



**Meeting Minutes**  
**Plan & Zoning Commission Meeting**  
Tuesday, November 7, 2023  
Ankeny City Council Chambers, Second Floor  
1250 SW District Drive, Ankeny, Iowa

**CALL TO ORDER**

Chair Ted Rapp called the November 7, 2023 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

**ROLL CALL**

Members present: Ted Rapp, Trina Flack, Glenn Hunter, Annette Renaud, and Todd Ripper. Absent: Lisa West and Randy Weisheit. Staff present: E.Jensen, E.Carstens, J.Heil, B.Morrissey, R.Kirschman and B.Fuglsang.

**AMENDMENTS TO THE AGENDA**

Motion by T.Flack to approve and accept the November 7, 2023 agenda without amendments. Second by G.Hunter. All voted aye. Motion carried 5 – 0.

**COMMUNICATIONS**

There were no communications.

**CITIZEN'S REQUEST**

There were no requests.

**CONSENT AGENDA ITEMS**

**Item #1. Minutes**

Motion to approve and accept the October 3, 2023 minutes of the Plan and Zoning Commission meeting.

**Items #2. 710 SW 3<sup>rd</sup> Street – Trailside Tap Building Addition Site Plan**

Motion to approve the site plan for 710 SW 3<sup>rd</sup> Street, Trailside Tap Building Addition.

**Items #3. 2806 SE Peachtree Drive - Des Moines Mobile Wash Addition Site Plan**

Motion to approve the site plan for 2806 SE Peachtree Drive, Des Moines Mobile Wash Addition.

Referencing Item #2, G.Hunter asked the applicant if there was a better elevation for the addition. Brent Culp, Snyder & Associates responded, not at this time. A.Renaud asked what the two-story portion of the building would be used for. E.Carstens explained the staff's understanding of the project, and shared that there would be a second story patio. T.Rapp said he would like to see a better elevation of the addition. Brent Culp responded that he would get one and provide it to staff.

Motion by T.Flack to approve the recommendations for Consent Agenda Item #1 - #3. Second by T.Ripper. All voted aye. Motion carried 5 – 0.

**PUBLIC HEARINGS**

There were no public hearings.

**BUSINESS ITEMS**

There were no business items.

**REPORTS**

**City Council Meeting**

E.Jensen reported on the November 6, 2023 City Council meeting and the CIP work session.

**Director's Report**

E.Jensen presented the tentative agenda items for the November 21, 2023 Plan and Zoning Commission meeting and the October 2023 Building Permit Report.

**Commissioner's Reports**

T.Flack asked about the difference in speed limits for two school traffic signals, one on NW Irvinedale, 25 mph and the other on NW Weigel, 15 mph. E.Jensen responded that he believes it has to do with street classifications, but will check with the city's Public Works Department.

T.Ripper thanked Eric Jensen for attending the City Council meetings on behalf of the Commission as the information he brings to the Commission is very informative.

T.Rapp asked about a retreat for the Commission. E.Jensen shared that staff is looking at holding one this winter since projects have slowed down.

**MISCELLANEOUS ITEMS**

November 20, 2023 – 5:30 p.m. City Council Meeting Representative: Staff

**ADJOURNMENT**

There being no further business, T.Rapp motioned to adjourn. Meeting adjourned at 6:39 p.m.



Submitted by Brenda Fuglsang, Secretary  
Plan & Zoning Commission