

Meeting Minutes
Plan & Zoning Commission Meeting
Wednesday, September 4, 2024
Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the September 4, 2024 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Trina Flack, Glenn Hunter, Lisa West, and Todd Ripper. Absent: Annette Renaud and Randy Weisheit. Staff present: Eric Jensen, Eric Carstens, Bryan Morrissey, Laura Hutzell, and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the September 4, 2024 agenda without amendments. Second by L.West. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the August 20, 2024 minutes of the Plan and Zoning Commission meeting.

Item #2. 3710 SE Convenience Boulevard - Rick's Landing Airplane Hangar Site Plan

Motion to approve the site plan for the Rick's Landing Airplane Hangar located at 3710 SE Convenience Boulevard.

Item #3. Trestle Ridge Estates Plat 8 Final Plat

Motion to recommend City Council approval of Trestle Ridge Estates Plat 8 Final Plat; and recommend City cost-participation in the amount of \$9,796.50 for 8' sidewalk along NW Reinhart Drive. An estimate for the cost of the turn lanes along NW Weigel Drive will be reviewed and approved by the City. Once there is an agreement on the cost, the developer will provide a check for the required amount at the time of final plat approval, which will be applied to the future City project.

Motion by T.Flack to approve the recommendations for Consent Agenda Item #1 - #3. Second by G.Hunter. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

E.Jensen reported on the September 3, 2024 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the Wednesday, September 4, 2024 Plan and Zoning Commission meeting and the August 2024 Building Permits Report.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

Introduction to CivicClerk Agenda Board Portal.

September 16, 2024 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, Chair Rapp adjourned the meeting. Meeting adjourned at 7:05 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission