

MINUTES OF THE ANKENY CITY COUNCIL

Monday, April 1, 2024 5:30 p.m.

Ankeny Kirkendall Library - City Council Chambers

Mark Holm, Mayor

Bobbi Bentz, Mayor Pro tem

Council Members: Jeff Perry, Joe Ruddy, Todd Shafer, Kelly Stearns

Mayor Mark Holm called the meeting to order at 5:30 p.m. Council Members Bobbi Bentz, Jeff Perry, Joe Ruddy, and Kelly Stearns were in attendance. Council Member Todd Shafer joined the meeting electronically. City Manager David Jones and City Attorney Amy Beattie were also present. Mayor Holm led in the Pledge of Allegiance.

APPROVAL OF AGENDA

1. Council Member Stearns moved, Ruddy seconded, to approve and accept the April 1, 2024 agenda without amendment. Ayes: 5.

PUBLIC HEARING

1. PH 2024-20. Mayor Holm announced this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for construction of certain public improvements described in general as construction of the 2024 PCC Street Patching Program. Notice of this hearing was published in the Des Moines Register on the 15th day of March, 2024.

Mark Mueller, Public Works Director, reported that the project includes the full depth removal and replacement of PCC street pavement at three separate locations, generally located on: Site 1 – NW 4th Street and NW Arlan Drive intersection (7" pavement), Site 2 – SW Prairie Trail Parkway and SW Abilene Road intersection (8" pavement), and Site 3 – NW State Street between West First Street and NW Prairie Ridge Drive (9" patches).

Mayor Holm then asked for any public comment regarding the proposed project. Hearing no comments, Council Member Bentz moved, Perry seconded, to close public hearing 2024-20. Ayes: 5.

2. PH 2024-21. Mayor Holm announced this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for construction of certain public improvements described in general as construction of the 2024 PCC Pavement Preservation Program – Crack & Joint Filling project. Notice of this hearing was published in the Des Moines Register on the 15th day of March, 2024.

Mark Mueller, Public Works Director, reported that the project includes: Site 1 – Full depth PCC patching and intake adjustments within the Georgetown, Ashland Meadows, and Prairie Ridge Estates neighborhoods; Site 2 – Cleaning and filling of cracks and joints in PCC street pavement within the Georgetown, Ashland Meadows, and Prairie Ridge Estates neighborhoods; Site 3 – Cleaning and filling of cracks and joints in PCC street pavement on NW Georgetown Boulevard from just east of NW Ash Drive to just west of the Veridian Credit Union driveway.

Mayor Holm then asked for any public comment regarding the proposed project. Karen Deters inquired if the work can be done at night. Mueller responded that the noise level would be high and the cost would increase significantly for night work. Renee Potts inquired about projects on Ankeny Blvd. That information will be available this spring. Council Member Ruddy moved,

Perry seconded, to close public hearing 2024-21. Ayes: 5.

3. PH 2024-22. Mayor Holm announced this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for construction of certain public improvements described in general as construction of the NE 62nd Street RCB Over Trib. To Four Mile Creek project. Notice of this hearing was published in the Des Moines Register on the 15th day of March, 2024.

Don Clark, Municipal Utilities Director, reported that the project includes construction of a twin 12' x 10' x 154' reinforced concrete box culvert. Other work items include mobilization, excavation, fencing, revetment, erosion control, and surface restoration.

Mayor Holm then asked for any public comment regarding the proposed project. Hearing no comments, Council Member Perry moved, Bentz seconded, to close public hearing 2024-22. Ayes: 5.

4. PH 2024-23. Mayor Holm announced this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for construction of certain public improvements described in general as construction of the 2024 CIPP Lining project. Notice of this hearing was published in the Des Moines Register on the 15th day of March, 2024.

Don Clark, Municipal Utilities Director, reported that the project includes cured in place pipe (CIPP) slip lining existing sanitary sewer collection mains in various neighborhoods within the City of Ankeny. The construction improvements include minor traffic control, establishing a Public Information and Notification Program, cleaning, video inspection, service and obstruction locating, establishing and executing a sewage bypassing plan, removing obstructions by trenchless methods, verifying all sanitary sewer service reconnections, cleanup and miscellaneous associated work necessary to complete the project.

Mayor Holm then asked for any public comment regarding the proposed project. Hearing no comments, Council Member Ruddy moved, Bentz seconded, to close public hearing 2024-23. Ayes: 5.

APPROVAL OF CONSENT AGENDA

Minutes

1. Official council actions of the regular meeting of March 18, 2024, as published.
2. Receive and file minutes of the Plan and Zoning Commission meeting of March 5, 2024.
3. Receive and file minutes of the Zoning Board of Adjustment meeting of February 20, 2024.
4. Receive and file minutes of the Library Board of Trustee meeting of February 15, 2024.

Licenses and Permits

5. Issuance of liquor licenses and beer/wine permits in the City of Ankeny.

Finance/Budget

6. Amendment No. 1 to the Professional Services Agreement increasing the contract amount by \$15,890.00 with Civil Design Advantage for construction engineering services on NW 36th Street and NW Weigel Drive HMA Resurfacing project.

7. Amendment No. 1 to the Professional Services Agreement increasing the contract amount by \$51,395.00 with Dixon Engineering, for construction services on the Magazine Ground Storage Reservoir Rehabilitation Project.
8. Change Order #1 changing the contract amount by \$0 to InRoads, LLC, for construction services on the NW 36th Street and NW Weigel Drive HMA Resurfacing project.
9. Amendment No. 1 to the Professional Services Agreement increasing the contract amount by \$24,740.00 with Nilles Associates Inc. for construction engineering services on the Vintage Business Park North Lake & Saylor Creek Repairs project.
10. Payment #6 in the amount of \$4,888.41 to Foth Infrastructure and Environment, LLC for engineering services on the North Four Mile Trunk Sewer - Phase 2 project.
11. Payment #23 in the amount of \$14,521.86 to Foth Infrastructure and Environment, LLC for engineering services on the North Four Mile Creek Trunk Sewer project.
12. Payment #12 in the amount of \$6,801.60 to Foth Infrastructure and Environment, LLC for engineering services on the NW State Street Extension project.
13. Payment #15 in the amount of \$30,498.42 to HDR Engineering, Inc., for engineering services on the NW Irvinedale Elevated Storage Tank project.
14. Payment #15 in the amount of \$15,397.25 to JEO Consulting Group, Inc., for engineering services on the SE 3rd Street Improvements - Phase 2 project.
15. Payment #12 in the amount of \$13,494.10 to JEO Consulting Group, Inc., for engineering services on the Transportation Master Plan.
16. Payment #1 in the amount of \$37,871.38 to MSA Professional Services, Inc., for engineering services on the SW Walnut Street and SW Ordnance Road Water Main project.
17. Payment #3 in the amount of \$109,620.76 to Olsson, Inc., for engineering services on the Fiber Optic Network Upgrade project.
18. Payment #15 in the amount of \$3,727.75 to RDG Planning & Design for engineering services on the Fourmile Creek and Tributary to Fourmile Creek Restoration project.
19. Payment #39 in the amount of \$1,915.15 to Shive Hattery for construction administration services associated with the Ankeny Senior Community Center project.
20. Payment #37 in the amount of \$7,080.25 to Snyder & Associates, Inc., for engineering services on the HTT Transmission Main and Drainage Improvements project.
21. Payment #6 in the amount of \$133,756.25 to Snyder & Associates, for engineering services on the N Ankeny Blvd Improvements 1st Street to 11th Street project.
22. Payment #32 in the amount of \$9,356.80 to Snyder & Associates, Inc., for engineering services on the NE Delaware Ave Recon - NE 5th St to NE 18th St project.
23. Payment #19 in the amount of \$3,107.81 to Snyder & Associates, Inc., for engineering services on the NW Northlawn Area Utility Improvements - Phase 2 project.
24. Payment #7 in the amount of \$10,464.42 to Snyder & Associates, Inc., for engineering services on the NW Northlawn Area Utility Improvements - Phase 3 project.
25. Payment #11 in the amount of \$24,609.32 to Snyder & Associates, for engineering services on the S Ankeny Blvd Improvements SE Peterson Dr to 1st St project.
26. Payment #10 in the amount of \$7,197.71 to Snyder & Associates, for engineering services on the SE Delaware Ave and SE 54th St Traffic Signal project.
27. Payment #2 in the amount of \$12,055.60 to Snyder & Associates for engineering services on the Watercrest Park Expansion Project.
28. Payment #35 in the amount of \$1,686.00 to Strand, for engineering services on the Ankeny ASR project.
29. Payment #11 in the amount of \$4,617.00 to Strand, for engineering services on the NE 36th Street & NE 38th Street Water Main Loop project.
30. April 1, 2024 Accounts Payable by fund: General \$607,783; Parks Improvement \$1,817; Police Gift (\$63); Road Use Tax \$108,211; Library Foundation \$3,718; Water \$93,435; Sewer \$571,182; Storm Water \$8,746; Golf Course \$37,805; Enterprise Project \$129,750; Revolving \$28,197; Risk Management \$25,754; Health Insurance \$278; Capital Projects \$353,828; Payroll Totals \$2,108,097; Transfers/ACH (\$203,231); Agenda Payments Approved

Separately (\$452,668); Grand Total \$3,422,639.

