-Oct-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Bulverde Airpark (<u>1TT8</u>)	01:33PM CDT	01:55PM CDT	0:22

Date	Aircraft	Origin	Destination	Departure	Arrival	Duration
04-Oct-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Bulverde Airpark (<u>1TT8</u>)	05:58PM CDT	06:44PM CDT (<u>?</u>)	0:45
30-Sep-2023	Unknown	Near Austin, TX	Bulverde Airpark (<u>1TT8</u>)	First seen 02:47PM CDT	Last seen 03:01PM CDT	0:14
30-Sep-2023	Unknown	Bulverde Airpark (<u>1TT8</u>)	Near New Braunfels, TX	09:13AM CDT	Last seen 09:28AM CDT	0:14



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