Community Development

31. **RESOLUTION 2024-128** accepting final plat, letter of credit for seeding and erosion control, performance and maintenance bonds for public improvements, and platted easements for Kimberley Villas Plat 1.
32. **RESOLUTION 2024-129** approving plans and specifications, and accepting contracts and performance and maintenance bonds for the construction of water main and sanitary sewer in Kimberley Villas Plat 1.
33. **RESOLUTION 2024-130** accepting final plat, letter of credit for seeding and erosion control, performance and maintenance bonds for public improvements, and platted easements for Kimberley Villas Plat 3.
34. **RESOLUTION 2024-131** approving plans and specifications, and accepting contracts and performance and maintenance bonds for the construction of water main and sanitary sewer in Kimberley Villas Plat 3.
35. Approve the 6th Amended Vintage Business Park at Prairie Trail Neighborhood Plan and rescind the previous plan approved March 7, 2022.
36. **RESOLUTION 2024-132** accepting a Public Drainage Easement and Subdivision Bond for seeding and erosion control associated with Lot development of Lot 1, Heritage Commercial at Prairie Trail Plat 1.

Engineering

37. **RESOLUTION 2024-133** accepting public improvements in Canyon Landing Duplexes Plat 2 for utilities & subgrade.
38. **RESOLUTION 2024-134** accepting public improvements in Canyon Landing Duplexes Plat 2 for paving.
39. **RESOLUTION 2024-135** accepting public improvements in Canyon Landing Townhomes Plat 2 for utilities & subgrade.
40. **RESOLUTION 2024-136** accepting public improvements in Canyon Landing Plat 2 for utilities.
41. **RESOLUTION 2024-137** accepting public improvements in Canyon Landing Plat 2 for subgrade.
42. **RESOLUTION 2024-138** accepting public improvements in Canyon Landing Plat 2 for paving.
43. **RESOLUTION 2024-139** accepting public improvements in Canyon Landing Plat 3 for utilities & subgrade.
44. **RESOLUTION 2024-140** accepting public improvements in Canyon Landing Plat 3 for paving.
45. **RESOLUTION 2024-141** accepting public improvements in Canyon Landing Plat 4 for utilities & subgrade.
46. **RESOLUTION 2024-142** accepting public improvements in Canyon Landing Plat 4 for paving.

Capital Improvement Projects

47. **RESOLUTION 2024-143** accepting a proposal from Howrey Construction, Inc. in the amount of \$119,498.00 for the construction of the 2024 Sidewalk Gaps and Replacements Improvement Program project.

Administrative

48. **RESOLUTION 2024-144** authorizing the execution of an agreement between the Ankeny Area Chamber of Commerce and City of Ankeny for economic development and community services.

49. Approve a Professional Services Agreement with Confluence for completion of the South Ankeny Boulevard Corridor Revitalization Plan in an amount not to exceed \$80,000 and authorize the Mayor to execute said Agreement.
50. Approve an application for funding for a Bravo Public Art Grant to assist with Phase I of the High Trestle Trail Experience Park.
51. **RESOLUTION 2024-145** authorizing the City of Ankeny, Iowa approving the Iowa Department of Natural Resources Grant Project Cooperative Agreement, 2024 Community Forestry Grant Program.
52. Set public hearing on Amendment of Current City Budget for Fiscal Year July 1, 2023 - June 30, 2024 and direct City Clerk to publish notice of such hearing (date of hrg: 4/15/24 @ 5:30 p.m.).
53. Set public hearing on Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2024 - June 30, 2025 and direct City Clerk to publish notice of such hearing (date of hrg: 4/15/24 @ 5:30 p.m.).

APPROVAL OF CONSENT AGENDA

1. Council Member Stearns moved, second by Perry, to approve the recommendations for Consent Agenda Items CA-1 through CA-53. Ayes: Stearns, Perry, Bentz, Ruddy, Shafer.

LEGISLATIVE BUSINESS

Boards/Commission Appointments

1. **Civil Service Commission.** Council Member Stearns moved, Ruddy seconded, to approve appointment of David Kinsley to the Civil Service Commission, effective 4/1/2024 – 3/31/2028. Ayes: Stearns, Ruddy, Bentz, Perry, Shafer.

NEW BUSINESS

1. Proposed 2024 PCC Street Patching Program (PH 2024-20). Council Member Bentz moved, Ruddy seconded, to adopt 1) **RESOLUTION 2024-146** adopting plans, specifications, form of contract and estimate of cost \$844,045.00; 2) receive and file report of bids received March 26, 2024; 3) adopt **RESOLUTION 2024-147** making award of construction contract with TK Concrete, Inc. in the amount of \$789,727.00; and 4) adopt **RESOLUTION 2024-148** approving contract and bonds with TK Concrete, Inc. in the amount of \$789,727.00. Ayes: Bentz, Ruddy, Perry, Shafer, Stearns.
2. Proposed 2024 PCC Pavement Preservation Program - Crack & Joint Filling (PH 2024-21). Council Member Bentz moved, Perry seconded, to adopt 1) **RESOLUTION 2024-149** adopting plans, specifications, form of contract and estimate of cost \$415,578.00; 2) receive and file report of bids received March 26, 2024; 3) adopt **RESOLUTION 2024-150** making award of construction contract with Iowa Civil Contracting, Inc. in the amount of \$492,635.80; and 4) adopt **RESOLUTION 2024-151** approving contract and bonds with Iowa Civil Contracting, Inc. in the amount of \$492,635.80. Ayes: Bentz, Perry, Ruddy, Shafer, Stearns.
3. Proposed NE 62nd Street RCB Over Trib. to Four Mile Creek (PH 2024-22). Council Member Ruddy moved, Bentz seconded, to adopt 1) **RESOLUTION 2024-152** adopting plans, specifications, form of contract and estimate of cost \$792,414.00; 2) receive and file report of bids received March 26, 2024; 3) adopt **RESOLUTION 2024-153** making award of construction contract with Gus Construction Co., Inc. in the amount of \$465,519.57; and 4) adopt **RESOLUTION 2024-154** approving contract and bonds with Gus Construction Co., Inc. in the amount of \$465,519.57. Ayes: Ruddy, Bentz, Perry, Shafer, Stearns.
4. Proposed 2024 CIPP Lining Project (PH 2024-23) Council Member Perry moved, Ruddy seconded, to adopt 1) **RESOLUTION 2024-155** adopting plans, specifications, form of contract and estimate of cost \$500,603.00; 2) receive and file report of bids received March

26, 2024; 3) adopt **RESOLUTION 2024-156** making award of construction contract with Municipal Pipe Tool Co., LLC in the amount of \$576,482.50; and 4) adopt **RESOLUTION 2024-157** approving contract and bonds with Municipal Pipe Tool Co., LLC in the amount of \$576,482.50. Ayes: Perry, Ruddy, Bentz, Shafer, Stearns.

5. Proposed NW Northlawn Area Utility Improvements - Phase 4 - Professional Services Agreement with Snyder & Associates, Inc. Council Member Bentz moved, Stearns seconded, to approve the Professional Services Agreement with Snyder & Associates, Inc. for design engineering services on the NW Northlawn Area Utility Improvements - Phase 4 project in an amount not to exceed \$84,450.00 and authorize the Mayor to execute said Agreement. Ayes: Bentz, Stearns, Perry, Ruddy, Shafer.

ADMINISTRATIVE BUSINESS

Report of City Staff

1. City Manager Jones spoke about the newly required County notice to property owners concerning property tax information. Jones spoke about encouraging legislators to provide property owners with actual parcel data for the owner's property. Council Member Shafer agreed that the notice was confusing.

Report of Governing Body

2. Council Member Ruddy asked for clarification of the proposed budget including SROs. Council Members Shafer and Stearns agreed that SROs are needed. Jones confirmed that SROs are included in the proposed budget. A second agreement with the school district is needed and the SROs will be phased in.

ADJOURNMENT

1. Meeting was adjourned at 6:17 p.m. and was immediately followed by a Council Action Planning Session.

Michelle Yuska, City Clerk

Mark E. Holm, Mayor

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